SCM SUBMISSION: SPECIFICATION / SCOPE OF WORK	
PURPOSE OF SUBMISSION	To seek approval for specification / terms of reference / scope of work
DESCRIPTION OF GOODS / SERVICES / WORK	**THE PROVISION OF A MAINTENANCE AND REPAIRS OF SHUTTER GATES, SLIDING GATES AND BOOM GATES CONTRACTOR ON AN AS AND WHEN BASIS FOR A PERIOD OF 24 MONTHS IN THE WESTERN CAPE REGION**
REQUEST FOR PROPOSAL NUMBER	
DIVISION	PRASA – Western Cape Region
USER DEPARTMENT	Facilities Management Department
DATE SUBMITTED	21 OCTOBER 2026

1.

TABLE OF CONTENTS

1. INTRODUCTION
2. BACKGROUND INFORMATION
3. OBJECTIVE OF THE PROPOSED PROJECT
4. SCOPE OF WORKS AND AREAS OF FOCUS
5. EXTENT AND COVERAGE OF THE PROPOSED PROJECT
6. SPECIFICATION OF THE WORK OR PRODUCTS OR SERVICES REQUIRED
7. TIME FRAMES / PROGRAMS
8. BUDGET
9. CONTRACTOR PRICING SCHEDULE
10. EVALUATION METHODOLOGY
11. CONTRACT PRICING SCHEDULE
12. RECOMMENDATIONS

1. INTRODUCTION

The purpose of this submission is to obtain approval to procure a Service Provider for maintenance, servicing and repairs to **shutter gates, boom gates and sliding gates** for the WESTERN CAPE REGION (WCR).

The contract work consists of:

- Unplanned /Emergency general shutter gates, boom gates and sliding gates related repairs as and when required. (Refer **to scope of work for details)**

The contractor shall integrate the provision of his services into the general operation of the PRASA operational system which may require that the contractor co-operate with other contractors employed by PRASA.

2. BACKGROUND INFORMATION

a. STATUS QUO

PRASA is mandated to transport commuters to and from various stations, these stations operate for as long as there are trains running, after the last train they must be shut down by closing off of all the entry points. This is done by means of rolling down the shutter gates, closing of sliding gates, at the depots there are also boom gates. There is also an increase in the vandalism of our assets and facilities; an extra measure to assist the security is by having fully functional gates (shutters, sliding or boom).

To keep these functional and operational all the time and there should be maintenance contract which services them as they are required and attending to repairs when necessary, in accordance with applicable regulations to ensure they are operating safely at any given time. The nature of the contracts is;

- monthly maintenance and servicing of the roller shutter gate and
- "As and when required" repairs to the equipment following failures and non-functionality to restore to sound operational state.

b. PROBLEM STATEMENT

- The Western Cape Region has been exposed to high rate of recurring theft and vandalism which resulted in non-functional and non-compliant PRASA assets that pose safety and health hazards to the commuters, PRASA personnel, stakeholders and community at large. Malicious damages to PRASA properties and assets
- The Region doesn't have internal staff to execute emergency repairs and unplanned maintenance.

3. OBJECTIVE OF THE PROPOSED PROJECT

a. DESIRED OUTCOMES FOR CARRYING OUT THE PROPOSED PROJECT

- To improve response time for execution of unplanned shutter gates, boom gates and sliding gates maintenance works in order to restore the assets to its operational condition and further achieve the goal of improving asset condition and reliability.
- Compliance with the Occupational Health and Safety Act, Railway Safety Regulator and other statutory requirements.

b. PROJECT BENEFITS TO PRASA

- Increased revenue collection
- Improved turnaround time to repair faults
- Improve compliance with legislation and safety requirements
- Improve customer satisfaction.

c. CURRENT MECHANISMS IN PLACE TO ADDRESS THE PROBLEM

The Region has no contract in place for this service, which is one of the critical services as it eliminates the invasion of fares and also protects the assets.

4. SCOPE OF WORK AND AREAS OF FOCUS

a. SCOPE OF THE DESIRED SOLUTION

To appoint a service provider for maintenance and repairs of shutter gates, boom gates and sliding gates contractor on an As and When basis to repair and maintain the facilities for a period of 24 months in the Western Cape Region (WCR).

