EVALUATION CRITERIA								
Non-Technical Northwest Distribution								
	KPA		**KPI**	Description	**WEIGHT**	**WHAT THE EVALUATOR TO LOOK FOR?**	**EVALUATION OUTCOMES %**	**COMMENTS**
1	**Cleaning and Gardening Services**	**Relevant Experience (Cleaning)**	Number of previous contracts that the tenderer was appointed for. Tenderers to submit proof of completed or current projects from previous or current employer that include the name of the client, contact number and duration of the service rendered, with a contract number or an order number stipulating cleaning services experience (as per scope of work) for 36 Months (For Government and Corporate customers only)	Tenderer to submit either copies of appointment letters/contracts on a company letter head for previous work completed. Support documents provided must be valid (Not expired and not forged).	**5%**	The Evaluator must assess if the profile experience is relevant. 3-5 years = 5% 1-3 years = 2.5% 0-No submission = 0%	**0%**	
		Relevant Experience (Gardening)	Number of previous contracts that the tenderer was appointed for. Tenderers to submit proof of completed or current projects from previous or current employer that include the name of the client, contact number and duration of the service rendered, with a contract number or an order number stipulating gardening services experience (as per scope of work) for 36 Months (For Government and Corporate customers only)	Tenderer to submit either copies of appointment letters/contracts on a company letter head for previous work completed. Support documents provided must be valid (Not expired and not forged).	**5%**	The Evaluator must assess if the profile experience is relevant. 3-5 years = 5% 1-3 years = 2.5% 0-No submission = 0%	**0%**	
		Training: Personnel	Competency Training Certificates of employees for the use of a Lawnmower, Brush cutter, herbicide pressure sprayer and chainsaw. Competency Training Certificate (Hygiene and Cleaning Supervision or relevant) for the Contractor Supervisor.	Tenderer to submit certified copies of Certificates of competency training for employees using the lawnmower, brush cutter, herbicide pressure sprayer and chainsaw. Provide a certified competency training certificate (Hygiene and Cleaning Supervision or relevant) for the Contractor Supervisor. The certificates must be valid (Not expired and not forged).	**15%**	The Evaluator must assess whether the submitted certificates are relevant and valid. Lawnmower Certificate = 2.5% Brush cutter Certificate = 2.5% Herbicide pressure sprayer = 2.5% Chainsaw certificate = 2.5% Supervision Certificate = 5%	**0%**	
			TOTAL FOR KPA 1		**25%**		**0%**	
2	**Pest Control**	**Relevant Experience (Specific to the KPA)**	Number of previous contracts for Pest Control that the tenderer was appointed for. Provide an Accredited Competency Training Certificate (PCC) for the Pest Control Officer (PCO)	Tenderer to submit either copies of appointment letters/contract on a company letter head for previous work completed for pest control. Submit a certified copy of the Competency Training Certificate (PCC) for the Pest Control Officer (PCO). (Not expired and not forged).	**5%**	The Evaluator must assess if the profile experience is relevant and valid. 3-5 years = 5% 1-3 years = 2.5% 0-No submission = 0%	**0%**	
			TOTAL FOR KPA 2		**5%**		**0%**	
3	**Hygiene Services**	**Relevant Experience (Specific to the KPA)**	Company confirmation letter for hygiene services registration certificate and Hygiene Waste transportation Certificate Or Valid letter of intent from a certified/registered service provider for Hygiene services and company membership registration certificate and Hygiene Waste transportation Certificate	Number of previous contracts for Waste Management Services that the tenderer was appointed for. Certificate must be in company name or company director's name and the registration must be valid (Not expired and not forged). Company to produce SHE waste certificate and/or Bonafide letter of intent to hire from a SHE wastes disposal service provider	**10%**	The Evaluator must assess if the profile experience is relevant. 3-5 years = 10% 1-3 years = 5% 0-No submission = 0%	**0%**	
			TOTAL FOR KPA 3		**10%**		**0%**	
4	**Waste Management**	**Relevant Experience (Specific to the KPA)**	Submit valid registration certificate (at the time of submission). Company confirmation letter for Waste membership registration certificate and Waste transportation Certificate Or Valid letter of intent from a certified/registered service provider for Waste Management Services, and the company's Waste membership registration certificate, and Waste transportation Certificate. Provide an accredited Hygiene Waste Management Certificate for personnel executing the service.	Number of previous contracts for Waste Management Services that the tenderer was appointed for. Certificate must be in company name or company director's name and the registration must be valid (Not expired and not forged). Company to produce SHE waste management certificate and/or Bonafide letter of intent to hire from a SHE waste disposal service provider. Submit a certified copy of an accredited Hygiene Waste Management Certificate for personnel doing hygiene waste management services. (Not expired and not forged).	**10%**	The Evaluator must assess if the profile experience is relevant and valid. 3-5 years = 10% 1-3 years = 5% 0-No submission = 0%	**0%**	
			TOTAL FOR KPA 4		**10%**		**0%**	
		Provident Fund, UIF & COID	Proof of Registration or letter of good standing for Provident Fund (e.g,. NBC), Unemployment Insurance Fund (UIF) and COID to be submitted.	Tenderer to submit recent proof of registration for previous contracts held. Certificate must be in the company name or company director's name and the registration must be valid (Not expired and not forged).	**5%**	The Evaluator to check whether the registration submitted is relevant and valid. All three Submitted & Valid = 5% Either 2 submitted = 2.5% Not Submitted = 0%	**0%**	

