SASSA 01 (QO)

INVITATION FOR PROPOSAL

THE SOUTH AFRICAN SOCIAL SECURITY AGENCY INVITES QUOTATIONS FOR THE PROVISION OF *description of works*

Project title:	***APPOINTMENT OF SERVICE PROVIDER FOR DISPOSAL (AUCTION) OF ASSETS FOR SASSA EC REGION.***

RFQ No:	**RFQ:RO/17/11/2026**	**Closing Date:**	**26/11/2026**
Closing time:	**11:00**	**Validity period:**	**60 days**

1. COMPLETION OF QUOTATION/BID DOCUMENTS:

1.1 All quotation documents must be fully completed and duly signed by an authorized person (Directors / Representative).

1.2 All quotations and fully completed Standard Bidding Documents (SBD) forms must be addressed to the South African Social Security Agency and must be emailed to QuotationsEC@sassa.gov.za or hand delivered in a sealed envelope marked with the RFQ number stated above.

1.3 **Service Providers that hand delivers their quotations must deposit it in the QUOTATION BOX situated at the reception at SASSA, BKB BUILDING ENTRANCE, CNR MERINO AND FITZPATRICK RD, QUIGNEY,EAST LONDON**

1.4 **NB: THE QUOTATION REGISTER AT THE RECEPTION MUST BE SIGNED AFTER QUOTATIONS ARE SUBMITTED.**

1.5 **Quotations that are emailed to any other email address other than the one mentioned above WILL not be considered.**

1.6 **Late quotations will not be accepted.**

1.7 This quotation is subject to the GCC (General Conditions of Contract) and any other special conditions of contract where applicable.

1.8 Quotations equal to or above R 2,000 Vat inclusive shall be evaluated on 80\20 preference point system.

1.9 The taxes of the successful supplier must be in order, or satisfactory arrangements must be made with the South African Receiver of Revenue (SARS) to meet the supplier's tax obligations prior to award.

1.10 Quotations must be accompanied by A COPY of the following documents:

1.10.1 ID Copies of All Directors

1.10.2 CK document (Company registration document)

1.10.3 Valid SARS Tax Pin Document

1.10.4 A valid BBBEE Verification Certificate from a verification agency accredited by the South African National Accreditation System (SANAS) or a valid BBBEE certificate issued by the Companies and Intellectual Property Commission (CIPC), or

1.10.5 Exempted Macro Enterprise (EME's) and Qualifying Small Enterprise (QSE) must submit a Sworn Affidavit signed by EME's representative and attested by commissioner of oath

South African Social Security Agency
Head Office

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1.11 **Mandatory Requirements**

1.11.1 Quotations submitted to SASSA by Suppliers should comply with the following information:

a) The bidder must be registered with South African Institute of Auctioneers (SAIA).

NB: South African Social Security Agency reserves the right to verify authenticity of the certificates (South African Institute of Auctioneers (SAIA).

b) Bidders must use Annexure A (pricing structure) for quotes.

Failure to meet the above mandatory requirements will result in the disqualification of the bid.

1.12 **Administrative Requirements**

a) Tax compliant status (Tax Pin Letter/CSD MAAA).

b) Proof of Registration on the Central Supplier Database (CSD) with National Treasury (CSD Registration Report).

c) Certified copy of original Identity Document of each director as per {CIPC) (certified within 6 months).

d) NB: (A copy of a certified copy will not be accepted).

e) Fully completed and signed Standard Bidding Document Forms (SBDs).

- SBD 4
- SBD 6.1

f) Correspondence detailing the service provider that will be used to destruct and dispose of assets/ consumables in terms of the Environmental Conservation Act No 73 of 1989 and all polices related thereto.

SASSA reserves the right to negotiate with the service provider about the quotation price

2. DESCRIPTION OF SERVICE REQUIRED:

Description of Goods / Services	**Quantity**
PLEASE REFER TO THE ATTACHED SPECIFICATION/ TERMS OF REFERENCE	

NB: Please find attached Detailed Specification or Terms of Reference (TOR) and Standard Binding Document (SBD) Forms.

3. ENQUIRIES RELATED TO DOCUMENTS MUST BE ADDRESSED TO:

BUYER:		**Telephone no:**	
Cell no:	N/A	**Fax no:**	N/A

Name: N. Gqirana
Signature:
Date: 20 November 2026