The scope of works will cover repairs, and maintenance as required, but not limited to the following shutter gate related works as noted below.

- The successful Service Provider is expected to be available to respond twenty-four (24) hours per day, seven (7) days per week, 365 days per year, as determined by the nature of a given situation and/or emergency.

- The type of work the Service Provider will respond to will include, but is not limited to, repair of faulty, broken, vandalised or stolen roller shutters, sliding and boom gates, i.e. electric motors, T-Bars or damaged slats.

Additional information

- The service provider should provide vehicles suitable for the execution of the operations.
- Suitable vehicles are “bakkies” or light duty trucks for the transportation of employees and materials and to respond to callouts.
- The service provider should have a workshop or office close to the corridor in order to respond timeously to the callouts.
- During the contract term the Contractor shall furnish all parts, materials, tools, equipment, manpower, and consumables to complete the work.
- The repair parts used by the Contractor shall be new and unused. The Contractor is responsible to provide new parts and execute the repairs.
- In the event that the unit is beyond repair a delegated PRASA official will examine the component and provide authorization for the purchase of a new component.

` **a) DETAILS ON THE PREFERRED SOLUTION**

The preferred solution shall address the issue of the absence of internal staff to response to emergency repairs and unplanned maintenance.

b) TARGETED AREA BY THIS PROJECT

This project will target various stations, facilities, and depot within WCR region.

5. EXTENT AND COVERAGE OF THE PROPOSED PROJECT

The request is to appoint a Service Providers to cover, but not limited the corridors inclusive of the depots, houses and other Prasa related buildings within that coridors.as noted below

Western Cape Region				
Area South	**Area North**	**Area Ikapa**	**Central**	**Cape Town**
Salt River	Woltemade	Woodstock	Langa	Cape Town Station

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Observatory	Mutual	Esplanade	Bontheuwel	Culemborg yard
Mowbray	Thornton	Ysterplaat	Netreg	
Rosebank	Goodwood	Kentemade	Heideveld	
Rondenbosch	Vasco	Century City	Nyanga	
Newlands	Elsies River	Acasia Park	Phillipi	
Claremont	Parow	Montevista	Stock Road	
Hartfield	Tygerberg	De Grandel	Mandalay	
Kenilworth	Bellville	Avondale	Nolungile	
Wynberg	Kuilsriver	Oosterzee	Nonkqubela	
Wittebome	Blackheath		Khayelitsha	
Plumstead	Melton Rose		Kuyasa	
Stuerhof	Eersteriver		Chris Hani	
Diep River	Faure		Lenteguer	
Heartfield	Firgrove		Mitchells Plain	
Retreat	Somerset West		Kapteinsklip	
Steenberg	Van Der Stel		Lavistown	
Lakeside	Strand		Belhar	
False Bay	Lyndoch		Unibell	
Muizenberg	Vlottenburg		Pentech	
St. James	Stellenbosch		Serepta	
Kalk Bay	Du Toit			
Covelly	Koelenhof			
Fishhoek	Stikland			
Sunny Cove	Brackenfell			
Glencairn	Eikenfontein			
Simonstown	Kraaifontein			
Ndabeni	Fisantekraal			
Pinelands	Muldersvlei			
Hazendal	Klapmuts			
Athlone	Paarl			
Crawford	Huguenot			
Lansdowne	Mbekweni			
Wetton	Wellington			
Ottery	Malmerbery			
Southfield	Muldersvlie			
Koeberg	Klapmuts			
	Paarl			
	Huguenot			
	Dal Josafat			
	Mbekweni			
	Wellington			

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	Laingburg			
	Gouda			
	De Aar			
	Beaufort West			

a. OTHER RELATED PROJECTS

There are no other projects that have been identified which are related to this project

6. SPECIFICATION OF THE WORK OR PRODUCTS OR SERVICES REQUIRED

a. SPECIFICATION- AS AND WHEN: ROLLER SHUTTER GATES, SLIDING GATES AND BOOM GATES REPAIRS AND MAINTENANCE.

