REQUEST FOR QUOTATION (RFQ) FOR THE APPOINTMENT OF A CONTRACTOR FOR THE REPAIRS, INSTALLATION OF NEW OR REPLACEMENT OF DAMAGED BUILDING GLASSES OF DIFFERENT SIZES TO VARIOUS PROPERTY OF IZIKO MUSEUMS OF SOUTH AFRICA

Reference Number	**IZIKO-RFQ-CSM-GLASS DOORS 25/11/2026**
Description	THE REPAIRS, INSTALLATION OF NEW OR REPLACEMENT OF DAMAGED BUILDING GLASS OF DIFFERENT SIZES TO VARIOUS PROPERTY
Address	Iziko South African Museum 25 Queen Victoria Street Cape Town 8001
Attention	Kagiso Themba
Compulsory Site Visit	02nd of December 2026. 10h00am at Various Iziko Sites. Starting at 25 Queen Victoria Street
Advert Date	**25th of December 2026**
Closing Date and Time for Submission	**08th December 2026 at 11h00am**
Method of Delivery	Quotes / Proposals, and accompanying documentation, must be emailed to SCM scm@iziko.org.za; kthemba@iziko.org.za;
Technical Enquiries	Andre Arendse Direct Line: 021 481 3800 aarendse@iziko.org.za,scm@iziko.org.za;
Name of Company	
CSD Supplier Number (MA..... .....Number)	
B-BBEE Status Level of Contribution	
Quote Price (Incl. VAT)	
Signature	

1. PURPOSE OF THE FORM

1.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa, 1996 (Constitution), and further expressed in the various applicable legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

1.2 If a person is listed in the Register for Tender Defaulters and/or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. DECLARATION ON EMPLOYMENT BY ORGAN OF STATE

2.1 Is the bidder, or any of the directors / trustees / shareholders / members / partners of the bidder employed by an organ of state, as defined in section 239 of the Constitution? **YES/NO**

2.2 If YES, furnish particulars of the names, individual identity numbers, in the table below:

Full Name	**Identity Number**	**Name of organ of state**

2.3 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.3.1 If so, furnish particulars:

……
……
……

2.4 Does the bidder or any of its directors/trustees/shareholders members/partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise, whether or not they are bidding for this contract?
YES/NO

2.4.1 If so, indicate all companies registered in the CSD in the table below:

Supplier registration number (MAAA)	**Status (active/inactive/deleted)**

Failure to disclose all CSD-registered active companies linked to all Directors will lead to disqualification.

3 GENERAL DECLARATION

I ,……....., the undersigned, in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure.

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found to be false.

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act, 1998 (Act No. 89 of 1998) and or may be referred to law enforcement agencies for criminal investigation and or may be restricted from conducting business with the state for a period not exceeding 10 years in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) or any other applicable legislation.

I CERTIFY THAT THE ABOVE IS CORRECT.

I ACCEPT THAT THE PROCURING INSTITUTION MAY REJECT THE BID OR TAKE APPROPRIATE ACTION AGAINST ME IF THIS DECLARATION IS FALSE.

…… ……

Signature…….. Date

…… ……..

Designation Name of bidder

Name of bidder (Company Name)

[1]

(SBD 6.1)

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

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1. GENERAL CONDITIONS

1.1. The following preference point systems are applicable to invitations to tender:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2. **To be completed by the organ of state**
The applicable preference point system for this tender is the **80/20** preference point system.

1.3. Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
(a) Price: and
(b) Specific Goals

1.4. **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	**100**

1.5. Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6. The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) **tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
(b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **"The Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1. THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 $Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right)$ **or** **90/10** $Ps = 90\left(1 - \frac{Pt - P\,min}{P\,min}\right)$

Where:

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICEE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 $Ps = 80\left(1 - \frac{Pt - P\,max}{P\,\max}\right)$ **or** **90/10** $Ps = 90\left(1 - \frac{Pt - P\,\max}{P\,max}\right)$

Where:

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/documentation stated in the conditions of this tender;

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of –

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.
(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.
Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Evidence	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Persons, or categories of persons, historically disadvantaged- (HDI) by unfair dis crimination on the basis of	• Proof of B-BBEE certificate; • Company Registration Certification • Identification Documentation. • CSD report		
Race: Black persons (ownership)* 50% or more black ownership = 20 points Less than 50% black ownership = 10 points 0% black ownership = 0 points			

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm: .....