5	**Registration with Regulatory/ Statutory bodies**	**Pest Control**	Certificate/Letter of Registration with the South African Pest Control Association (SAPCA)	Tenderer to submit a copy of registration certificate or proof of registration with the South African Pest Control Association (SAPCA). Certificate must be in company name or company director's name and the registration must be valid (Not expired and not forged).	**5%**	The Evaluator to check if the registration submitted is relevant and valid. Submitted Certificate = 5% Letter of Registration = 2,5% Not Submitted/Invalid = 0%	**0%**	
		Cleaning and Gardening	Tenderer to submit a Certificate/Letter of Registration with either the National Contract Cleaners Association (NCCA), BEECA or other relevant bodies.	Tenderer to submit copy of registration certificate with NCCA, BEECA or other relevant bodies or recent proof of registration for previous contract held. The certificate must be in the company name or the company director's name, and the registration must be valid (Not expired and not forged).	**5%**	The Evaluator to check if the registration submitted is relevant and valid. Submitted Certificates & Valid = 5% Letter of Registration & Valid = 2.5% Not Submitted/Invalid = 0%	**0%**	
			TOTAL FOR KPA 5		**15%**		**0%**	
6	**Transport**	Appropriate vehicle for service tendered (Bakkie with canopy/ carry van)	Tenderer to submit a list of licensed vehicles to use for appropriate service as well as valid Roadworthy Certificates or a letter from rental company showing capability/eligibility of hiring - from a Bona-Fide rental company(Minimum of one vehicle)	Tenderer to submit copies of licensed vehicles or provide a car hire agreement. (Not expired and not forged).	**5%**	The Valuator to check list and Roadworthy Certificates for validity. Valid = 5% Invalid = 0%	**0%**	
			TOTAL FOR KPA 6		**5%**		**0%**	
7	**Technical Methodology**	Method Statement	Delivery Plan/ Implementation Plan	Submit a complete delivery and work implemetation plan for the execution of duties	**30%**	**WEIGHT: 30%**	**0%**	
			OVERALL WEIGHT & SCORE FOR THIS TENDERER		**100%**		**0%**	
THRESHOLD WILL BE 90%								

Evaluation criteria Compiled by

Name: **Keamogecwe Mongwaketsi**

Signature:

Date: **14.05.2026**

Name: **Siyabonga Ndlela**

Signature:

Date: **14.05.2026**

Evaluation criteria approved by:

Name: Zwelakhe Mbolekwa

Signature:

Date: 14.05.2026