PRASA Facilities department has a mandate to the general upkeep of PRASA Group Facilities here in referred to as all buildings, plants and equipment's. In its endeavor to achieve the said mandate, its service provisions cover the following:

- Preventative Maintenance
- Periodic Maintenance
- Routine Maintenance
- Deferred Maintenance
- Reactive Maintenance

With the following Priority Levels:

- Emergency- an incident that threatens endangers personal safety or property and prevents or limits the usage of a building, plant and equipment.
- Urgent – an incident that does not threatens, endangers personal safety or property but does prevents or limits the usage of a building, plant and equipment.
- Non-Urgent- an incident that is defined or falls under the general repairs, deferred maintenance or reactive maintenance of a non-urgent nature, where a building, plant and equipment is secured and use of it is not disrupted.

Service performance measurements and expectations

- **Emergency & Urgent Faults -** Response time for non-emergency items shall be 24 hours from the call out time and completion as per marked related time to repair the fault as per job card or work order.

- **Normal Faults -** Response time for non-emergency items shall be within working days stipulated in the

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works order from the call out time and completion as per marked related time to repair the fault.

Completion of works, upon the completion of work the service Provider must submit the following:

- Signed job card by the Project Manager or leader (job completion form)
- Guarantee/ Warranty certificates to cover a free maintenance period
- Maintenance programs or plan for
- New installations for shutter gates, boom gates and sliding gates related items.
- Maintenance manuals

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- Related statutory / regulatory documentations

Safety and Quality of Materials and Workmanship:

- All materials supplied to be SABS approved and workmanship to meet the requirements of the PRASA Norms, Guidelines and Standards (NGS) and the National Building Regulations (NBR).
- All work performed on PRASA premises to comply with the requirements of the Occupational Health and Safety Act of 1993.
- Works with poor workmanship will not be signed off and PRASA reserves the right to withhold payments until satisfied with the quality of the work.

Non-Compliance:

Safety – PRASA Facilities department will at all times ensure that work is performed in accordance with all the prescribed legal prescripts and indemnifies itself from taking any responsibility if any service provider appointed violates these statutory prescripts.

Response time – if an appointed service provider as per the General provisions of the As and When fails to adhere to the priority levels as prescribed PRASA Facilities department hereby reserves the right to penalise the service provider to a penalty fee of 10% of the value of the contract and if this provision is continually violated the contract will be terminated.

Guidelines for variations

- No payments will be processed or entertained pertaining to deviations from the original scope of work.
- No approval will be granted for deviation, and the contractor shall ensure that the work done is as approved by the project manager.

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7. TIME FRAMES / PROGRAMS

7.1.1. Contract period:

The planned time frame for the implementation of this proposed project is 24 Months.

8. BUDGET

- **Budget required (broken down between fees, servicing, repairs and etc.)**

  - The budget required is for As and when for Maintenance, Servicing and Repairs to Shutter gates, Boom gates, and Sliding gates for a period of 24 months for WCR. A Service Provider expenditure will comprise of labour, material, hiring equipment and the overheads that will be for travelling to and from site to conduct repair work.

- **Confirmation of availability of funds**

  Budget is based on the annual approved funds allocated to the Western Cape Region,

  escalated at 10% annually.

ESTIMATED YEARLY BREAKDOWN VALUE PER SERVICE PROVIDER		
CONTRACT YEAR	**Monthly Amount Inclusive of 15% VAT**	**Annual Amount Inclusive of 15% VAT**
YEAR 1		
YEAR 2		
TOTAL BUDGET PER SERVICE PROVIDER	**CIDB GRADING BASED ON THE ANNUAL VALUE**	

9. CONTRACTOR PRICING SCHEDULE

REPAIRS: NB!!!: Any repairs to be undertaken, the service provider shall strip, diagnose, and quote. The approval will be granted for any repairs prior on them being done except in emergency cases. Kindly note, no service shall be executed without a purchase order except for emergency call out.