4.4. Company Registration number: .....

4.5. TYPE OF COMPANY/FIRM

☐ Partnership/Joint Venture / Consortium

☐ One-person business/sole propriety

☐ Public Company

☐ Personal Liability Company

☐ (Pty) Limited

☐ Non-Profit Company

☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, …… the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;
(b) recover costs, losses, or damages it has incurred or suffered as a result of that person's conduct;
(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
(e) forward the matter for criminal prosecution, if deemed necessary

……

SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME: ……

DATE: ……

ADDRESS: ……

REQUEST FOR QUOTATION (RFQ) FOR THE APPOINTMENT OF A CONTRACTOR FOR THE REPAIRS, INSTALLATION OF NEW OR REPLACEMENT OF DAMAGED BUILDING GLASS OF DIFFERENT SIZES TO VARIOUS PROPERTY OF IZIKO MUSEUMS OF SOUTH AFRICA

1. BACKGROUND IZIKO

Iziko Museums of South Africa (Iziko) is a schedule 3A public entity and non-profit organisation, partly subsidised by the National Department of Sport, Arts & Culture (DSAC), bringing together 12 national museums and a Social History Centre situated in the Western Cape under a single governance and leadership structure. Iziko was established in terms of the Cultural Institutions Act, 1998 (Act No. 119 of 1998) and is required to comply with the Public Finance Management Act (PFMA), 1999 (Act No. 1 of 1999, as amended) and its concomitant Regulations.

2. OVERVIEW

The Iziko Museums of South Africa intends to appoint a contractor to repair, install, new or replacement of damaged building glass of different sizes to various properties

Iziko Museums of South Africa operates a total of 12 museums located at various sites. These various properties have various doors made of glass and aluminium and windows which have various sizes which require new, replacement and/or installation of damaged building glasses of different sizes.

3. SPECIFICATION

The contractor shall supply all necessary labour, materials, tools, equipment, and consumables required to complete the following work at the following sites.

3.1 ISAM Building

A. 6th Floor Boardroom

- Remove and replace the broken or damaged toughened glass support panel(s).
- Reset and realign the glass door to ensure smooth operation and proper closure.
- Apply silicone sealant where required to ensure a neat and secure finish.
- Replace worn or damaged glass door rubber seals and gaskets.
- Inspect the repaired door and associated glass fittings to ensure they are secure and functioning correctly.

B. 6th Floor CEO's PA Office

- Repair the aluminium-framed glass door, including adjustment and alignment of the door, frame, hinges, handles, and associated fittings where necessary.
- Ensure the door opens, closes, and latches correctly.

C. 1st Floor Finance Office

- Remove and replace the cracked glass panel.
- Replace worn or damaged rubber seals on the glass door.
- Ensure the replacement glass is securely fitted and the door operates correctly.

D. 1st Floor Finance Office Balcony Glass Doors

- Service and repair all balcony glass doors on the 6th floor.
- Inspect and adjust door alignment, rollers, hinges, handles, locks, tracks, seals, and associated fittings as applicable.
- Replace worn or damaged components as necessary to ensure smooth operation and secure closure.

E. 1st Floor Atrium

- Inspect, service, and repair the interlocking sliding glass doors.
- Adjust the sliding mechanism, tracks, rollers, alignment, and locking components as required.
- Ensure the doors interlock correctly and operate smoothly and safely.

F. 1st Floor Atrium Switchboard Area

- Repair the glass door located adjacent to the switchboard area.
- Inspect and adjust the door, hinges, handles, locks, seals, and associated fittings as necessary.
- Ensure the door is properly aligned and operates safely.

