Eskom	SCOPE OF WORK	Camden Power Station

Title: **Camden Power Station – Office Furniture**

Document Identifier:	**N/A**
Alternative Reference Number:	**1076035048**
Area of Applicability:	**Camden Power Station**
Functional Area:	**Camden Power Station**
Revision:	**01**
Total Pages:	**11**
Next Review Date:	**Once-off doc**
Disclosure Classification:	**Controlled Disclosure**

Compiled by	Supported by	Functional Responsibility	Authorised by
pp			
Heidi Nel	**Ntshuxeko Mabunda**	**Mageba Zulu**	**Justice Bore**
Management Accounting Manager	**Snr Advisor Professional Occupational Hygiene**	**Finance Manager**	**General Manager**
Date: 03/09/2026	Date: 03/09/2026	Date: 03 Sept 2026	Date: 03/09/2026

Content

Page

1. Introduction 2
2. Supporting Clauses 2
   - 2.1 Scope 2
     - 2.1.1 Purpose 2
     - 2.1.2 Applicability 2
     - 2.1.3 Effective date 2
   - 2.2 Normative/Informative References 3
     - 2.2.1 Normative 3
     - 2.2.2 Informative 3
   - 2.3 Definitions 3
   - 2.4 Abbreviations 3
   - 2.5 Roles and Responsibilities 4
     - 2.5.1 The Employer 4
     - 2.5.2 The Supplier 4
   - 2.6 Process for Monitoring 4
3. Scope of work 5

   Compliance Requirements 9
4. Acceptance 10
5. Revisions 10
6. Development Team 10
7. Acknowledgements 10

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

1. Introduction

Camden Power Station is currently implementing an ergonomics program in alignment with the Ergonomics Regulations of 2019 and international best practices. This initiative forms part of the station's broader commitment to enhancing workplace safety, comfort, and operational efficiency. A key component of this program involves upgrading existing office furniture, the majority of which does not meet the criteria for suitable ergonomic design.

To address this, the Business Unit is procuring ergonomic furniture that complies with the requirements of ISO 9241-5:1998, which emphasises the importance of task and furniture design that encourages voluntary postural changes. This approach supports employee well-being, reduces the risk of musculoskeletal disorders, and contributes to the station's goal of achieving ZERO HARM.

In addition to ergonomic furniture, this contract also includes the procurement of microwaves and fridges to support staff welfare and promote a more functional and comfortable working environment.

These appliances will be selected based on quality, energy efficiency, and suitability for use in an industrial setting.

This procurement initiative reflects Camden Power Station's commitment to regulatory compliance, employee health, and continuous improvement in workplace standards.

2. Supporting Clauses

2.1 Scope

The issued scope of work is applicable to Camden Power Station Generation Division.

2.1.1 Purpose

The purpose of this document is to define the Scope of Work for the supply and delivery of office furniture to Camden Power Station, and to identify a reliable supplier that meets the required specifications and standards.

2.1.2 Applicability

This document shall apply to Camden Power Station Generation Division.

2.1.3 Effective date

This document shall be effective on the date of authorisation.

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

2.2 Normative/Informative References

Parties using this document shall apply the most recent edition of the documents listed in the following paragraphs.

2.2.1 Normative

[1] ISO 9001 Quality Management Systems

2.2.2 Informative

[2] Occupational health and Safety Act 85 of 1993, Ergonomics Regulations as framed under the OHSAct

[3] ISO 9241-5:1998

2.3 Definitions

Eskom: refers to Eskom Camden Power Station.

South African National Accreditation System (SANAS): the sole national accreditation body for conformity assessments in South Africa.

Supplier: a firm or person that carries a portion of a contract from the principal Supplier or from another Supplier.

Workplace: Any physical location in which work related activities are performed under the control of the organisation

2.4 Abbreviations

Abbreviation	Explanation
ISO	International Organization for Standardization
BU	Business Unit

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

2.5 Roles and Responsibilities

2.5.1 The Employer

- Contact the Supplier for service required as per the scope of work.
- Manage the contract and ensure that work is carried out as per the issued scope of work.
- Monitor Supplier compliance to legal and other requirements.

2.5.2 The Supplier

- To comply with the contract requirements and deliver a quality service to Eskom Camden Power station.
- To comply with any requirements stipulated in the scope of work.
- To comply with the terms and conditions as stipulated in the contract.

2.6 Process for Monitoring

When coming onsite, the following must be verified by Safety Department:

- Letter of good standing
- Medicals
- Drivers licence
- Baseline Risk Assessment
- Legal Appointments and competencies

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

3. Scope of work

The objective of this contract is to supply and deliver ergonomic office furniture that meet the required specifications and support Camden Power Station's workplace standards and compliance initiatives.

