PART A
INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE LIMPOPO PROVINCIAL TREASURY					
BID NUMBER:	**LPT 009/2026**	*CLOSING DATE:*	**15 DECEMBER 2026**	*CLOSING TIME:*	**11H00**
DESCRIPTION	**MAINTENANCE OF INTERGRATED ACCESS CONTROL SYSTEMS AND CCTV FOR A PERIOD THIRTY-SIX (36) MONTHS**				
BID RESPONSE DOCUMENTS MUST BE DEPOSITED IN THE BID BOX SITUATED AT *(STREET ADDRESS)*					
ISMINI TOWERS TENDER BOX					
LIMPOPO PROVINCIAL TREASURY					
46 HANS VAN RENSBURG STREET					
POLOKWANE 0699					

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO		**TECHNICAL ENQUIRIES MAY BE DIRECTOED TO:**	
CONTACT PERSON	**MR. T.H MAPHANGA**	*CONTACT PERSON*	**MR C.M Mokwena**
TELEPHONE NUMBER	**015 298 7055**	*TELEPHONE NUMBER*	**015 298 7198**
FACSIMILE NUMBER	**015 298 7151**	*FACSIMILE NUMBER*	
E-MAIL ADDRESS	**Maphangath@treasury.limpopo.gov.za**	*E-MAIL ADDRESS*	**Mathosams@treasury.limpopo.gov.za**

SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	*CODE*		*NUMBER*		
CELLPHONE NUMBER					
FACSIMILE NUMBER	*CODE*		*NUMBER*		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	*TAX COMPLIANCE SYSTEM PIN:*		**OR**	*CENTRAL SUPPLIER DATABASE No:*	*MAAA*
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	☐ *Yes* ☐ *No* *[IF YES ENCLOSE PROOF]*		*ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?*	☐ *Yes* ☐ *No* *[IF YES, ANSWER THE QUESTIONNAIRE BELOW]*	

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ *YES* ☐ *NO*
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ *YES* ☐ *NO*
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ *YES* ☐ *NO*
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ *YES* ☐ *NO*
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ *YES* ☐ *NO*

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. *BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.*
1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
1.3. *THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.*
1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**
2. TAX COMPLIANCE REQUIREMENTS
2.1 *BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.*
2.2 *BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.*
2.3 *APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.*
2.4 *BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.*
2.5 *IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.*
2.6 *WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.*
2.7 *NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."*

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....
(Proof of authority must be submitted e.g. company resolution)

DATE: .....

PRICING SCHEDULE – FIRM PRICES (PURCHASES)

NOTE: **ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED**

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....	Bid number: LPT 009/2026
Closing Time **11H00**	Closing date: 15/12/2026

OFFER TO BE VALID FOR **150** DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY ** (ALL APPLICABLE TAXES INCLUDED)

- Required by: .....
- At: .....
  .....
- Brand and model .....
- Country of origin .....
- Does the offer comply with the specification(s)? *YES/NO
- If not to specification, indicate deviation(s) .....
- Period required for delivery .....
  *Delivery: Firm
- Delivery basis .....

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

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2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....
Signature	Date
.....	.....
Position	Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

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1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(*delete whichever is not applicable for this tender*).

a) The applicable preference point system for this tender is the 80/20 preference point system.

b) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean

that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right) \text{ or } \quad Ps = 90\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. **POINTS AWARDED FOR PRICE**

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 + \frac{Pt - P\,max}{P\,max}\right) \text{ or } \quad Ps = 90\left(1 + \frac{Pt - P\,max}{Pmax}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed. (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Black people ownership ≥51%	N/A	**7**	N/A	
Woman ownership ≥ 51%	N/A	**6**	N/A	
Persons with disabilities ownership ≥ 51%	N/A	**2**	N/A	
Youth ownership ≥ 51%	N/A	**3**	N/A	
Locality – business / company based within a specific region (Limpopo) i.e. Municipal account/ address confirmation from Local Authority/ Lease agreement)	N/A	**2**	N/A	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

.....

SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME: .....

DATE: .....

ADDRESS: .....

.....

.....

.....

