HESSEQUA MUNICIPALITY

HES-CORP 02/2627

THE APPOINTMENT OF A CONTRACTOR FOR THE REFURBISHMENT OF VARIOUS BUILDINGS IN THE HESSEQUA MUNICIPAL AREA

T1.1: TENDER NOTICE AND INVITATION TO TENDER

Tenders are hereby invited for THE APPOINTMENT OF A CONTRACTOR FOR THE REFURBISHMENT OF VARIOUS BUILDINGS IN THE HESSEQUA MUNICIPAL AREA

It is estimated that **Tenderers** should have a CIDB contractor grading designation of **2GB or higher.**

Tender documents will be made available at the Supply Chain Management Unit by Ms L. Windvogel, during office hours on Mondays to Thursdays from 07:45 to 16:30, on Wednesdays from 08:00 to 16:30, and on Fridays from 07:45 to 15:30. Enquiries about the specifications of the tender may be addressed to Mr. Albert Kleynhans at telephone (028) 713 8000 or by e-mail to albert@hessequa.gov.za. Enquiries about the completion of the document can be addressed to Ms. Leanne Windvogel at telephone (028) 713 8087 or by e-mail to leanne@hessequa.gov.za.

A set of tender documents can be obtained at a **non-refundable** price of R200.00 per set from Ms L. Windvogel, Hessequa Municipality, Absa Building, Corner of Dickson and Church Street in Riversdale, whom may be contacted at telephone (028) 713 8087 or e-mail leanne@hessequa.gov.za. Payments must be made by a bank deposit payable to the Hessequa Municipality. Bank account details are: Account Holder: Hessequa Municipality, Bank: First National Bank, Account number: **5357 1024 174**, Branch: Riversdale, Branch code: **200313**, reference number: **HES-CORP 02/2627**.

Questions regarding the tender may be send to leanne@hessequa.gov.za until 10 days before closing time of tender. Answers will be formulated and distributed to each tenderer who purchased a tender document or who attended the compulsory clarification meeting (if applicable).

Tenders will be evaluated and adjudicated in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000), The Preferential Procurement Regulations, 2022 and the Hessequa Municipality's Supply Chain Management Policy, for which 80 points will be allocated in respect of price 10 points in respect of B-BBEE contribution and 10 points for Locality.

Sealed tenders, appropriately marked with the contract number, must be placed in the tender box at the offices of **Hessequa Municipality, Absa Building, Corner of Dickson and Church Street, Riversdale, before or at 12h00 on FRIDAY, 22 JANUARY 2027** after which tenders will be opened.

Electronic format of tenders or faxes will not be accepted, and incomplete tenders and/or tenders received late will not be considered. The Municipality reserves the right to withdraw any invitation to tender and/or re-advertise or to reject any tender or to accept a part of it. The Municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

Functionality criteria, as set out below, will be assessed and scored as prescribed by SCM Pos section 3.1.2.12 and a minimum threshold of 70 points out of 100 points applies. A tender that fails to meet the minimum functionality threshold will be regarded as an unacceptable tender.

Preferences will be offered to tenderers who are registered on the Municipality's Accredited Suppliers Database. The Municipality reserves the right not to award tenders to prospective suppliers who are not registered on the Database.

A **compulsory clarification meeting will be held on MONDAY, 07 DECEMBER 2026** and will be held at the following towns: **Hessequa Municipality, Civic Centre in Riversdale at 10H00; Slangrivier Municipality – Community Hall at 12H00 & Duivenhoks Community Hall at 13H00**. For further information contact Mr. Albert Kleynhans on 028 713 8000. All enquiries regarding the tender documents may be addressed to Ms. Leanne Windvogel at (028) 713 8087.

It is expected of all prospective service providers who are not yet registered on the CSD to register without delay on the prescribed form. The Municipality reserves the right not to award tenders to prospective suppliers who are not registered on the CSD.

Tenders shall be valid for a period of 8 weeks from the tender closing date.

Tenders shall be evaluated in accordance to Method 2 of the CIDB tender evaluation methods.

The Municipal Manager
Hessequa Municipality
P O Box 29
RIVERSDALE
6670

HESSEQUA MUNICIPALITY

HES-CORP 02/2627

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T1.1: TENDERKENNISGEWING EN UITNODIGING OM TE TENDER

Tenders word hiermee ingewag vir DIE AANSTELLING VAN 'N KONTRAKTEUR VIR DIE OPKNAPPING VAN VERSKEIE GEBOUE IN DIE HESSEQUA MUNISIPALE GEBIED.

Dit word beraam dat tenderaars 'n CIDB kontrakteur gradering van **2GB of hoër** moet hê.

