REQUEST FOR QUOTATIONS (RFQ)

RFQ Description:	Appointment of a suitably qualified service provider for the design, office redesign, fit-out, floor layout and related works for the SALGA KwaZulu-Natal Offices.

1. BACKGROUND

SALGA KwaZulu-Natal is currently leasing office space of approximately 1,100m² at Six Floor, Thynk Square, 199 Peter Mokaba Road, Morning-Side, Durban.

2. PURPOSE

SALGA invites the suitably qualified professionals and experienced architectural, interior design, office space planning, project management and construction service providers to submit formal quotations for the redesign and implementation of a modern hybrid workplace within its office premises.

3. PROJECT OBJECTIVE

To create a future-ready workplace supporting hybrid work, collaboration, security, efficient space utilisation and stakeholder engagement.

4. REQUIRED SPACE PROGRAMME

40 staff open-plan workspace, minimum 25 hot desks, 30-seat boardroom, 16-seat boardroom, 70-seat training centre, executive office, 5 quiet pods, collaboration hub, server room, registry office, finance office, storage and reception area.

5. SCOPE OF WORK

Concept design, detailed design, office space layout plan drawings, approvals, project management, refurbishment, fit-out and handover of completed facilities.

The scope of work covers the alignment of the current office space layout plan for open plan workstations, cubicles and cellular or closed offices.

SALGA recently procured office furniture, and the successful service provider will be required to incorporate the new furniture in the re-designed office space layouts.

The current lease office space was refurbished a year ago, SALGA expect that some of the exiting office accessories be assessed (glass panels, doors and frames) for re-used where at all possible to minimise the costs.

6. DELIVERIABLES

The concept design, 3D renders, detailed drawings, BOQ, implementation programme, Work breakdown Structure, construction works and as-built drawings.

7. EXPERIENCE AND REFERENCES

At least a minimum of three (5) years' experience with at least three (3) contactable clients serviced in the past years for rendering related services in the office space environment must be provided for reference purpose.

Submit the profile of the company including the organogram. The CVs of the qualified professionals will be added advantage.

8. HEALTH AND SAFETY MEASURES

The service provider will be responsible for the compilation of a health and safety site file to be made available for compliance and audit purpose. This also includes provision of Personal Protective Equipment (PPE) to staff deployed on-site to execute the duties. Furthermore, SALGA will not take any responsibility of injuries on duty by the contractor staff in the scope of executing their duties within SALGA premises.

9. MANDATORY REQUIREMENTS

*Failure to meet **ANY** of the criteria below will result in the proposal not being evaluated and disqualified from the process.*

- EME or QSE service provider subcontracting a minimum of 30% to an EME or QSE;
- Attending the mandatory bidders briefing in the respective office;
- Company registration document (CIPIC);
- Black Economic Empowerment Cleaning Association;
- The pricing schedule (Cost Breakdown) must be submitted; and
- Proof that the bidding company has during the last three to five (3 – 5) years rendered graphic design services for periods of not less than three years per client.

SPECIFICATIONS:

PART A: SCOPE OF WORK

As provided in paragraph 5 above.

Please note:

1. Quotation should be valid for at least 60 days.
Is the offer strictly according to specifications? Yes/No
2. If not to specification, state deviation(s)
3. Please indicate your delivery period:
4. All the Standard Bidding Documents (SBD) forms must be completed in full and returned with the quotation.
5. Please indicate a valid Central Supplier Database (CSD) registration number on your quotation. Tax status will be verified on CSD.
6. All prices must be VAT inclusive, if no indication is given, prices will be evaluated as inclusive.
7. No quotations received after closing time and date will be accepted without prior arrangement with the sender of this request.
8. It is the responsibility of the vendor to verify the receipt of any quotations forwarded to this office.
9. If you are unable to quote, please respond to the sender and state the reason/s for not quoting.
10. This quotation is subject to the general conditions of the contract, as well as any special conditions stated in the specifications.
11. Requests relating to procurement of goods for designated sectors, the quotations shall be evaluated in relation to the minimum thresholds for local production and content prescribed per sector:
    a) Textiles, Clothing, Leather and Footwear: 100 %b) Office Furniture: 85 %
12. For bids of above R30 000 to R50 million, SALGA evaluates these in terms of the 80/20 adjudication criteria where:
    a) Price: 80 b) BBBEE Level of contribution: 20 TOTAL: 100
13. For bids of above R50 million, SALGA evaluates these in terms of the 90/10 adjudication criteria where:
    a) Price: 90 b) BBBEE Level of contribution: 10 TOTAL: 100