LIMPOPO
PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

PROVINCIAL TREASURY

TERMS OF REFERENCE: LPT 009/2026

APPOINTMENT OF A SUCCESSFUL BIDDER FOR THE MAINTENANCE OF INTEGRATED ACCESS CONTROL SYSTEMS AND CCTV FOR THE PERIOD OF THIRTY-SIX MONTHS IN LIMPOPO PROVINCIAL TREASURY

00000012

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ACRONYMS

CCTV	Closed Circuit Television
CGSA	Certified General Security Associate
CV(s)	Curriculum Vitae(s)
HCSA	Hikvision Certified Security Associate
HCSP	Hikvision Certified Security Professional
LPT	Limpopo Provincial Treasury
MOV	Means of Verification
OEM	Original Equipment Manufacturers
PINs	Personal Identification Numbers
Wi-Fi	Wireless Fidelity

LEGISLATIONS LEGAL FRAMEWORKS

a) Constitution of the Republic of South Africa, 1996
b) Occupational Health and Safety Act, 1993 (Act no 85 of 1993).
c) Criminal Procedures Act, 1977, (Act 51 of 1977), as amended.
d) Private Security Industry Regulations Act, 2001 (Act 56 of 2001).
e) Control of Access to Public Premise and Vehicles Act, 1985 (Act 53 of 1985).
f) Trespass Act, 1959 (Act 6 of 1959).
g) Minimum Information Security Standards (MISS) second 06 December 1996.
h) Minimum Physical Security Standards (MPSS) 2009.
i) Promotion of Access to Information Act, 2000 (Act no 2000).
j) The Protection of Personal Information Act (POPIA) (Act No.4 of 2013).
k) Hazardous Substances Act (Act No. 15 of 1973).
l) Critical Infra Structure Protection Act 80 of 2019
m) Public Finance Management Act, 1999
n) Treasury Regulations 2001
o) Broad-Based Black Economic Empowerment Act, 2003

1. INTRODUCTION

LPT hereby invites bidder(s) to submit offers/proposals for the maintenance of integrated security access control systems and CCTV for the period of thirty-six (36) months.

2. LOCATION OF SITES

2.1 Ismini Towers 46 Hans van Rensburg Street Polokwane
2.2 Finance House 56-58 Paul Kruger Street Polokwane
2.3 Talas House 27 Hans van Rensburg Street Polokwane

3. SCOPE OF WORK

3.1 Deliverables

3.1 Maintenance of integrated security access control systems and CCTV in three LPT departmental buildings.
3.2 Routine service and maintenance of integrated security systems.
3.3 Provide Technical Specification in consultation with Security Management personnel (e.g. Parts required or replacement) at no additional cost to the department.

3.2 Preventative maintenance

Preventative Maintenance refers to the periodic checking and calibration of the equipment on a pre-determined basis, to keep the performance of the equipment as near as possible to the original operational specification, as well as the introduction of all necessary modifications. Such modifications will not lead to the restriction of the operational capability of the system and will not be made without the customer's prior written consent.

3.2.1 The security system is checked by a qualified technician who reviews the system programming.

3.2.2 Test all circuits for any changes in resistance to ensure proper system performance. Respond to identified problems by the end-use rand or by the service provide.

- Conduct regular inspections, testing, and replacement of batteries where required.
- Perform a full system check-up to confirm functionality and reliability

- Carry out thorough cleaning of camera housings, lenses, equipment cabinets, power supplies, and all associated equipment.
- all components to ensure they are in good working condition and free from defects or deterioration.

3.3 Software maintenance

3.3.1 Regularly schedule update and upgrade of software programs to eliminate any bugs found since the latest release and to add any patches that make the software function better or provide added features for ease of operation.

3.4 Corrective maintenance

3.4.1 Periodic maintenance of the integrated security access control systems and CCTV.
3.4.2 Respond to identified problems by the end-user.

4. SERVICE REQUIREMENTS

The service provider is expected to perform and supply the following:

4.1 Visual Inspections

4.1.1 Inspect access control panels, readers, keypads, and other components for signs of physical damage or tampering.
4.1.2 Inspect wiring and cables for any wear and tear, damage, or loose connections.

4.2 Power Supply

4.2.1 Verify that the access control system is receiving power from the mains supply.
4.2.2 Inspect battery backup system, ensure batteries are functioning and fully charged.

4.3 Testing

4.3.1 Test the functionality of access control readers, keypads, and locks.
4.3.2 Verify that credentials (cards, fobs, PINs) are being recognized and granted access appropriately.

