169 Main Street
Private Bag 53
Umzimkhulu
3297

Email:info@umzimkhululm.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

OFFICE OF THE MUNICIPAL MANAGER

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 23/11/2026 (Website and Notice Board)
KZN435/26/27/011/CSS

INVITATION TO QUOTE
UMZIMKHULU LOCAL MUNICIPALITY

uMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the project below:

QUOTATION NAME	QUOTE NUMBER	BRIEFING DATE
PROVISION OF PAUPER AND INDIGENT BURIAL SERVICES (12 MONTHS CONTRACT)	ULM-CSS 008/27	27/11/2026 @ 10:00

Quotation documents will be available on the municipal website (www.umzimkhululm.gov.za) and will also be available from the cashier at **169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R100 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality** during working hours between **09:30am** and **16:00pm** from the **25th of November 2026; cut-off time for buying documents is the 27th of November 2026 15 minutes before the briefing time.**

Non-compulsory briefing meeting is scheduled to take place at **uMzimkhulu Municipality Makhosini Building, 247 Main Street, uMzimkhulu 3297.**

Invalid or non-submission of the following documents will render the Tenderer disqualified; Specific Goals points will not be allocated if the required documents are not submitted / invalid.

- Tenderer must be registered on Central Suppliers Database (CSD) attach proof of Registration / provide CSD registration number.
- MBD 4,6.1, 8 & 9
- Certificate of Authority" to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head example is provided on the document. Tender document must be signed by the authorized person.

80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy will apply

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Second Phase of Evaluation

Functionality

Criteria for functionality

Evaluation criteria threshold is 57% or 40 points

Key aspect of criterion	Basis for points allocation	Max. Points	Verification Method
Company experience The service provider must have experience in providing any burial Services with a mortuary / a fridge.	4 years' experience in burial services = **40 Points.** 2-3 years' experience in burial service = **20 Points** **0-1** year experience in burial services = **0 Points**	**40**	• Attach company Profile detailing their services rendered. • Attach Page 3 of BI certificates copies (3 copies per year) therefore 12 copies for 4 years' experience are required • Attach page 3 of BI certificates (3 copies per year) therefore 6-9 copies for 2-3 years' experience is required.
METHODOLOGY Must demonstrate a clear understanding of scope of work (detailed above) Turnaround time for collection of the deceases is a maximum of 3 hours. Turnaround time after receiving the call to render a pauper or indigent	All aspects covered- the understanding and meeting turnaround time = 20 points All aspects covered with limited information, the understanding and meeting turnaround time = 10 points No aspects covered =0 points	**20**	Attach Project Methodology

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burial service within 7 days			
ACCREDITATION	Must be registered with one of the Funeral federation or Association (e.g. SAFPA, FUDASA , NAFUPA	**10**	Attach certified valid copy of registration certificate.
TOTAL POINTS		**70**	

It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored 57 % or 40 points of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive
NB: On Accreditation the service provider must score 100%.
The 80/20 scoring will apply.

80 Price
20 Specific goals

Specific Goals

The specific goals allocated points in terms of this tender	**Number of points allocated (80/20 system)**	**Verification document(s)**
Specific goals 2: RDP Goals		
Promotion of south African owned enterprises:		
Companies that are 100% owned by south African citizen. **100%** Points allocation =10 **points**	**Max. Points 10**	CIPC registration Certificate (Companies and Intellectual Property Commission) Or Detailed CSD report verification on CSD portal by the Municipality) Or
Companies that are 50% owned by South African citizen. **50%** Points Allocation = 5 **Points**		
Companies that are less than 50% owned by South African citizen.		

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25% Points Allocation = 2.5 **Points**		Certified Copy RSA Identity document of the director(s) (verification on CSD portal by the Municipality)
Promotion of Business located within: .arry Gwala District Municipality = 10 **Points**	**Max. Points 10**	Preferred address on CSD report and certified copy of utility bill on property rates and services for the enterprise / Company. Or Preferred address on CSD report and original letter for the enterprise / Company from Induna / Chief/ ward Councillor. (verification on CSD portal by the Municipality)
TOTAL / MAXIMUM POINTS	**20**	

180 days Price Validity

Contact Details

All Technical enquiries shall be directed to:

Attention : Mrs. B. Nomvalo
Telephone : 039 259 5076
Email Address : nomvalob@umzimkhululm.gov.za

All SCM compliance enquiries shall be directed to:

Attention : Mr. S. Ndawonde
Telephone : 039 259 5089
Email Address : ndawondes@umzimkhululm.gov.za

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Closing date

Quote documents must be deposited in the tender box of uMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h: 00, 02nd of December 2026.** Telegraphic, telex, telephone, electronic, facsimile, and late tenders will not be accepted.

Quoters may only be submitted on the Quotation documentation provided by the municipality.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. uMzimkhulu Municipality Supply Chain Management policy will apply.

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DR. C. A. NGQOYIYA
MUNICIPAL MANAGER