NATIONAL MUSEUM
NASIONALE MUSEUM • MUSIAMO WA SETJHABA
BLOEMFONTEIN

an agency of the
Department of Sport, Arts and Culture

266, Bloemfontein, 9300
36 Aliwal Street / Aliwalstraat 36
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www.nasmus.co.za

Incorporating the satellites: | Insluitend die satelliete:
Oliewenhuis Art Museum | Oliewenhuis-kunsmuseum
Freshford House Museum | Freshford-huismuseum
First Raadsaal | Eerste Raadsaal
Wagon Museum | Waenhuismuseum
Florisbad Research Station | Florisbad-navorsingstasie

RFP	REQUEST FOR PROPOSAL TO IMPLEMENT PEST CONTROL MANAGEMENT AT OLIEWENHUIS ART MUSEUM IN RESPECT OF THE ROCK HYRAX (DASSIE)
ISSUE DATE	23 November 2026
CLOSING DATE	04 December 2026
CLOSING TIME	12h00
DELIVERY OF QOUTES	Tender Box, National Museum 36 Aliwal Street 9300
QUERIES	Mr G. Dlamini **scm@nasmus.co.za**

COMPULSORY BRIEFING SESSION	n/a
DATE	n/a
TIME	n/a
LOCATION ADDRESS	n/a
QUERIES	n/a

All quotes must be submitted at the Tender box, inside a sealed envelope at 36 Aliwal Street, Bloemfontein, 9300 on or before the due date and time.

1. Background to the National Museum

The National Museum - a natural history, cultural history and art museum was established in 1877 and is a declared cultural institution, which resorts under the Department of Arts and Culture and is governed by a council. The mission of the National Museum is to provide heritage resources and an enjoyable experience to all people through quality research, conservation, education and exhibitions. More information about the organisation can be found at www.nasmus.co.za

2. Purpose

The National Museum invites quotations from suitably qualified and experienced service provider in the professional wildlife and environmental management services to resolve the underlying cause of an infestation and breeding population of Rock Hyrax (Dassie) at Oliewenhuis Art Museum.

The service provide must understand the capture system, wildlife management and animal behaviour. Humane methods instead of poisons, toxicants or chemical agents must be used to capture and successfully remove the Rock Rabbits on the premises.

3. Scope of Service

The capture and relocation of Rock Rabbits scope must include the following:

- The assessment of the Rock Hyrax (Dassie) infestation and breeding population
- Site finding and Risk Assessment
- Recommended solution to successfully capture and relocate the Rock Hyrax (Dassie).
- Programme implementation or approach to capture and relocate the Rock Hyrax (Dassie) from the Museum to a different location.
- Reporting and communication of the implementation of the approach to remove and relocate the Rock Hyrax (Dassie) from current to a different location.
- Programme review and maintenance phase

Below is the Key Performance Areas

KEY PERFORMANCE AREAS	
1	To capture, remove and dispose the Rock Hyrax (Dassie) breeding population as regulated by the Department of Environmental affairs permit.

4. Bid Evaluation

All bidders will be subject to a three-stage evaluation process, i.e.

4.1. Pre-screening, i.e. determination of compliance to compulsory requirements. Bidders will be required to pass pre-screening to be eligible for further evaluation.
4.2. Functionality, to assess the bidder's ability, experience, resources, and methodology to successfully deliver the services. Bidders must achieve a minimum score of 70 points out of 100 to proceed to price and preference procurement evaluation.
4.3. Preferential procurement calculation 80/20, whereby 80 is for price and 20 points for specific goals.
4.4. The Museum may vet the existence of the winning bidder by a physical visit.

5. Required documents

Below documents are mandatory requirements and must be submitted with your quote. Failure to submit any document listed below will result in a disqualification of the service provider

5.1 MANDATORY DOCUMENTS TO BE SUBMITTED	
1.	Company profile of a company specialising in professional wildlife and environmental management services
2.	Bidder Proposal or methodology to successfully provide the service required.
3.	Proof of location of the bidder in a form of Municipal rates and taxes statement of account or a lease agreement where a bidder is not the owner of the property.
4.	CV and copies of qualifications for a Technician who is qualified and experienced to conduct the service required. The qualifications must be in environmental sciences, environmental health, natural sciences, pest control or similar.
5.	Copy of proof of Department of Environmental Affairs permit.
6.	At least three (3) reference letters or purchase orders for professional wildlife and environmental management services or similar conducted.
7.	The service provider must submit the SBD 4 form signed and completed.
8.	Bidder's CSD registration report.
9.	A copy of SARS tax pin must be attached.
10.	A copy of CIPC registration documents must be attached
11.	Compulsory briefing session

5.2 OTHER DOCUMENTS TO BE SUBMITTED (NON-MANDATORY)	
1.	BBBEE certificate or Declaration is not compulsory but may be submitted to score points on preferential point system of 80/20 on price and BBBEE points.

6. Functionality

Bidders must achieve a minimum score of 70 points out of 100 to proceed to price and preference procurement evaluation.