4.3.3 Keep registers for credentials and access codes on the systems.

4.3.4 Conduct a full system test according to manufacturer's instructions.

4.4 Software and database management

4.4.1 Inspect and install any available software updates or patches provided by the access control system manufacturer.

4.4.2 Verify that user databases and access privileges are up to date and accurate.

4.4.3 Configuration adjustment to improve system performance.

4.4.4 Adapt the systems to changing security needs.

4.5 Door and Lock maintenance

4.5.1 Inspect door hardware, including locks, hinges, handles, door closure for proper operation and security.

4.5.2 Lubricate locks and hinges as needed to ensure smooth operation.

4.6 Alarm Integration

4.6.1 Test integration with alarm systems to ensure proper response to unauthorized access attempts or doors forced open alarms.

4.7 Communication pathways

4.7.1 Test communication pathways, such as ethernet, Wi-Fi, or cellular network connections.

4.7.2 Verify that communication with the central control panel or management software is functioning properly.

4.8 User training

4.8.1 Provide training for users on how to use access control credentials, including card swiping, PIN entry, or biometric scanning.

4.8.2 Train users on emergency procedures, such as overriding locks or evacuating during system failures.

4.8.3 Provide training to users as per client problem identified during the use of the system.

4.9 Environmental consideration

4.9.1 Inspect for environmental factors that may affect the performance of the access control system, such as changes in temperature, humidity, or lighting conditions.
4.9.2 Ensure that outdoor readers and keypads are protected from weather elements.
4.9.3 Inspect ventilation where central processing units, servers, televisions are housed.
4.9.4 Inspect if warning labels are still in place.

4.10 Backup and recovery plan

4.10.1 Develop and monitor a backup and recovery data plan in case of power outages or communication failures, including alternative methods for access control or manual override procedures.
4.10.2 Draw reports from the systems as an when required.
4.10.3 Inspect whether the system is recording properly.

4.11 Response plan

4.11.1 Review and update emergency response procedures for access control systems, including protocols for contacting authorities and responding to unauthorized access attempts.

4.12 Record keeping

4.12.1 Maintain detailed records of maintenance activities, including dates of inspections, test results, and any issues identified.
4.12.2 Keep records of any repairs or upgrades performed on the access control system.

4.13 Regular maintenance schedule

4.13.1 Establish a regular schedule for conducting access control maintenance, including routine inspections, testing, and documentation with the clients.
4.13.2 Conduct quarterly routine maintenance plan.
4.13.3 Conduct emergency repairs within 24 hours of notification.
4.13.4 System down-immediate response with technicians arriving within 24 hours during business hours (Monday to Friday,7:30-16:30 or as per arrangements with the client.

4.13.5 Provide at least one qualified technician on call including after hours (including weekends) when required.

4.13.6 Prompt response and trouble shooting in case of equipment malfunctioning /failure.

4.13.7 Repair/ replacement of faulty components, including cameras, cables, servers and control panels.

4.13.8 Testing all cables and conduit are properly supported, undamaged and showing no signs of wear.

4.13.9 Evaluate the physical condition of the camera, wiring, and control equipment.

4.13.10 Inspect if the property perimeter is clearly displayed.

4.13.11 Make sure that camera motion detectors are working.

4.13.12 Report any physical defects found on cameras.

4.13.13 Take photo evidence and detailed notes of any defects equipment's found.

4.13.14 Document required repairs and send an in-app notification to the relevant contact.

4.14 Hardware and network infrastructure

4.14.1 Configuring and troubleshooting Servers, Switches and Firewalls

4.14.2 Wireless standard (access points), Network cabling and Patch panels.

4.15 The service provider is expected to service and maintain the following equipment:

4.15.1 Ismini Towers

CCTV	
Hikcentral Server	1
PTZ Cameras	2
Bullet Cameras	11
Dome cameras	28
ANPR Cameras	1
Smart POE Switches	5
Network Switches	2
Workstation	1
Client station	1

64-inch NVR	1
65 inches Display Monitor	3
Access Control System	
Hikvision Door Controllers	Refer to 5.3
Enrolment station PC	1
Access Control readers	25
Maglocks	32
Door closers	27
Half-height turnstiles	2
Hikvision Video Intercom	2
Tag Enrolment reader	1
Biometric Enrolment reader	1
Power Supply units	2
12v 7 Ah Batteries	8
Centurion D10 Smart Gate Motors	2
3KVA UPS	4
Genius Rapid Boom gate	2
Card Printing machine with ribbons	1
Ubiquity 5GHz Power Beams AC Gen2	2
Cambium ePMP Force 300-25 High Gain Antenna	2
Visitor Management	
Instacom Visitor Management Scanners	4