INVITATION TO QUOTE

REQUEST FOR QUOTATION

You are hereby invited to bid for the following Request for Quotation
ACQUISITION #: 2026-11-12-0004597-72101500
RFQ Date: 12 Nov 2026

ACQUISITION NUMBER:	2026-11-12-0004597-72101500
DESCRIPTION:	SALGA KwaZulu-Natal is currently leasing office space of approximately 1,100m² at Six Floor, Thynk Square, 199 Peter Mokaba Road, Morning-Side, Durban. .SALGA invites the suitably qualified professionals and experienced architectural, interior design, office space planning, project management and construction service providers to submit formal quotations for the redesign and implementation of a modern hybrid workplace within its office premises.
ACQUISITION ISSUE DATE:	12 Nov 2026
CLOSING DATE AND TIME:	03 Dec 2026 11:00
ACQUISITION VALIDITY PERIOD:	60 days (FROM THE ACQUISITION CLOSING DATE)
DELIVERY ADDRESS:	175 Corobay Avenue, Garsfontein Ext 11, Pretoria, 001

Please submit a quotation for the items listed below. Only quotations which contain the information requested below will be considered. Please read the instructions below before completing your quotation.

Item Number	Description	Vatable	Unit of Measure	Quantity
1	Appointment of a suitably qualified service provider for the design, office redesign, fit-out, floor layout and related works for the SALGA KwaZulu-Natal Offices.	YES	EA	1

BRIEFING SESSION DATE:	30 Nov 2026 10h00
COMPULSORY (Yes / No):	YES
IN PERSON / VIRTUAL / HYBRID:	IN-PERSON
IN PERSON ADDRESS:	199 Peter Mokaba Road, Morningside , Durban, 4001

ENQUIRIES:	Supply Chain Management Department Tel no: 0123698000 Email: scm@salga.org.za
BIDDING DOCUMENTS AVAILABLE AT:	South African Local Government Association SUPPLIER PORTAL. Under the following Acquisition Number 2026-11-12-0004597-72101500. (see details below on how to access the Supplier Portal)

INCLUDED IN THIS DOCUMENT:	• BIDDER'S ACCEPTANCE OF TERMS AND CONDITIONS OF BIDDING • ACQUISITION INFORMATION • BIDDER'S DISCLOSURE • PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 (SBD 6.1) • DETAILED TERMS OF REFERENCE

INSTRUCTIONS FOR BRIEFING SESSION:	• Bidders are to ensure on time arrival at site/online meeting. Representative must be sufficiently qualified, to accurately relay and communicate briefing discussions. • Bidders must ensure that their CSD Supplier Number is available in order to register at the Briefing Session.

INSTRUCTIONS FOR QUOTATION SUBMISSION:	Bids must be submitted online through the South African Local Government Association SUPPLIER PORTAL (see details below on how to access the Supplier Portal) by **03 Dec 2026 11h00**

HOW TO ACCESS THE South African Local Government Association SUPPLIER PORTAL:	**Accessing the South African Local Government Association SUPPLIER PORTAL** • Bidders can access the SUPPLIER PORTAL at the following link: - https://scmportal.salga.org.za **Signing up on the South African Local Government Association SUPPLIER PORTAL** • Bidders must sign up on the South African Local Government Association SUPPLIER PORTAL to access the Acquisition, submit clarification questions, register for a briefing session (if any) and submit a response to the Acquisition. • If you have not already signed up on the South African Local Government Association SUPPLIER PORTAL, you can sign up by: 1. Access the SUPPLIER PORTAL and click on the "CREATE AN ACCOUNT" at the top right hand side of the page. 2. Enter your Central Supplier Database (CSD) Supplier Number, Unique Registration Reference Number (obtained from your CSD account) and an email address. Then click on the "CREATE AN ACCOUNT" button. 3. You will be redirected to register an account with the email address. 4. Agree to the Terms and Conditions and pay attention to the guided tutorial on how to use the Supplier Portal. **Accessing Acquisitions (RFx/Bids)** • Once signed in to the South African Local Government Association SUPPLIER PORTAL, bidders can find the required Acquisition by clicking on Acquisitions in the main banner. Bidders can engage with the Acquisition and view all necessary information, including access to the Acquisition Documents. **Submitting Clarification Questions (If available)** • Bidders will thereafter be able to capture any clarification questions and view any responses to clarification questions. • Bidder can submit Clarification Questions after Briefing Session and Before Deadline for Clarification Questions. • Bidders will receive an email once their clarification questions have been answered. • Bidders can view and track all clarification questions submitted through the supplier portal. **Creating and Submitting Responses to Acquisitions** • Once signed in, bidders can find the required acquisition by clicking on Acquisitions on the main banner. Bidders can engage with the Acquisition and view necessary information, including Acquisition Documents. • Bidders will be able to capture their response to an Acquisition and upload their submission documents, no later than Acquisition Closing Date and Time. • Bidders are to ensure the documents being uploaded are correct, accurate and duly completed

