## 1. INFORMATION FOR BIDDERS:

**Site location/Address/Coordinates**

**Site Visit: Sentech Ltd PE office and Greenbushes site**

**a) Munro Street, Glendenningvale (Gqeberha), Port Elizabeth, Eastern Cape**

| | | | |
|---|---|---|---|
| **Compulsory Site Visit** | Compulsory | | |
| **Indicative Date(s)** | 03 December 2026 | **Time:** | **11h00** |
| **Venue (Address)** | Sentech FM office, Munro Street, Glendenningvale, Port Elizabeth (Gqeberha), Eastern Cape | | |

| | | South | | | East | | |
|---|---|---|---|---|---|---|---|
| Site No. | Name: | 33 | 56 | 56 | 25 | 35 | 47 |

**b) Cape Road, Greenbushes (Gqeberha), Port Elizabeth, Eastern Cape**

| | | | |
|---|---|---|---|
| **Compulsory Site Visit** | Compulsory | | |
| **Indicative Date(s)** | 03 December 2026 | **Time:** | **13h00** |
| **Venue (Address)** | Sentech FM tower, Cape Road, Greenbushes, Port Elizabeth (Gqeberha), Eastern Cape | | |

| | | South | | | East | | |
|---|---|---|---|---|---|---|---|
| Site No. | Name: | 33 | 56 | 10 | 25 | 26 | 29 |

## 2. PRICING SCHEDULE

| Item No | Description | Quantity | Rate | Amount |
|---|---|---|---|---|
| 1 | Once off: Supply and Installation of alarm system to monitor the building, parameter fence and car port area Glendenningvale | 1 | | |
| 2 | Once off: Supply and Installation of alarm system to monitor the building, | 1 | | |

| | | | | |
|---|---|---|---|---|
| | parameter fence and car port area Greenbushes | | | |
| 3 | Standard fee: monitoring and armed response – Year 1 | 12 Months | | |
| 4 | Per Call-out fee – Year 1 | 1 | | |
| 5 | Standard fee: monitoring and armed response – Year 2 | 12 Months | | |
| 6 | Per Call-out fee – Year 2 | 1 | | |
| 7 | Standard fee: monitoring and armed response – Year 3 | 12 Months | | |
| 8 | Per Call-out fee – Year 3 | 1 | | |
| TOTAL | | | | |
| 15% VALUE ADDED TAX | | | | |
| GRAND TOTAL | | | | |

**TOTAL AMOUNT FOR FIRST YEAR:…… IN WORDS:……...**

**TOTAL AMOUNT FOR SECOND YEAR:…….IN WORDS:……**

**TOTAL AMOUNT FOR THRD YEAR:…….…… IN WORDS:……...**

**Please attach quotation on your company's letterhead.**

# SCOPE OF WORK:

## Sentech SOC Ltd Port Elizabeth requires the appointment of a service provider for 24/7 Monitoring and Armed response Security services at Glendenningvale office and our Greenbushes site on a three (3) year contract (36 months)

### 1. BACKGROUND

Sentech is a state-owned company and is the largest broadcasting signal distributor in South Africa. Sentech is a licensed Electronic Communications Network Service provider in South Africa. It currently operates many telecommunication networks for Satellite, Television, Radio, Internet and more. As such, Sentech is a global enabler of broadcasting and digital content delivery.

The risk of not having the security armed response will compromise the security of the site and its assets and the safety of Sentech personnel. Secondly, in the event of a break-in, the services will be disrupted affecting the SLA's for the customers. We are calling on organisations with the relevant skills and experience to render its services by monitoring and coordinating the building at Glendenningvale office and Sentech PE FM tower, Greenbushes site (C8) with 24/7 security armed response.

### 2. SCOPE OF WORK:

Sentech Port Elizabeth request 24/7 monitoring and armed response security services at Munro Street, Glendenningvale office and Greenbushes site. This application will be done in two (2) parts. First stage is the installation of an upgraded security software system, once-off payment. Second stage is the monitoring and armed response security service on scheduled rates.