Item	Description		Unit	Estimated Quantity for 12 months	Rate	Year 1 Amount
1	Provisional Sum (Material)	Material	Sum	N/A	N/A	**R1 150 000.00**
2	Percentage mark-up for materials	Material	%		– – %	
3	The Service Provider is to tender their total cost per hour on site perqualified Artisan and an assistant to perform service and repairs during **Normal working hours (06:00 – 18:00)**. This cost shall excludematerial, which has previously been dealt with in this schedule.	Artisan	Rate/hour	1180		
4		General Worker	Rate/hour	1180		
5	The Service Provider is to tender their total cost per hour on site perqualified Artisan and an assistant to performservice and repairs during **After working hours and Saturdays (18:00 – 06:00)**. This cost shall exclude material, which has previously been dealt with in this schedule.	Artisan	Rate/hour	350		
6		General Worker	Rate/hour	350		
7	The Service Provider is to tender their total cost per hour on site perqualified Artisan and an assistant to performservice and repairs during **Sunday and Public Holiday**. Thiscost shall exclude material, which has previously been dealt within this contract	Artisan	Rate/hour	150		
8		General Worker	Rate/hour	150		
9	Call-out rate (only whenthere is no fault found)		Sum	200		
					Sub-Total	R
					Add VAT @15%	R
					Total Tendered Price for year 1 ***(Transfer to price summary below)***	R

PRICE SUMMARY		
	TENDER AMOUNTS	
CONTRACT YEAR	Annual percentage increase (%)	Annual Amount
YEAR 1	N/A	
YEAR 2 (Factor in the consumer price index (CPI))	_ _ _%	
TOTAL PRICE		

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10. EVALUATION AND SCORING METHODOLOGY

The evaluation of the Bids by the evaluation committees will be conducted at various levels.The following levels will be applied in the evaluation:

LEVEL	DESCRIPTION
Verify completeness	The Bid is checked for completeness and whether all required documentation, certificates; verify completeness warranties and other Bid requirements and formalities have been complied with. Incomplete Bids will be disqualified.
Verify compliance	The Bids are checked to verify that the essential RFQ requirements have been met. Non-compliant Bids will be disqualified.
Detailed Evaluation of Technical	Detailed analysis of Bids to determine whether the Bidder is capable of delivering the Project in terms of business and technical requirements. **The minimum threshold for technical evaluation is [70%], any bidder who fails to meet the minimum requirement will be disqualified and not proceed with the evaluation of Price and Specific Goals.**
Specific Goals	Evaluate Specific Goals
Price Evaluation	Bidders will be evaluated on price offered.
Scoring	Scoring of Bids using the Evaluation Criteria.
Recommendation	Report formulation and recommendation of Preferred and Reserved Bidders
Best and Final Offer	PRASA may go into the Best and Final Offer process in the instance where no bid meets the requirements of the RFQ and/or the Bids are to close in terms of points awarded.
Approval	Approval and notification of the final Bidder.

10.1. Evaluation Criteria

Qualifying bidders for this project shall be evaluated in terms of their business credentials, financial standing, empowerment, technical capacity and experience. The evaluation committee shall use the following Evaluation Criteria depicted in the table below for the selection of the preferred bidder that shall execute painting services.

EVALUATION CRITERIA	WEIGHTING
Stage 1	**Compliance**
Stage 1A – Mandatory Compliance Requirements	
Stage 1B - Other Mandatory Compliance Requirements	
Stage 1C - Documents required for Scoring	
Stage 2	**Technical/Functionality**
Technical/Functional Requirements	Threshold of 70%
Stage 3	**Price and Specific Goals**
Price	80
Specific Goals	20
TOTAL	**100**

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The Details of the stages outlined in the above are presented in the following sections below.

10.1.1 STAGE 1: COMPLIANCE REQUIREMENTS

Bidders must comply with the following requirements and failure to comply will lead to immediate disqualification

10.1.1.1. Stage 1A – Mandatory Requirements

Should a bidder not submit the following mandatory documents/requirements, your bid will be automatically disqualified

Mandatory Compliance Requirements		
No.	**Description of requirement**	
a)	Price Schedule/Bill of Quantities (BOQ) must be submitted as volume 2 in Envelope 2.	
b)	**The proof of Active CIDB Grading level 4ME or higher**. Joint Venture Bidders must submit joint/consolidated grading certificate.	