Functionality Criteria		**Points**	**Points Allocation Weight**
Proposed Methodology	Comprehensive methodology with blended learning, assessments, case studies, and evaluation tools	40	40
Quality and suitability of service approach	Good, structured methodology with assessments and learning outcomes	20	
	Basic training methodology with limited structure	10	
Technician Qualification/s and Experience	Technician has certification/s (5+ years' service relevant experience)	30	30

Relevant certifications and training experience	Relevant qualification and 3–5 years' service experience	15	
	Basic qualification and less than 3 years training experience.	8	
Company Experience and Track Record Previous delivery of similar training	5 or more similar projects with public sector or large organisations	30	30
	3–4 similar projects	15	
	1–2 similar projects	8	
	0 projects	6	

Bidders must achieve a minimum score of 70 points out of 100 to proceed to price and preference procurement evaluation.

7. Price and Preference Points Evaluation

	Preference Points Criteria	**Points Allocation**
1	Price	80
2	Specific goals	20
	Total Points	100

8. Price

8.1. The service provider must provide cost for the service in the table below including VAT if applicable.

NB: Bids with all compulsory documents must be submitted at 36 Aliwal Street, Bloemfontein on or before the closing time and date. Bids submitted by email and fax will not be accepted.

Pest Control	**Cost excluding VAT**
• The assessment of the Rock Hyrax (Dassie) infestation and breeding population	R
• Site finding and Risk Assessment	R

• Recommended solution to successfully capture and relocate the Rock Hyrax (Dassie).	
• Programme implementation or approach to capture and relocate the Rock Hyrax (Dassie) from the Museum to a different location.	R
• Reporting and communication of the implementation of the approach to remove and relocate the Rock Hyrax (Dassie) from current to a different location.	R
• Programme review and maintenance phase	R
Sub Totals (excl. VAT)	**R**
VAT	**R**
Totals (incl. VAT)	**R**

9. Preferential procurement

Preferential procurement calculation 80/20, whereby 80 is for price and 20 points for specific goals.

Specific goals

Preferential procurement calculation 80/20, whereby 80 is for price and 20 points for specific goals points.

Preference Point System

In accordance with the Preferential Procurement Regulations of 2022, NM has determined the following specific goals for which preference points will be awarded:

Goal 1: Broad-Based Black Economic Empowerment
Section 10 of the B-BBEE Act enjoins every public entity to take into account and apply the B-BBEE Codes of Good Practice in determining and implementing a preferential procurement policy. NM will thus award preference points to suppliers based on their B-BBEE specific preferential goals

Goal 2: Empowerment of Local Businesses
NM is located in the Free State, a rural province on the margins of economic activity. In an effort to develop and empower local businesses based in the Free State, NM will award preference point to suppliers based in the Free State.

Goal 3: Youth Empowerment
Youth participation in the economy is crucial for the growth and development of the South African economy, but their participation has been limited by several factors. One of the main challenges for youth has been the high levels of unemployment. The unemployment rate for young people in South Africa is much higher than the national average, which makes it difficult for them to enter the labour market and participate in the economy.

In an effort to empower youth and encourage their participation in the economy, NM will award preference points to businesses which are at least 51% owned by youth.

Goal 4: Women Empowerment
Women participation in the economy is crucial for the growth and development of the South African economy, but their participation has been limited by several factors. For women, the challenge has been unequal access to economic opportunities, including education, training, and employment. Women in South Africa often face discrimination and gender-based violence, which can limit their ability to participate in the economy. Additionally, women tend to be concentrated in low-paying, informal sector jobs, which offer little security and limited opportunities for advancement.

In an effort to empower women and encourage their participation in the economy, NM will award preference points to businesses which are at least 51% owned by women.

Goal 5: Empowerment of People with Disabilities
People with disabilities face significant barriers to participating in the South African economy. According to the World Bank, about seven million South Africans have some form of disability, and they are more likely to experience poverty and unemployment compared to those without disabilities.

People with disabilities often face discrimination in the labour market and have limited access to education, training, and employment opportunities. They may also face physical and attitudinal barriers, making it difficult for them to fully participate in the economy.

In an effort to empower people with disabilities and encourage their participation in the economy, NM will award preference points to businesses which are at least 51% owned by people with disabilities.

Points awarded for each goal

Preferential points will be awarded as per below scoring:

CRITERION	80/20	90/10
B-BBEE Status	4	2
Businesses Based in the Free State	4	2
Ownership by Youth	4	2
Ownership by Women	4	2
Ownership by People with Disabilities	4	2
	20	10

B-BBEE Status Points will be awarded as per below:

B-BBEE STATUS	80/20	90/10
Level 1	4	2
Level 2	3	1.5
Level 3	2	1
Level 4 and below	1	0.5
Non-compliant	0	0

Ownership Points for Youth, Women, and People with Disabilities will be awarded as per below:

OWNERSHIP	80/20	90/10
Above 50%	4	2
Above 40%	3	1.5
Above 25%	2	1
Above 10%	1	0.5

Proof of claim

Bidders must submit valid proof of claim for any of the above criteria as stipulated in the bid documents. Failure to submit proof of claim will not disqualify a bid but will result in points not being awarded for any criterion for which proof of claim has not been submitted or is invalid.