4.15.2 Finance House

CCTV	
PTZ Cameras	2
Bullet Cameras	5
Dome cameras	42
ANPR Cameras	1
Smart POE Switches	5
Network Switches	2
Workstation	1

32-inch NVR	1
Access Control System	
Hikvision Door Controllers	Refer to 5.3
Enrolment station PC	1
Access Control readers	34
Maglocks	23
Door closers	18
Half-height turnstiles	1
Tag Enrolment reader	1
Biometric Enrolment reader	1
Power Supply units	1
12v 7 Ah Batteries	8
Centurion D10 Smart Gate Motors	2
3KVA UPS	4
Genius Rapid Boom gate	2
Card Printing machine with ribbons	1
Visitor Management	
Instacom Visitor Management Scanners	4

4.15.3 Talas House

CCTV	
PTZ Cameras	1
Bullet Cameras	7
Dome cameras	8
Smart POE Switches	5
Network Switches	2
Workstation	1
16-inch NVR	1
Access Control System	
Hikvision Door Controllers	Refer to 5.3
Enrolment station PC	1
Access Control readers	16

Maglocks	6
Door closers	4
Half-height turnstiles	1
Tag Enrolment reader	1
Biometric Enrolment reader	1
Power Supply units	2
12v 7 Ah Batteries	2
Centurion D10 Smart Gate Motors	1
3KVA UPS	1
Genius Rapid Boom gate	2
Card Printing machine with ribbons	1
Visitor Management	
Instacom Visitor Management Scanners	4

4.15.4 The **total number** of door controllers for **all the sites** are twenty-six (26).

4.15.5 The maintenance of the security system must be done in accordance with the OEM requirements.

5. MANAGEMENT OF ADDITIONAL COST OR FEES FOR REPAIRS OR REPLACEMENT PARTS

5.1 Where repairs or replacements fall outside the agreed maintenance scope, the service provider shall submit a written report detailing:

a) Make, model, and part number;
b) Technical specifications and drawings (at no cost);
c) Repair versus replacement recommendation; and
d) Quotation and turnaround time

5.2 No additional work shall be undertaken without prior written approval from the authorised departmental delegate.

5.3 All supplier or manufacturer warranties must be ceded to LPT.

5.4 The Department reserves the right to procure repair or replacement services from alternative suppliers.

5.5 No additional payment shall be claimed for work reasonably considered part of agreed maintenance.

6. COMPLETION OF BID DOCUMENTS

6.1 The following are minimum requirements for completion of the bid document: -

6.1.1 Bidders are required to complete the entire bid document in terms of the requirements contained herein.

6.1.2 Where the space provided in the bid document is insufficient, separate schedules may be drawn up in accordance with the given formats. These schedules shall then be bound together with suitable contents page and submitted with the bid documents.

6.1.3 All bid documents, certificates, schedules (including additional schedules as mentioned above) and all forms required by this bid must be completed in black ink and signed by the authorized signatory.

6.1.4 Only original bid document shall be accepted.

6.1.5 Bidder to sequentially number all pages submitted in the bid document and attachments.

6.1.6 Bidders shall ensure that there are no missing or duplicated pages. LPT shall not accept liability regarding claims by bidders that pages are missing or duplicated.

6.1.7 Use of correction fluid is not allowed and any cancellation, alteration or amendment on the bid document must be signed for by the authorized signatory.

6.1.8 Completed bid document with supporting documents shall be packaged, sealed, marked, and submitted strictly as stipulated in this bid document.

7. MANDATORY COMPLIANCE

No.	Description	Document	Comply	Non - Compliance
7.1	Hikvision certified installer / Hikvision authorised distributer.	Company accreditation letter from Hikvision as an installer or authorised distributer		
7.2	CV for the technicians must include Hikvision Certified Security Associate (HCSA) or Hikvision Certified Security Professional (HCSP) or	Attached CV and certified certificates from Hikvision		

	Certified General Security Associate (CGSA) in Access Control and CCTV			

8. EVALUATION CRITERIA

Bids will be evaluated in accordance with the prescripts of the Preferential Procurement Regulations of 2022 and Provincial Treasury Supply Chain Management policies.