D. Bo-Kaap Building Main Entrance

- Inspect and repair the front glass entrance door.
- Adjust the door alignment and repair or replace defective hinges, handles, locks, closers, seals, and associated fittings as required.
- Ensure the entrance door opens and closes smoothly, latches securely, and is safe for regular use.

E. Old Town House Foyer

- Inspect, service, and repair the interlocking sliding glass doors.
- Adjust the sliding mechanism, tracks, rollers, alignment, and locking components as required.
- Ensure the doors interlock correctly and operate smoothly and safely.

4. GENERAL REQUIREMENTS

- All replacement glass must be of the appropriate type, thickness, strength, and safety rating for the relevant application. Toughened safety glass must be used where specified or required.
- The contractor must inspect each door and glass installation before commencing work and identify any additional defects that may affect safe operation.
- All replacement rubber seals, silicone, fittings, and other materials must be suitable for their intended application and compatible with the existing installations.
- All glass panels must be installed securely and correctly, with appropriate supports, seals, and clearances.
- The contractor must take all necessary precautions to protect employees, occupants, furniture, equipment, and surrounding finishes during the execution of the work.
- All damaged glass and removed materials must be safely removed from site and disposed of appropriately.
- Work areas must be kept clean and tidy throughout the repair process, and all affected areas must be left in a neat and safe condition upon completion.

- The contractor must report any additional defects or work outside the specified scope before proceeding with such work.

A. Completion and Handover

Upon completion, the contractor must:

- Test all repaired and serviced doors to confirm smooth operation, correct alignment, secure locking, and proper closure.
- Confirm that all replacement glass panels and associated fittings are securely installed.
- Rectify any defects arising from the completed work.
- Remove all waste materials and leave the work areas clean and safe.
- Notify the client once all work has been completed for inspection and acceptance.

B. Contractor Responsibilities

- The contractor shall be responsible for providing competent personnel, appropriate tools and equipment, all materials required for the specified repairs and replacements, and compliance with applicable occupational health and safety requirements.
- All work must be completed to an acceptable professional standard and to the satisfaction of the client.

5. SITES:

- Iziko South African Museum - 25 Queen Victoria Street, Cape Town.
- Iziko Bo-Kaap Museum - 71 Wale Street Schotsche Kloof Cape T
- Iziko Old Town House – Corner of Green Market Square

6. ADMINISTRATIVE DOCUMENTS

Service Providers must submit all documents as outlined in Table below.

1	Central Supplier Database Report – with supplier number and company details (www.csd.gov.za) and a **Compliant** Tax Status Verification (**Copy *Not older than a month from advert date***)
2	Detailed pricing structure on your company letterhead: A cost schedule detailing full cost breakdown, inclusive of VAT, any disbursement, and escalations, if applicable, etc.
3	A Valid B-BBEE Certificate or Sworn Affidavit to determine the Service provider's status level.
4	The bidder must be in possession of a COIDA Letter of Good Standing from the department of Labour as well as a Safety File that is compliant with current legislation
5	Signed Request for Quotation Document
7	Valid Contractors insurance
8	Completed Occupational Health and Safety Agreement

Note: Failure to supply any of the administrative documents stipulated <u>may lead to the quote not being considered.</u>

8. MANDATORY DOCUMENTS

CIDB Grading	**1 SG**

Note: Failure to supply any of the mandatory documents stipulated <u>will lead to the quote not being considered.</u>

7. EVALUATION CRITERIA

Iziko promotes the concept of "best value" in the award of contracts, as opposed to merely looking for the cheapest price, which does not necessarily provide the best value. Best value incorporates the expertise, experience and technical proposal of the organisation and individuals who will be providing the service and the organisational capacity supporting the project team.

Iziko is committed to achieving Government's transformation objectives in terms of the Preferential Procurement Policy Framework Act.

