UMZINYATHI DISTRICT MUNICIPALITY



PRINCESS MAGOGO BUILDING, 39 Victoria Street, Dundee 3000, **Tel:** 034 219 1500, Fax: 034 218 1940
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RE-ADVERTISEMENT

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS – Q06384 APPOINTMENT OF A SERVICE PROVIDER TO ADMINISTER HEPATITIS A AND B VACCINATIONS TO EMPLOYEES OF UMZINYATHI DISTRCIT MUNICIPALITY.

uMzinyathi District Municipality hereby invites offers from suitably qualified and experienced service providers for: **Q06384 Appointment of a service provider to administer Hepatitis A AND B vaccinations to employees of uMzinyathi District Municipality.**

Bid documents will be available as from **19 November 2026** at **www.etenders.gov.za and Municipal website: www.umzinyathi.gov.za.**

The completed bid document clearly marked relevant: '**Bid number and description**' must be deposited in the tender box located at the reception area of the uMzinyathi District Municipality Offices, 39 Victoria Street, Princess Magogo Building, Dundee, 3000, on or before **12h00 on Thursday, 26 November 2026** where all bids will be opened in public.

Telegraphic, faxed, emailed tender documents will not be accepted. Bidders must attach the following mandatory returnable documents in order to be considered for this bid:

- Original certified copies of owner's identity document (Not older than six months)
- Proof of company registration (CIPC), or copy of Identity document if it is Sole Proprietor
- Recent copy of the **municipal account (rates and taxes or municipal services)** in the name of the bidder not owing municipal services for more than 90 days or **proof of residence** in the name of the bidder accompanied by **affidavi**t certified by commissioner of oath stated that the bidder reside in the area where rates and taxes or municipal services are not paid or lease agreement in the name of the bidder stated that the bidder is not responsible for rates and taxes or municipal services) ,
- Recent copy of the **municipal account (rates and taxes or municipal services)** in the name of the director/s of the company bidding for a contract not owing municipal services for more than 90 days or **proof of residence** in the name of the director/s of the company accompanied by **affidavit** certified by commissioner of oath stated that the director/s reside in the area where rates and taxes or municipal services are not paid or lease agreement in the name of the bidder stated that the director/s of the company is/are not responsible for rates and taxes or municipal services),
- **Completed MBD 3.3 must be stamped and signed Municipal Bidding Document (MBD 1, MBD 4, MBD 6.1 MBD 8 and MBD 9) must be submitted.**
- **NB: False declaration on paragraph 3.14 of MBD 4 and information on CSD will lead into automatic disqualification.**
- **In addition to MBD'S, quotation must be submitted on the company letterhead.**

Additional document:

- Full CSD Report

Tenders will be adjudicated in terms of the Council Supply Chain Management Policy on the 80/20 Preferential Point System. It is therefore compulsory that the municipal tender document be used. uMzinyathi District Municipality is not bound to accept the lowest or any quote.

The following conditions will apply:

- Price(s) quoted must be valid for at least ninety (90) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT and disbursements.

Tender documents sent via Courier services must be deposited in the tender box and not be handed to an employee of uMzinyathi District Municipality. NB: No quotation will be considered from persons in the service of the state.

Failure to comply with these conditions may invalidate your offer.
Enquiries can be directed to **Mr S.W Buthelezi on** Tel: 034 219 1500 or any SCM related issues must be directed to 034 219 1500 (SCM Unit) during normal office hours.

MANAGER: SUPPLY CHAIN MANAGEMENT

19/11/2026