- Responsive bids will be evaluated on the 80/20 principle.
- Evaluation of bids will be conducted in three (3) phases as follows:

8.1 Phase 1: Administrative Compliance

8.1.1 Mandatory attachment- bid requirements for rendering of security services.
8.1.2 All documents inclusive of supporting documentation requested in terms of the Bid Document requirements must be submitted and signed off where required.
8.1.3 Bidders are required to comply with the following mandatory administrative requirements: -

- ✓ Price(s) quoted must be valid for **hundred and fifty (150)** days from date of your offer.
- ✓ Price(s) quoted must be firm and must be inclusive of VAT.
- ✓ The successful provider will be the one scoring the highest points.
- ✓ General Conditions of Contract can be found on the Provincial/National Treasury Website.

Failure to comply with the following conditions will invalidate your offer.

- ✓ Price quotation and SBD 3.1 must be submitted in envelope two, failure to adhere to this requirement, will lead to disqualification.
- ✓ Bidders are urged to read and understand the contents of SBD 4 form. Bidders must ensure the full completion of the document and give special attention on 2.3, failure to disclose ALL the companies under the directors on CSD will lead to **disqualification.**

8.2 Phase 2: Functionality

8.2.1 The bid will be evaluated on functionality as follows:

CRITERIA	EVIDENCE	WEIGHT	TOTAL
A. Demonstrate expertise in maintenance of integrated access control, alarm, electric fence and CCTV systems			**20**
The bidder must demonstrate an in-depth experience and expertise in the field of maintenance of integrated access control, alarm, electric fence and CCTV systems in government or private sector. **MOV:** Appointment letters or signed maintenance contracts.	1) At least 10 years and above 2) 5 – 9 years 3) 2 – 4 years 4) Between 1 year and less than 2 years 5) Less than 1 year • **Years of experience will be cumulative in years and months.**	20 15 10 5 0	
B. Approach and methodology respond time.			**20**

The bidder is expected to cover the following aspect: **Response times –** **a) Critical Incidents**: Incidents that render the entire system inoperative or compromise security {Critical Response Time} from notification. **b) Major Incidents**: Incidents that affect a significant portion of the system but do not compromise overall security – {Major response time} from notification. **c) Minor Incidents**: Incidents that have minimal impact on system operation – {Minor response} from notification	**Response times plan:** 1) Meet all three-incident response times 2) Meet any two of the incident response times 3) Meet only one of the incident response times 4) Meet none of the incident response times	20 10 5 0	
C. SERVICE AND MAINTENANCE TECHNICIAN(S)			**20**

Provide CV(s) which includes the following: a) Years of experience in service, repairs and maintenance of Integrated Security Systems and certified as HCSA /HCSP in Access Control and CCTV	• **Technician 1:** 1) At least 10 years and above. 2) 5-9 years 3) 2-4 years 4) Between 1 year and less than 2 years 5) Less than 1 year • **Technician 2:** 1) At least 10 years and above 2) 5-9 years 3) 2-4 years 4) Between 1 year and less than 2 years 5) Less than 1 year • **Years of experience will be accumulative in years and months**	 10 8 5 3 0 10 8 5 3 0	
D. Maintenance and Support Plan			**40**

Maintenance plan, indicating how maintenance and support will be executed. The plan should cover the following: a) Preventive maintenance b) Software maintenance c) System maintenance d) Quarterly schedule(s) e) Check sheets.	1) Meet all five variables 2) Meet any four variables 3) Meet any three variables 4) Meet any two variables 5) Meet any one variable 6) Meet no variable	40 30 20 10 5 0	

8.2.3 Bidders who fail to meet the minimum threshold of **75 points** out of **100 points** will not be **considered** for further evaluation on preference points and price.

8.3 Phase 3: Price and Preference Points (Specific Goals)

8.3.1 No quotations will be considered if not on a company letterhead, and not separated in envelope two together with SBD 3.1.
8.3.2 Total price must be VAT inclusive.
8.3.3 Pricing quotation and SBD 3.1 must correspond, if there are discrepancies between the two documents, the price quotation will be utilized for evaluation.
8.3.4 Failure to comply with the above mentioned will render the bid non-responsive/invalid.