8. FUNCTIONALITY CRITERIA

<table>
<tr><th colspan="3">FUNCTIONALITY CRITERIA</th></tr>
<tr><th>Item No</th><th>CRITERIA</th><th>Points</th></tr>
<tr><td>1</td><td>Implementation method and project plan or programme

(a) Project methodology

• Method to be followed in delivering this project, the methodology and approach must be specific to the project and location of works.
•Demonstrate the ability to comply with the scope of work, including the replacement of toughened and cracked glass, repair of aluminium-framed glass doors, replacement of rubber seals, silicone application, and servicing of sliding, balcony, and entrance doors
• Time and quality management of the project
•The bidder must confirm the ability to undertake accurate measurements, use suitable glass specifications and fittings, and ensure proper door alignment and operation. Supporting documentation: Signed confirmation of compliance with the scope of work and technical requirements.

• Demonstrate the measures that will be implemented to ensure correct installation, secure fittings, smooth door operation, appropriate sealing, and compliance with applicable occupational health and safety requirements. Supporting documentation: Quality control measures, task-specific risk assessment, and relevant health and safety documentation

<table><tr><th>Sub-Criteria Points</th><th>Points</th></tr><tr><td>No Methodology = 0</td><td>0</td></tr><tr><td>Poor Methodology = 3</td><td>3</td></tr><tr><td>Average Methodology = 6</td><td>6</td></tr></table></td><td>25

(15)</td></tr>
</table>

		Above Average Methodology = 9	**9**
		Good Methodology = 12	**12**
		Comprehensive (Exceptional) Methodology = 15	**15**

(b) Weekly plan/programme with milestones

• The programme should indicate the sequence of work execution.

• Milestones and resources linked to the activity.

• It should be practical, realistic and include all activities linked to the project

Sub-Criteria Points	**Points**
No Weekly plan/programme **=** 0	**0**
Poor Weekly plan/programme = 3	**3**
Average Weekly plan/programme = 6	**6**
Above Average Methodology = 8	**8**
Good Methodology =10	**10**

(10)

2	**Contractor's Experience** Five relevant reference letters regarding work of similar scope and scale completed in the last ten (10) years • Demonstrate relevant experience in glass door repairs, glass replacement, glazing, aluminium door repairs, or similar installation and maintenance projects. Supporting documentation: Company profile, details of comparable completed projects, and contactable client references or completion certificates, where available	**40**

Sub-Criteria Points	**Points**
One relevant reference letter	**0**
Two relevant reference letters	**5**
Three relevant reference letters	**10**
Five or more relevant reference letters	**15**

(15)

• List of at least five other similar projects with appointment letters, completion certificates indicating work of similar value completed in the last ten (10) years.

Sub-Criteria Points	**Points**
One relevant Project	**5**
Two relevant Projects	**10**
Three relevant Projects	**15**
Four relevant Projects	**20**
Five or more relevant Projects	**25**

(25)

Notes:

Supporting documents required to support the claims above, (Corresponding orders/appointment letters, completion certificates and reference letters for projects must be submitted as proof). Bidders must submit all the requested documents as proof in order to be awarded the points.

• Both appointment letters and reference letters must be on the employer's letter head, dated and signed by the employer.

<table>
<tr><td>3</td><td>Contractor's Resources – Personnel allocated to project
Proposed personnel:
• CVs for proposed key personnel (Contracts Manager)
indicating:
• Previous work experience
• Total number of years' working experience in construction
• Individual experience on relevant similar work in last five years
• Certified copies of Qualifications or artisan's certification or other recognised training courses completed
• Any Valid Professional Registration for Contracts Manager

Contracts manager
<table>
<tr><th>Sub-Criteria Points</th><th>Points</th></tr>
<tr><td>CV experience of less than 5 years</td><td>5</td></tr>
<tr><td>CV experience of more than 5 years</td><td>10</td></tr>
<tr><td>CV experience of more than 10 years</td><td>15</td></tr>
<tr><td>CV experience of more than 15 years</td><td>20</td></tr>
<tr><td>CV experience of more than 20 years</td><td>25</td></tr>
</table></td><td>35</td></tr>
<tr><td colspan="2">Total</td><td>100</td></tr>
</table>

The minimum number of evaluation points for functionality proposal is 70 points in order to progress to next stage

Score	Prompt for judgement
0	Failed to address the question / issue
1	Very poor response: - response / answer / solution lacks convincing evidence of skill / experience sought or medium risk that relevant skills will not be available.
2	Poor response – some elements of the response / answer / solution are present, but documentary evidence is mostly lacking in respect of the required information
3	Acceptable response / answer / solution to the particular aspect of the requirements and evidence given of skill / experience sought
4	Above acceptable - response / answer / solution demonstrating real understanding of requirements and evidence of ability to meet it.
5	Excellent - response / answer / solution provides confidence that the tenderer will add real value to the project.