10.1.1.2 Stage 1B – Other Mandatory Requirements - (To be submitted in envelope 1)

Should a bidder not submit the following Other mandatory documents/requirements, PRASA may request the bidder to submit the information within three (3) working days at pre-award stage. Should this information not be provided, your bid proposal will be disqualified.

Only bidders who comply with stage 1B at pre-award will be evaluated further.

No.	**Description of requirement**
a)	Letter of Good Standing (COIDA)
b)	Supply of valid SARS Pin
c)	CSD supplier registration number
d)	Completion of ALL RFQ documentation (including ALL declarations)
e)	Bidders to Fill and Sign the closing/submission register at **1 ADDERLEY STREET, METRORAIL SUPPLY CHAIN MANAGEMENT, 6TH FLOOR, ROOM 622A, PROPNET BUILDING, CAPE TOWN** on submission of the RFQ documents
f)	Proof of Bank Account (i.e. letter issued by the bank)

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g)	Company Registration Documents, (Certificate of Incorporation)
h)	Joint Venture/Consortium agreement/Trust Deed/Confirmation in writing of intention to enter into a JV or consortium agreement should they be awarded business by PRASA through this RFQ process (if applicable) SIGNED BY ALL PARTIES
i)	Provide proof of offices and or Builders yard / workshop in this region. Telephone Bill / Municipal Bill / Bank Account, each or all Noting the Address of the Offices / Workshops in the Specific Region. The Bid evaluation team may choose to visit the contractor's premises to ascertain that the bidder is indeed have offices within the Western Cape Region.
j)	Briefing Session Form D and Bidders must also reflect on the Compulsory Briefing Session Attendance Register **No 12 Liesbeek Park way, PRASA Infrastructure Depot Boardrom 163 Saltriver at 04 December 2026 at 11:00 am**
k)	Provide 2 Certified Electrical Trade Test Certificate (Red Seal) Copies certified not older than 3 months
l)	Provide 2 Certified Mechanical Fitter and Turner Trade Test Certificate (Red Seal) Copies certified not older than 3 months

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10.1.1.3 Stage 1C – Documents required for Scoring.

Documents required for Scoring - The following Non-Mandatory Documents used for purposes of scoring a bid. If not submitted by the closing date and time of this bid will not result in a Respondent's disqualification. However, Bidders will receive a score of zero for the applicable evaluation criterion:

Certified copy of ID Documents of the Owners
Audited Annual Financials/ B-BBEE Certificate/Affidavit
CIPC Documents / B-BBEE Certificate/Affidavit

11. Technical / Functionality Requirements

Qualifying bidders shall be evaluated on functionality after meeting all compliance requirements outlined above. The minimum threshold for the technical/functionality requirements is 70% as per the standard Evaluation Criteria presented in. Bidders who score below this minimum requirement shall not be considered for further evaluation in stage 3.

Details of the technical/functional requirements are presented in the below.

Item	Criteria	Weight
1	Company Experience	35
2	Experience of Technical Personnel and Qualification	25
3	Vehicles	20
4	Health & Safety Plan	20
	TOTAL	100

11.1 TECHNICAL / FUNCTIONAL EVALUATION CRITERIA

The minimum threshold for technical/functionality requirements is 70%. Bidders who score below this minimum requirement shall not be considered for further evaluation.