**The successful applicant will:**

**AT THE OFFICE:**

**FIRST STAGE:**

- Installing own alarm system to monitor premises.
- Ensure that the alarm system remotes have panic buttons.
- Upgrade and/or repair of the electric perimeter fence.

**SECOND STAGE:**

- Provide 24/7-armed response services, with visible patrols in the area.
- Provide remote monitoring and armed response for the premises, including weekends and public holidays.
- Respond promptly to alarm activations and follow the required response protocols when an incident occurs.
- Provide a detailed incident report for any breach of safety or security at the property.
- A minimum of 5 free call outs for one (1) month

**AT GREENBUSHES SITE:**

**FIRST STAGE:**

- Installing own alarm system.
- Ensure that the alarm system remotes have panic buttons.
- Installing own sensors including all four (4) sides on the area of the building including the perimeter fence.
- Install, test, and commission sensors in foyer of the building.

**SECOND STAGE:**

- Provide 24/7-armed response services, with visible patrols in the area.
- Provide remote monitoring and armed response for the premises, including weekends and public holidays.

- Respond promptly to alarm activations and follow the required response protocols when an incident occurs.
- Provide a detailed incident report for any breach of safety or security at the property.
- A minimum of 5 free call outs for one (1) month

THE END

## 3. TERMS AND CONDITIONS

| Terms and Conditions | SENTECH reserves the right to: |
|---|---|
| | • Extend the closing date.<br>• Verify any information contained in a response.<br>• Request documentary proof<br>• Cancel or withdraw the requirement<br>• To limit communications to only those Service Providers who meets the requirements.<br>• This request will be subject to the General Conditions of Contract issued in accordance with Treasury Regulation 16A published in terms of the Public Finance Management Act, 1999 (Act 1 of 1999). The Special Conditions of Contract are supplementary to that of the General Conditions of Contract. Where, however, the SCC conflict with the GCC, the SCC shall prevail.<br>• The successful Service Provider may only enter into a subcontracting arrangement with the approval of SENTECH.<br><br>• SENTECH shall have the right, at its sole and exclusive discretion, upon written notice to the Service Provider, to terminate this Agreement, in whole or in part should the SERVICE PROVIDER fail to perform any of its obligations or deliver any deliverable timeously or should SENTECH not be satisfied with the quality of any service/s in terms of this Agreement, to the satisfaction of SENTECH.<br><br>• SENTECH shall furthermore have the right, as a result of such termination, to appoint a third party to perform the obligations of the Service Provider in terms of the Agreement and the Service Provider indemnifies SENTECH against all costs incurred by SENTECH in appointing such third party to fulfil the obligations of the Service Provider.<br><br>• SENTECH shall have the right, at its sole and exclusive discretion, to terminate this Agreement, at any time, upon 30 (thirty) days' written notice to the Service Provider.<br><br>• SENTECH reserves the right to conduct supplier due diligence at any time pre, during and post the contract period. This may include announced or unannounced site visits.<br><br>• Key resource provided in response should be engaged in the project, should there be resource changes the resource levels must be equivalent to the resources in the proposal, with notice and acceptance by SENTECH be understood as special condition of contract.<br><br>• Service Level Agreement will be signed with the successful Service Provider.<br>• The successful contractor is to provide a safety file that will be approved by SENTECH SOC limited safety specialist before the works can commence on site. The successful contractor |

| Terms and Conditions | SENTECH reserves the right to: |
|---|---|
| | will also be required to sign SEC.37.2, to be handed after the adjudication of contract. The successful contractor must take note that they will be given a period of two weeks to prepare an approved safety file upon receipt of the Purchase Order, of which failure to adhere to the deadline will result in the Purchase order being cancelled.<br>• Contractor to submit a programme of works before commencing any works<br>• Contractor to submit close out report upon completion |