Kindly confirm if you have complied with all the mandatory requirements:

Mandatory Requirements Questions	Bidders Response
Have you attached a valid quotation?	☐
Are all the pages of the RFQ initialled?	☐
Have you signed the Bidder`s Disclosure?	☐
Is the signed Bidder`s Disclosure attached with your quotation?	☐
Have you completed and signed the SBD 6.1?	☐
Is the SBD 6.1 attached with your quotation?	☐
Have you attached your B-BBEE certificate or affidavit?	☐
Have you attached your CIDB Certificate (if applicable)?	☐

TERMS AND CONDITIONS FOR QUOTATIONS

1.	**QUOTATION SUBMISSION:**
1.1	QUOTATION SHALL BE VALID FOR AT LEAST 30 DAYS.
1.2	THE OFFER MUST BE ACCORDING TO SPECIFICATIONS OF THE REQUEST.
1.3	IF NOT TO SPECIFICATIONS, PLEASE INDICATE DEVIATION(S) FROM THE SPECIFICATIONS.
1.4	DELIVERY PERIOD AND MANNER OF DELIVERY MUST BE STIPULATED.
1.5	ALL THE STANDARD BIDDING DOCUMENTS (SBD) FORMS MUST BE COMPLETED IN FULL AND RETURNED WITH THE QUOTATION.
1.6	PLEASE INDICATE A VALID CENTRAL SUPPLIER DATABASE (CSD) REGISTRATION NUMBER ON YOUR QUOTATION. TAX STATUS WILL BE VERIFIED ON CSD.
1.7	ALL QUOTATIONS MUST SHOW THE PRICES FOR EACH ITEM EXCLUSIVE OF VAT, THE VAT IF APPLICABLE AND THE ITEM PRICE INCLUSIVE OF VAT.
1.8	NO QUOTATIONS RECEIVED AFTER CLOSING TIME AND DATE WILL BE ACCEPTED.
1.9	IT IS THE RESPONSIBILITY OF THE VENDOR TO VERIFY THE RECEIPT OF ANY QUOTATIONS FORWARDED TO THIS OFFICE.
1.10	IF YOU ARE UNABLE TO QUOTE, PLEASE RESPOND TO THE SENDER AND STATE THE REASON/S FOR NOT QUOTING.
1.11	THIS QUOTATION IS SUBJECT TO SPECIAL CONDITIONS STATED IN THE SPECIFICATION OR TERMS OF REFERENCE, WHERE APPLICABLE.
1.12	WHERE REQUESTS RELATE TO PROCUREMENT OF GOODS FOR DESIGNATED SECTORS, THE QUOTATIONS SHALL BE EVALUATED IN RELATION TO THE MINIMUM THRESHOLDS FOR LOCAL PRODUCTION AND CONTENT PRESCRIBED FOR THAT SECTOR.
1.13	SALGA RESERVES THE RIGHT TO REJECT OR DISQUALIFY QUOTES WHICH DO NOT COMPLY WITH THE SPEC, E.G. QUOTES WHICH SEEM LOWER YET HAVE INCOMPLETE ITEMS OR QUOTES/ITEMS WITH INFERIOR QUALITY ITEMS.
1.14	WHERE SAMPLES ARE REQUESTED, THOSE WILL BE KEPT IN THE POSSESSION OF SALGA UNTIL THE PROCUREMENT PROCESS IS FINALIZED, THEREAFTER RETURNED TO THE SERVICE PROVIDERS.
1.15	ALL RESPONSES MUST BE SUBMITTED IN THE MANNER INDICATED ON THE REQUEST OR BID.
2.	**TAX COMPLIANCE REQUIREMENTS**
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	IN QUOTATIONS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE CSD NUMBER.
2.3	THE BIDDER MUST BE REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD). THE BIDDER`S TAX COMPLIANCE STATUS WILL BE CHECKED ON THE CSD AT THE TIME OF AWARD.
2.4	NO QUOTATIONS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS IN THE SERVICE OF THE STATE, UNLESS THE BIDDER PROVIDES THE PROOF OF AUTHORITY TO UNDERTAKE REMUNERATIVE WORK OUTSIDE EMPLOYMENT IN THE PUBLIC SECTOR.