CRITERIA	WEIGHT	SCORES
ORGANISATIONAL **EXPERIENCE** **(PROJECTS):** **Company experience:** Score will be based on successfully completed Roller shutter projects or similar projects implemented over the last five (5) years of which details are provided Proof of Projects executed prior CIDB regulation. Project must still fall within the 2020-2025 period. All the below items 1 and 2 must be provided for all projects presented under the scoring. 1. Appointment letter from client, on client letterhead or signed contract from client 2. Practical Completion certificates or Letter of reference from the client, on client letterhead, signed or stamped either one of the above must include the value of the project as well the start and finish dates.	40	0. Projects not of similar scope and scale or No Submission. 1. Proof of Projects totalling to a combined value less than R2 000 000,000.00 of similar type of scope. 2. Proof of Projects totalling to a combined value of between R2 000 000.01 – R3,000,000.00 of similar type of scope. 3. Proof of Projects totalling to a combined value of between R3,000,000.01 – R4,000,000.00 projects of similar type of scope. 4. Proof of Projects totalling to a combined value of between R4,000,000.01 – R5,000,000.00 of similar type of scope. 5. Proof of Projects totalling above the value of R5,000,000.00 of similar type of scope

Experience Key staff (assigned site personnel) in relation to the scope of work. • Provide a list of 2 Electrical and 2 Mechanical Artisan with Trade Certificate (Red Seal) • Their respective experience and knowledge must pertain to roller shutter doors, sliding and boom gates and be presented in a CV or résumé. All 4 artisans experience will be counted together.	30	0: No Submissions or no relevant experience. 1:Less than 1 year experienced **COLLECTIVELY** 2: 1 - 3 year experienced **COLLECTIVELY** 3: 4 - 6 year experienced **COLLECTIVELY** 4: 7 - 9 year experienced **COLLECTIVELY** 5: 10 - 12 year experienced **COLLECTIVELY**
Vehicles (Indicate Ownership or rental		The Service Provider must submit a list of loading vehicles as well as submit proof of ownership or rental (Registration papers or Leasing agreement) 0: No Submissions 1: Inadequate information Provided 2: One loading vehicle is listed with proof of ownership or rental. 3: a list of (Two to Three) loading vehicles are provided with proof of ownership or rental 4: a list of Four loading vehicles is provided with proof of ownership or rental 5: Above Four list of loading vehicles is provided with proof of ownership or rental
Health and Safety Plan The bidder to submit a safety plan that aligns with the scope of works and railway environment, and it is in accordance with the OHS ACT 85 OF 1993 but not limited to: 1.Safe working Procedures		0. No Submissions 1. Bidder submitted a health and safety plan, with only one item as specified submitted 2. Bidder submitted a health and safety plan, with only two items as specified submitted 3. Bidder submitted a health and safety plan, with only three items as specified submitted 4. Bidder submitted a health and safety plan, with only four items as specified submitted

2. Frequency of the safety meetings, 3. PPE to be used by Personnel 4. Risk management plan reflecting functional risk assessment matrix. 5.(first aid training): Qualified safety officer –first aid certificate		5.Bidder submitted a health and safety plan, with only five items as specified submitted

QUALITY CRITERIA	INDICATORS					
	0: 0	1: 7	2: 14	3: 21	4: 28	5: 35
ORGANISATIONAL EXPERIENCE (PROJECTS): Score will be based on successfully completed Roller shutter projects or similar projects implemented over the last five (5) years of which details are provided Proof of Projects executed prior CIDB regulation. Project must still fall within the 2020-2025 period. 1. Appointment letter from client, on client letterhead or signed contract from client with description and value of works. 2. Practical Completion Certificate or Letter of reference from the client, on client letterhead, signed or stamped either one of the above must include the value of the project as well the start and finish dates and the value of works.	Projects not of similar scope and scale or No Submission.	Proof of Projects totalling to a combined value of below R2,000,000.00 of similar type of scope	Proof of Projects totalling to a combined value of between R2,000,000.00 – R3,000,000.00 projects of similar type of scope.	Proof of Projects totalling to a combined value of between R3,000,000.01 – R4,000,000.00 of similar type of scope.	Proof of Projects totalling to a combined value of between R4,000,000.01 – R5,000,000.00 of similar type of scope.	Proof of Projects totalling above the value of R5,000,000.00 of similar type of scope