9. PREFERENTIAL POINTS

Proposals will be evaluated on the 80/20 preference points scoring system: that is, 80% of the points awarded will be based on price, as indicated in the table below; and 20% of the points awarded will be based on specific goals, allocated as indicated in the table below:

	Specific goals allocated points	**Price**
Total maximum points	**20**	**80**

10. PRICING SCHEDULE

Provide a full cost for the described service, including any incidentals such as travel costs, (including on site hours) equipment, hardware etc. inclusive of VAT/applicable taxes					
No.	**Description**	**Quantity**	**Unit of Measure**	**Unit Price**	**Total Price**
1	**6th Floor Boardroom**	1	No	**R**	**R**
2	**6th Floor CEO's PA Office**	1	No	**R**	**R**
3	**1st Floor Finance Office**	1	No	**R**	**R**
4	**1st Floor Finance Office Balcony Glass Doors**	1	No	**R**	**R**
5	**1st Floor Atrium Switchboard Area**	1	No	**R**	
6	**1st Floor Atrium**	1	No	**R**	**R**
7	**Iziko Old Town House & Bo-Kaap Building Main Entrance**	2	No	**R**	**R**
Sub-total					**R**
Vat					**R**
Total					**R**

Pricing Instruction

1. Payment will be made based on the deliverables for the goods received.
2. Payment will only be made on the basis of work completed satisfactorily, and invoices provided and approved by the project manager.
3. Quotes to be valid for 90 days from the bid closing date.

Please Note: a formal detailed quotation to be sent with proposal. The pricing schedule above and formal quotation must include all applicable costs and there can be no variation after award has been made.

11. FORMAL CONTRACT

a) The proposal and appended documentation read together form the basis for an agreement to be negotiated and concluded in a formal contract between Iziko and the preferred Service Provider
b) A mere offer and acceptance shall not constitute a formal contract of any nature for any purpose between Iziko and the preferred Service Provider/s.

12. GENERAL PRINCIPLES

(a) The lowest or only quotation received will not necessarily be accepted.
(b) Iziko and its Council reserves the right to accept or reject any quotation in response to the Request to Quote and to withdraw its decision to seek the provision of these services at any time.

13. DECLARATION

The undersigned, who warrants that he / she is duly authorized to do so on behalf of the enterprise:

i) confirms that neither the name of the enterprise or the name of any partner, manager, director, or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
ii) confirms that no partner, member, director, or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
iii) confirms that I / we are not associated, linked, or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and;
iv) confirms that the contents of these questionnaire/forms (SBD 4, & 6.1) are within my personal knowledge and are to the best of my belief both true and correct:
v) accept that, in addition to cancellation of a contract, action may be taken against me should the Declaration prove to be false.

Please note that if the supporting documentation is not provided then the submission will be classified as non-responsive.

1. Disqualification

Please note that if a bid document is not filled in correctly or completely, or complied with the specification, or is delivered/send after the bid closing date and time, or the supplier is not registered on the CSD or supplier has a non-compliant tax status, then unfortunately that bidder maybe disqualified. Please return this document with the supporting documents.

2. Bid Document Submission

Emailed tender documents will be accepted. However, the onus is on the tenderer to ensure that complete email documents have been received by the IZIKO by the due date and time. Please note that any alterations to the tender document other than filling in the tenderer's details and tender price will automatically disqualify the tenderer.

Signed ..... Date .....

Name ..... Position .....

Enterprise name _____