Tender dokumente sal by die Voorsienings kanaal Eenheid beskikbaar gemaak by Mej L. Windvogel, gedurende kantoorure op Maandae tot Donderdae vanaf 07:45 tot 16:30, op Woensdae vanaf 08:00 tot 16:30, en op Vrydae vanaf 07:45 tot 15:30. Navrae aangaande die spesifikasies kan gerig word aan Mr. Albert Kleynhans telefoon (028) 713 8000 of e-pos: albert@hessequa.gov.za. Navrae aangaande die voltooing van die tender dokument kan gerig word aan Mej. Leanne Windvogel by telefoon (028) 713 8087 of e-pos: leanne@hessequa.gov.za.

Tender dokumente is beskikbaar teen 'n nie-verhaalbare koste van R200.00 by Mej L. Windvogel, Hessequa Munisipaliteit, Absa Gebou, Hoek van Dickson en Kerkstraat in Riversdal en kan gekontak word by (028) 713 8087 of per e-pos: leanne@hessequa.gov.za. Betalings kan gemaak word per bank oordrag of kontant betaalbaar in die bank rekening van Hessequa Munisipaliteit waarvan die besonderhede soos volg is: Rekeninghouer: Hessequa Munisipaliteit Bank: Eerste Nasionale Bank Rekening Nommer: **53571024174** Tak: Riversdal Takkode: **200313** Verwysingsnommer: **HES-CORP 02/2627**. Tender dokumente is beskikbaar in elektroniese formaat en kan aan voornemende diensverskaffers er e-pos gestuur word.

Navrae met betrekking tot die tender kan gestuur word na leanne@hessequa.gov.za tot 10 dae voor die sluitingsdatum van die tender. Antwoorde sal geformuleer en versprei word na elke tenderaar wat 'n tender dokument gekoop of verpligte uitklaringsvergadering (indien van toepassing) bygewoon het.

Tenders sal geëvalueer en beoordeel word ingevolge die Voorkeurverkrygingsbeleid Raamwerk Wet (Wet 5 van 2000), die Voorkeurverkrygingsbeleid, 2022 en die Hessequa Munisipaliteit se Voorkeurverkrygingsbeleid waarvoor 80 punte ten opsigte van prys, 10 punte toegeken word ten opsigte van die B-BSEB bydrae en 10 punte vir Plaaslike bydrae.

Tenders in verseëlde koeverte wat duidelik met die tender nommer op die omslag gemerk is, moet voor **12h00 op VRYDAG, 22 JANUARIE 2027** in die tender bus te **Hessequa Munisipaliteit, Absa gebou, Hoek van Dickson en Kerkstraat, Riversdal,** geplaas word, waarna dit oop gemaak sal word.

Tenders wat nie in 'n behoorlik verseëlde en gemerkte koevert ingedien is en/of wat later as die neergelegde datum en tyd in die tender bus geplaas word, sal nie oopgemaak of oorweeg word nie. Faksimilee tenders en tenders in elektroniese formaat word nie aanvaar nie. Die Munisipaliteit behou die reg voor om enige uitnodiging om te tender terug te trek, of om 'n tender net gedeeltelik te aanvaar. Die klient is nie gebonde tot die aanvaarding van die laagste tender of die toekenning van die tender aan die tenderaar wat die meeste punte behaal nie.

Funksionaliteit kriteria, soos onder uiteengesit, sal ge-evalueer en toegeken word soos voorgeskryf deur SCM Pos seksie 3.1.2.12. Die minimum van 70 punte uit 'n 100 punte sal van toepassing wees. 'n Tender wat nie die voorgeskrewe minimum punte bereik nie, sal beskou word as 'n nie-aanvaarbare tender.

'n **Verpligte inligtingsvergadering sal gehou word op MAANDAG, 07 DESEMBER 2026 by die volgende dorpe: Hessequa Munisipaliteit, Burgersentrum in Riversdal om 10:00; Slangrivier Gemeenskapsaal om 12:00 & Duivenhoks Gemeenskapsaal om 13:30.** Vir enige navrae kontak Mnr. Albert Kleynhans by 028 713 8000. Navrae i.v.m. die voltooiing van die dokument kan gerig word aan Mej. Leanne Windvogel by (028) 713 8087.

Dit sal van voornemende diens verskaffers wat nog nie op die CSD geregistreer is nie verwag word om sonder versuim op die voorgeskrewe vorm aansoek te doen vir registrasie. Die Munisipaliteit behou die reg voor om nie tenders te aanvaar van voornemende diensverskaffers wat nie op die CSD geregistreer is.

Tenders sal geld vir ‘n periode van 8 weke vanaf die tender sluitingsdatum.

Tenders sal ge-evalueer word volgens Metode 2 van die CIDB tender evaluering metodes.

Munisipale Bestuurder
Hessequa Munisipaliteit
Posbus 29
RIVERSDAL
6670