QUALITY CRITERIA	INDICATORS					
	0: 0	1: 4	2: 8	3: 12	4: 16	5: 20
Vehicles (Indicate Ownership or rental) The Service Provider must submit a list of loading vehicles as well as submit proof of ownership or rental (Registration papers or Leasing agreement)	No Submission or irrelevant information	Inadequate information	One loading vehicle is listed with proof of ownership or rental.	Two to Three loading vehicles are provided with proof of ownership or rental	Four loading vehicles is provided with proof of ownership or rental	Above Four list of loading vehicles is provided with proof of ownership or rental.
QUALITY CRITERIA	**INDICATORS**					
	0: 0	**1: 5**	**2: 10**	**3: 15**	**4: 20**	**5: 25**
Experience Key staff (assigned site personnel) in relation to the scope of work. • Provide a list of 2 Electrical and 2 Mechanical Artisan with Trade Certificate (Red Seal) • Their respective experience and knowledge must pertain to general painting and be presented in a CV or résumé. All 4 artisans experience will be counted together.	No Submissions or irrelevant experience.	Less than 1 year experience **COLLECTIVELY**	1 - 3 year experienced **COLLECTIVELY**	4 - 6 year experienced **COLLECTIVELY**	7 - 9 year experienced **COLLECTIVELY**	10+ year experienced **COLLECTIVELY**

QUALITY CRITERIA	INDICATORS					
	0: 0	1: 4	2: 8	3: 12	4: 16	5: 20
Health and Safety Plan The bidder to submit a safety plan that aligns with the scope of works and railway environment, and it is in accordance with the OHS ACT 85 OF 1993 but not limited to: 1. Safe working Procedures 2. Frequency of the safety meetings, 3. PPE to be used by Personnel 4. Risk management plan reflecting functional risk assessment matrix. 5.(first aid training): Qualified safety officer –first aid certificate	No Submissions or irrelevant plan.	Bidder submitted a health and safety plan, with only one item as specified submitted	Bidder submitted a health and safety plan, with only two items as specified submitted.	Bidder submitted a health and safety plan, with only three items as specified submitted.	Bidder submitted a health and safety plan, with only four items as specified submitted.	Bidder submitted a health and safety plan, with only five items as specified submitted
QUALITY CRITERIA	**INDICATORS**					

11.1.1 STAGE 3: PRICING AND SPECIFIC GOAL

Bidders should provide their price proposal in envelope 2, which should include Form C (Financial Offer).

The following formula shall be used by the Bid Evaluation Committee to allocate scores to the interested bidder.

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS	**100**

Table 1: Scoring Points

FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

POINTS AWARDED FOR PRICE

THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$PS = 80\left(1 - \frac{Pt - Pmin}{Pmin}\right)$$ **80/20**

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

POINTS AWARDED FOR SPECIFIC GOALS

In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the

tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system: or

(b) any other invitation for tender, that either the 80/20 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	**ACCEPTABLE EVIDENCE**	**Number of points allocated (80/20 system) (To be completed by the organ of state)**	**Number of points claimed (80/20 system) (To be completed by the tenderer)**
51% Black Women Owned	Certified copy of ID Documents of the Owners	4	
51% Black Youth owned.	Certified copy of ID Documents of the Owners	4	

EME or QSE 51% Black Owned	Audited Annual Financials/ certified B-BBEE Certificate/Affidavit	4	
51 % Black Owned	CIPC Documents/certified B-BBEE Certificate/Affidavit	4	
Entities with a B-BBEE Contributor status of a least level 2	Certified B-BBEE Certificate/Affidavit	4	
	Total	**20**	

12. RECOMMENDATION

It is recommended that the above specification be approved for the Provision of a Roller shutter doors, sliding gates and boom gates Maintenance Contractor on As and When basis for a period of 24 months in WCR.

Project Description:	The Provision of a Roller shutter doors, sliding gates and boom gates Maintenance Contractor on As and When basis for a period of 24 months in WCR
Compiled by **Engineering Technician.** Name & Surname: Mr. Sophakama Mdrayi Signature: ……..…….. Date: 11.11.2026	
Recommended/~~Not Recommended~~ Name & Surname: Mr. Thobile Mdletye Signature: …… Date: 23/11/2026	
Approved/~~Not Approved~~ **(Head of the End-User Department)** Name & Surname: Mr. Ayanda Bani Signature: …… Date: 23 November 2026	
Comments/Remarks:	