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE QUOTATION INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS QUOTATION IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE:

ACQUISITION INFORMATION

Please submit a quotation for the items listed below. Only quotations which contain the information requested below will be considered. Please read the instructions below before completing your quotation.

Item Number	Description	Vatable	Unit of Measure	Quantity
1	Appointment of a suitably qualified service provider for the design, office redesign, fit-out, floor layout and related works for the SALGA KwaZulu-Natal Offices.	YES	EA	1

EVALUATION CRITERIA

EVALUATION TYPE: **PPR 2022 80-20 POINTS SYSTEM**
EVALUATION VERSION: **2**

Total Points Breakdown

DETAILS	POINTS
Price Points	80
Preference Points	20
Total Points	**100**

Preference Points Breakdown

B-BBEE Status Level of Contributor

Range	POINTS
0	0
1	10
2	9
3	7
4	6
5	4
6	3
7	2
8	1

Black Female Shareholding

Range	POINTS
>= 100	3
< 100	0

Black Youth Shareholding

Range	POINTS
>= 100	3
< 100	0

SMME (EME OR QSE)

Range	POINTS
QSE	4
EME	4
NONE	0
GENERIC	0

BIDDER`S DISCLOSURE

1. **PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. **BIDDER`S DECLARATION**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest[1] in the enterprise, employed by the state?

Yes	No

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	**Identity Number**	**Name of State institution**

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

Yes	No

2.2.1 If Yes, furnish particulars

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

Yes	No

2.3.1 If Yes, furnish particulars

Initials

BIDDER`S DISCLOSURE (continued)

3. **DECLARATION**

I, the undersigned, in submitting the accompanying bid for **RFQ#: 2026-11-12-0004597-72101500** to **South African Local Government Association**, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium[2] will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT. I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 7 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON ENHANCING COMPLIANCE, TRANSPARENCY AND ACCOUNTABILITY IN SUPPLY CHAIN MANAGEMENT SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature _____ Date _____

Name of Person responsible _____ Position _____

Name of bidder _____

[1]the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

[2]Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 (SBD 6.1)

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022.

1.GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this bid shall be awarded for:

a. Price; and
b. SPECIFIC GOALS

1.4 To be completed by the organ of state.

The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS	**100**

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2.DEFINITIONS

a. **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
b. "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
c. **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
d. **"tender"** for income-generating contractsâ€ means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
e. **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3 FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1 POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:
80/20

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where
Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmin = Price of lowest acceptable bid

3.2 FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME-GENERATING PROCUREMENT

3.2 1 POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:
80/20

$$Ps = 80\left(1 + \frac{Pt - P\,max}{P\,max}\right)$$

Where
Ps = Points scored for price of bid under consideration

Pmax = Price of highest acceptable bid

4.POINTS AWARDED FOR SPECIFIC GOALS

4.1 In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2 In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of:

a. an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
b. any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the tables below.

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
B-BBEE Status Level of Contributor	10	
Black Female Shareholding	3	
Black Youth Shareholding	3	
SMME (EME OR QSE)	4	

The following table(s) show the breakdown of points per specific goal.

B-BBEE Status Level of Contributor

Range	POINTS
0	0
1	10
2	9
3	7
4	6
5	4
6	3
7	2
8	1

Black Female Shareholding

Range	POINTS
>= 100	3
< 100	0

Black Youth Shareholding

Range	POINTS
>= 100	3
< 100	0

SMME (EME OR QSE)

Range	POINTS
QSE	4
EME	4
NONE	0
GENERIC	0

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3 Name of company/firm:

4.4 Company registration number:

4.5 TYPE OF COMPANY/FIRM:

4.6 I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i. The information furnished is true and correct;
ii. The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
iii. In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct
iv. If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have -

a. disqualify the person from the bidding process;
b. recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
c. cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
d. recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
e. forward the matter for criminal prosecution.

SIGNATURE OF BIDDER(S)

SURNAME AND NAME:

DATE

ADDRESS