Office Furniture Requirements:

Item nr	Description	Unit	Qty
1.	**CHR OFFC: FALCON HIGH BACK;24/7; ADJ; SABS** • CHAIR, OFFICE: • TYPE: FALCON HIGH BACK • STYLE: 24/7 • BASE TYPE: 5 STAR BLACK NYLON SPIDER; BASE MATERIAL • BLACK WOVEN MESH BACK • ARMREST: ADJUSTABLE LEFT AND RIGHT AS WELL AS UP AND DOWN • UPHOLSTERY MATERIAL: BLACK SEAT • HEIGHT ADJUSTMENT METHOD: GAS ADJUSTER • BACKREST ADJUSTMENT METHOD AJUSTABLE LUMBER SUPPORT • HEADREST; SPECIAL FEATURES: • SYNCHRO MECHANISM WITH 5 POSITION • LOCK; SPECIFICATION: SABS	EA	220
2.	CHAIR: **FALCON** VISITOR 24/7 ERGONOMIC • CHAIR: TYPE: FALCON VISITOR 24/7 • ERGONOMIC; MATERIAL: 5 STAR • NYLON SPIDER BASE; COLOR: BLACK; • ADJUSTMENT: 6 POSITION TWO-WAY ADJUSTABLE LUMBAR SUPPORT; ARMREST: 3D ADJUSTABLE ALUMINIUM ACCENT WITH SOFT PU; RACHET MESH BACK; • MOULDED SEAT FOAM AND BLACK POWDER COATED SLEIGH BASE	EA	280

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

3.	**DESK: OFFICE DESK COMBO; WD 1400 X LG 1970** • DESK: TYPE: OFFICE DESK COMBO; DIMENSIONS: WD 1400 X LG 1970 MM; • MATERIAL: WOOD; FINISH: MAPLE VENEER; SPECIFICATION: DIN53152; SINGLE OFFICE DESK WITH FOUR DRAWERS ON ONE SIDE AND HIGH PEDESTAL ON THE OTHER SIDE, DRAWERS AND PEDESTAL TO BE FITTED UNDER THE DESK LEFT AND RIGHT DESKS WILL BE NOTED UPON ORDER PLACEMENT	EA	130
4.	**DESK: RECEPTION COUNTER DESK** • DESK: TYPE: RECEPTION COUNTER DESK; DIMENSIONS: WD 750 X LG 980 X HT 880 MM; • MATERIAL: METAL LAB CASEWORK STEEL WITH APOXY RESIN COUNTER TOPS; FINISH: STEEL AND EXPOXY; • FRONT COUNTER: LG 98 X WD 75 X HT 88 CM; BACK DESK: LG 59 X WD 75 X HT 70 X THK 1.3 CM; INCLUDE TWO LOCKABLE DRAWERS AND TWO LOCKABLE CUPBOARDS WITH TWO SHELVES EACH; • KEYS INCLUDED; MODERN SHAPE; INCLUDE SWING COUNTER FLIP FOR EASY PASSAGE	EA	1
5.	**CREDENZA: WOOD; MELAMINE FINISH, MAPLE** • CREDENZA: MATERIAL: WOOD; FINISH: MELAMINE FINISH, • MAPLE; DOOR TYPE AND QUANTITY: ROLLER DOOR; SHELF TYPE AND QUANTITY: STEEL SHELF, ONE; ROLLE DOOR CREDENZA;	EA	45

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

	• SIZE: H 700 X W 1200 X D 500 MM; WITH 1 SHELF, LOCABLE ROLLE DOOR (BLACK) WITH ALUMINUM HANDLE POWDER • COATED IN COWRIE GOLD; AS PER ESKOM SPEC.		
6.	**DESK: DRAWER; WD 420 X DPT 515 X HT 585 MM** • DESK: TYPE: DRAWER; DIMENSIONS: WD 420 X DPT 515 X HT 585 MM; • MATERIAL: WOOD; FINISH: MAPLE MELAMINE FINISH; WITH COWREY GOLD HANDLES; • MOBILE PEDESTAL WITH CASTORS; CENTRAL LOCKING PEN & PENCIL TRAY; 1 X STANDARD DRAWER; 1 X DEEP FILER; WITH COWREY GOLD HANDLES	EA	45
7.	**OVEN MCRWAVE: AUTO DEFROST; REHEAT;220 V** • OVEN, MICROWAVE: HEATING METHOD: AUTO DEFROST; REHEAT; POTENTIAL: 220 V; POWER DISSIPATION RATING: 900 W; • OPERATING CONTROL TYPE: LED; MOUNTING TYPE: FREE STANDING; LENGTH: 63.5 CM; WIDTH: 50.8 CM; HEIGHT: 38.6 CM; • MODEL NO: MG402MADXBB/FA; 40L; ELECTRONIC GRILL MICROWAVE MIIRROR	EA	18
8.	**REFRIGERATOR: FRIDGE/FREEZER;276 L;220 V** • REFRIGERATOR: TYPE: FRIDGE/FREEZER; CAPACITY: 276 L; POTENTIAL: 220 V;	EA	18

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

	• CURRENT: 15 A; POWER: 230 W; WIDTH: 600 MM; HEIGHT: 1.59 M;		

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

Compliance Requirements

3.1 Service to Eskom Camden Generation Division

- Communication in large assignments or projects should be maintained throughout the work. The Supplier should inform the Camden Power station contract manager of any delays or major deviations in the performance of the tests and/or calibrations.

3.2 Result turnaround time

- The supplier shall honour the agreement with Eskom by adhering to the turnaround time specified for each method or test performed. The turnaround period shall be clearly stated on the quotation provided by the supplier.
- Turnaround time shall form part of KPI for the Supplier and failure to meet the KPI will result in NCR.

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

4. Acceptance

This document has been seen and accepted by:

Name	Designation
a) Ntshuxeko Mabunda	Senior Advisor Occupational Hygiene

5. Revisions

Date	Rev.	Compiler	Remarks

6. Development Team

The following people were involved in the development of this document:

a) Heidi Nel

7. Acknowledgements

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.