The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable in terms of the Preferential Procurement Framework Act, 2005 (Act No.5 of 2000) and its regulations. 8.1 Preference points shall be allocated as follows: -

Folio No.	Criteria	Points
1	Price	80
2	Specific Goals	20
Total points for Price and SPECIFIC GOALS		**100**

a) The 80/20 Preference point system.

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where:

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

b) Points awarded for specific goals.

Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where the 80/20 preference point system is applicable, corresponding points must also be indicated as such).

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

Preference points to be allocated as follows:	**Points allocation**	**Means of Verification**
Black people ownership ≥ 51 %	**7**	CSD and/or **copy of company registration** document
Women ownership ≥ 51 %	**6**	CSD report
Persons with disabilities ownership ≥ 51%	**2**	CSD and **Medical certificate** from a recognized Medical Practitioner
Youth ownership ≥ 51 %	**3**	CSD Report
Locality – business/company based within a specific region (Limpopo)	**2**	Proof of Local Address **i.e. Municipal account/ address confirmation from Local Authority/ Lease agreement)**

- ✓ Allocation of preference points for black people ownership ≥51%, woman ownership ≥51% and Youth ownership ≥51% will be considered as per latest CSD report and/or the Company registration document (CIPC).
- ✓ Bidders are required to duly complete SBD 6.1 and attach proof/means of verification as required (Proof of Local Address/ Proof of Municipal Rates and Taxes/ Valid Lease Agreement or Letter of Tribal Authority not older than three (3) months), failure to complete and submit documentation will lead to non-allocation of preference points.
- ✓ Persons with disabilities ownership ≥ 51%, are required (compulsory) to submit a medical certificate from a recognized Medical Practitioner, failure to submit the means of verification will lead to non-allocation of preference points.
- ✓ Bidders are urged to read and understand the contents of SBD 4 form and special attention on 2.3, failure to disclose the information will lead to **disqualification.**

9. DURATION OF THE PROJECT / CONTRACT

9.1 The duration of the contract will run for a period of thirty-six (36) months and will commence as agreed in the Service Level Agreement (SLA) signed between LPT and the appointed service provider.

9.2 Work must be carried out as per the agreed SLA.

10. SPECIAL CONDITIONS OF CONTRACT

10.1 Bidder's own terms and conditions or qualifications of bid

This document contains the terms and conditions of this bid, and bidders must not change/amend the TOR or come up with their own terms and conditions.

10.2 Reservation of Rights

10.2.1 LPT reserves the right to –

(a) request further information or document (s) from any bidder after closing date;

(b) Communicate only with the shortlisted bidders as and when necessary;

(c) Verify information and documentation of respective bidder from the National Treasury's Centralized Supplier Database (CSD) system, South African Revenue Services (SARS)

Companies & Intellectual Property Commission (CIPC), National Treasury or any other relevant entity or visit the premises of the bidder at any time without notice. Any information received which does not correspond with the one provided in the bid document will render the bid null and void;

(d) negotiate the final price; and

(e) LPT reserves the right to withdraw the contract before appointment.

10.3 Bid Acceptance

The appointed bidder must be able to commence work as per signed SLA.

10.4 Termination of Contract

LPT reserves the right to disregard a bid or cancel the contract with the winning bidder if the bidder, –

(a) has failed to comply with any legal or policy requirement that the bidder must comply with in order to enter into a valid contract with LPT, including but not limited to any public servant constituting or in the employ of the winning bidder not having the necessary permissions or authorization in terms of the Public Service Act, or not having made the necessary financial disclosures to the employer or not having declared any or all interests in the bid documents;

(b) has acted in a fraudulent manner or in bad faith or in any other unsatisfactory manner in obtaining any other contract with any other state institution, government department, provincial administration or public entity;

(c) after notification that the bid has been conditionally accepted, either fails, refuses or neglects or causes undue delays in the signing of the contract and service level agreement; or

10.4.1 LPT may immediately terminate the contract without any notice if any of the following circumstances occur or exist: If the bidder –

(a) commits an act of misconduct or technical incompetence;

(b) commits or participates in any unlawful, dishonest, or unethical act in the performance of its obligations under this contract; or

(c) breaches this contract.

(d) Fail to deliver the project within the stipulated time frames.

10.4.2 LPT may cancel the contract, if it is satisfied that any person (being an employee, partner, director or shareholder of the bidder or a person acting on behalf of the bidder), firm or company (The expression "person, firm or company" shall include an authorized employee or agent of such a person, firm, or company):

(a) is executing a contract with government unsatisfactorily;

(b) has offered, promised or given a bribe or other gift or remuneration to any officer or employee in the Public Service in connection with obtaining or executing a contract;

(c) has acted in a fraudulent manner or in bad faith or in any other unsatisfactory manner in obtaining a contract with any government department, provincial administration, public body, company or person, or that he/she has managed his/her affairs in such a way that he/she has in consequence there-of been found guilty of a criminal offence;

(d) has approached an officer or employee in the Public Service before or after bids have been called for, to influence the award of the contract in his/her favour.

(e) has withdrawn or amended his/her bid after the time set for the receipt and opening of bids;

(f) when advised that his/her bid has been conditionally accepted, has given notice of his/her inability to execute or sign the contract or to furnish any security required;

(g) has disclosed to any other person, firm or company the exact or approximate amount of his/her proposed bid except where disclosure, in confidence, was necessary to obtain insurance premium quotations for the preparation of the bid;

i. LPT may, in addition to any other legal recourse which it may have, cancel the contract between LPT and such person, firm or company and /or resolve that no bid from such a person, firm or company will be favourably considered for a specific period.

10.5 Conflict of Interests

Bidders must not have or undertake duties or interests that create or might reasonably be anticipated to create an actual or perceived conflict with its duties and interests in executing the contract. Bidders must have internal control measures in place to identify potential conflicts and to bring them to the attention of LPT.

10.6 Costs incurred by bidder.

LPT will not be responsible for or pay any expenses or losses which may be incurred by the bidder in the preparation and submission of this bid.

10.7 Bid binding

All written information, warranties and representations made by or on behalf of the bidder before conclusion of the contract are binding upon the bidder and are deemed to have induced LPT to enter into this contract.

10.8 Liability

The bidder is responsible and liable for-

(a) the conduct, acts, and omissions of the bidder and/or agents or representatives.
(b) injury to any person, theft, loss, or damage suffered by LPT, which is occasioned by any unauthorized act, omission, negligence, breach of this contract or breach of any statutory duty by the bidder or its employees, agents, or representatives of the bidder. Under such circumstances, the bidder must, at its own expense, make good the loss or damage on demand and on the terms of LPT.

10.9 Intellectual Property Rights

(a) Copyright to all inventions and innovations developed using the products and methodologies offered by the bidder shall be vested in the Limpopo Provincial Administration and in the State in general.
(b) Copyright, patent rights and all similar rights in any works or products created as a result of the execution of this bid and its assignments shall vest in and are hereby transferred to the LPT, unless the contrary is agreed to in the form of individual written agreements signed by the bidder and the Accounting Officer of LPT or his/her delegate. For this purpose, all works created in terms of this bid and its assignments shall be deemed to have been created under the direction and control of LPT.
(c) All data, data structures, forms and report formats designed or generated in the provision of training shall become the sole and exclusive property of LPT immediately upon acceptance of the service or service component. It is the responsibility of the

service provider to hand back all data, data structures, forms and report formats to LPT at the end of the contract.

10.10 Bidder conduct

Bidders must –

(a) use and adopt reasonable professional techniques and standards in providing the service;

(b) monitor project implementation against set targets, costs, and timeframes.

(c) provide services with all due care, skill, and diligence.

(d) ensure continuity of services to LPT.

(e) be able to execute the contract under the supervision of the appointed member(s) of the Project Steering Committee;

(f) comply with all industry best practices and standards issued or published by any provincial or national governing body, council or organisation;

(g) all reports issued by the service provider must be endorsed by the Project Steering Committee prior to submission to LPT;

(h) ensure that senior personnel, its employees, or engagement partners observe confidentiality and do not use any information obtained pursuant to this contract for any reason other than for the proper discharge of the bidder`s obligations under this contract. The bidder must have systems in place to monitor compliance in this regard;

(i) not in the process of fulfilling its obligations in terms of this contract, use any labour or intellectual capacity of any employee of the state, including employees of the LPT, for remunerative purposes, unless such employee has the necessary written authorization;

(j) upon notice by LPT, revise or amend any report that the LPT is not satisfied with, within a period specified by the LPT in that notice; and

(k) immediately upon receipt of a notice from LPT, promptly replace or re-execute, at the LPT`s option, any portion of the services which within a period as determined by the LPT, from the date upon which they are delivered to the LPT are found to be defective in design or suffer from any non-conformity with this agreement;

(l) The bidder must further, at its expense ensure that every person involved in the execution of this contract and engagement partners are-

i. **Suitably qualified, properly skilled, experienced, trained and competent to render the Services.** LPT may interview any person appointed by the Service Provider to execute this contract to test their understanding of the key deliverables in terms of this contract; and

ii. Where applicable, registered with relevant professional bodies.

(m) By bidding, the Service Provider is deemed to have satisfied itself regarding all conditions affecting this contract and must always comply with the manifest intent and obligations of this contract.

11. BID PRICE

11.1 Bid price must be in South African Rand including VAT, and any other additional cost.
11.2 Should there be a discrepancy between the prices in the schedule/price quotation and the total price indicated on the SBD 3.1 form, LPT **will consider the total price on the price quotation** (Refer to Annexure A for costing breakdown).

12. ACCEPTANCE OF BID

12.1 Screening and Vetting

All recommended bidders or any of its directors/ trustees/ shareholders/ members/ partners or any person having a controlling interest in the enterprise will be subjected to Security Screening and Vetting by the relevant security clearance bodies/ authorities.
The technicians working on the system will be subjected to security screening. LPT reserve the right not to appoint the bidder with a negative result.

12.2 Central Supplier Database registration

The bidder should be registered on the National Treasury central supplier database. It remains the responsibility of the bidder to remain Tax compliant for the duration of the contract.

12.3 Appointment

Should the bid be accepted, LPT will issue a written letter of acceptance and in addition, a formal agreement will be entered between LPT and the appointed entity as per the contract/ SLA.

13. PAYMENT CONDITIONS

13.1 Invoices and payments

13.1.1 The Limpopo Provincial Treasury shall be responsible for effecting payments within thirty (30) days upon submission of invoice by the service provider and only after confirmation of the services rendered by the relevant Directorate.
13.1.2 LPT will not make payment to the Service Provider in the event the Service Provider fails to satisfactorily perform any of its obligations in terms of this contract;
13.1.3 No interest shall be payable in the event of a dispute nor accrue on any payments due during a period of dispute.
13.1.4 Payment is subject to the service provider meeting the deliverables as per the SLA.
13.1.5 No advance payments will be made for the execution of this project.
13.1.6 Payments will be made by an electronic transfer, into the Service Provider's Bank Account as appeared on the verified CSD report of that service provider and invoice.

14. SUBMISSION OF DOCUMENTS AND CLOSING TIME

14.1 Please note, it is mandatory that bid documents must be submitted, completed, and signed.
14.2 Only bid document which are received in the Departments Tender Box (46 Hans van Rensburg Street, Polokwane) upon closing date and time will be considered.
14.3 Closing date of the bid is on the **15 December 2026** at 11h00.
14.4 **No briefing session.**

15. SUBMISSION OF BID IN TWO (2) ENVELOPES

Please note, it is mandatory that bid documents must be submitted in **two envelopes** marked **as follows:**

- ✓ Envelope 01: Bid documents and all attachments (excluding pricing schedule and SBD 3.1).
- ✓ Envelope 02: Pricing Schedule, Quotation on company letterhead and SBD.3.1 form.

NB: THE DEPARTMENT RESERVES THE RIGHT TO NEGOTIATE THE FINAL PRICE

LIMPOPO
PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

ANNEXURE A

PROVINCIAL TREASURY

COSTING BREAKDOWN: LPT 009/2026 MAINTENANCE OF INTEGRATED ACCESS CONTROL SYSTEMS AND CCTV FOR THE PERIOD OF THIRTY-SIX MONTHS IN LIMPOPO PROVINCIAL TREASURY

Description of services (VAT inclusive)	Monthly Costs	Total
Daily support operational services of the integrated security systems for thirty-six (36) months	R	R
Quarterly maintenance of integrated security systems and CCTV	R	R
Twelve (12) Instacom visitor management scanners license for period of thirty-six (36) months scanners license	R	R
Internet Access (For system firmware and drivers updates) for a period of thirty-six (36) months.	R	R
Sub-total before VAT		
VAT 15%		
Grand total		

T000041