1. PURPOSE

The purpose of this document is to define the requirements for provision of pest control services required for Eskom Rotek Industries (ERI) at Rosherville for a period of **five (5) years**.

2. BRIEF OVERVIEW OF OUR BUSINESS

Eskom Rotek Industries (ERI) Office Services provide the following services e.g., deep cleaning, pest control, horticulture & washroom services at Rosherville. Properties are scattered throughout Rosherville, and all areas are stipulated on the matrix and notional stand number as per the map provided. All Safety, Health, Environmental and Quality requirements should be met by compiling a SHEQ file before work may commence.

Pest control services contract is required by the business to protect the ERI Rosherville site from any pests such as insects, rodents and parasites that are potential carriers of disease.

3. SCOPE OF WORK

3.1 All areas stipulated on the matrix must be attended to **on an as and when required** basis as other building might be under construction or closed.

3.2 The service provider will be required to:

- Maintain premises in a pest-free and hygienic condition using an Integrated Pest Management approach.
- Prevent pest ingress, harbourage and breeding through inspection, monitoring, proofing and sanitation recommendations.
- Apply pesticides only when justified, using registered products, approved labels and competent registered personnel.
- Provide traceable records, trend analysis, corrective actions and auditable service reports.
- Respond promptly to infestations, health risks, complaints and emergency callouts.

3.3 The services on site are divided into monthly, bi-monthly / every second month, fortnightly /every second week and ad hoc services.

3.4 Monthly treatments for ants and roaches throughout ERI Rosherville farm will be required.

3.5 Bi-monthly treatments required to provide services regarding rodent boxes, fly units and treatment of ants.

3.6 It is also required that a competent, registered technician to be based on site.

3.7 It should be noted that all areas and quantities might be subject to change based on availability and occupation of the premises.

3.8 Ad hoc services treatment of pests may be required e.g.

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Category	Examples	Minimum service requirement
Crawling insects	Cockroaches, ants, fleas, bedbugs, crickets, silverfish	Inspect, monitor, identify species, treat harbourages and verify effectiveness.
Flying insects	Flies, mosquitoes, moths, wasps and bees	Monitor breeding / entry points; maintain traps; treat only where necessary. Bee work must prioritise safe removal / relocation where practicable.
Rodents	Rats and mice	Risk-based baiting / trapping, tamper-resistant stations, proofing recommendations and carcass removal.
Stored-product pests	Weevils, beetles, moths	Inspect affected goods / areas, isolate sources, advise disposal and apply approved treatment.
Termites / wood-destroying organisms	Subterranean termites, dry-wood termites, wood-boring beetles	Specialist inspection and treatment by a PCO registered for the applicable field.
Birds and nuisance animals	Pigeons, bats and other nuisance species	Humane, lawful deterrence / exclusion only; no poisoning. Obtain permits where legally required.
Other pests	As confirmed by site risk assessment	Submit a species-specific method statement for Client approval before treatment.

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3.9 The service provider to provide all equipment and apparatus necessary to execute all the tasks.

3.10 The service provider shall use chemicals that are certified and registered with an applicable authority and safety data sheets should be made available on request.

3.11 All work done must be accompanied by a service certificate report. The service provider must ensure that the representative from ERI verify and signs off the certificate on completion of the service.

3.12 Glue boards for fly units to be provided and serviced on a bi-monthly schedule. In case of canteen, glue boards fly trap shall be placed in areas that minimise the risk of killed pest coming into contact with the food or food contact surfaces.

3.13 Office areas may be sprayed or treated on request. Pre-treatment of the building or offices spaces shall be accompanied by notices stating that employees are prohibited to enter as per notice. Sufficient warning must be given to employees when treatment will take place and the duration of the treatment communicated.

3.14 Rodents in offices and workshops should be treated as an ad hoc service on request. Folded paper boxes should be installed in affected areas.

3.15 Rodent boxes already installed on outside of buildings at entrance and exit points, should be serviced every second month and service report must be accompanied by a service matrix. Follow up treatments should be done if there is movement in the boxes. All rodent boxes to be clearly identified and when last serviced.

3.16 All sixty-two house gardens and common areas should be treated for ants. Spray, gel or granules.

3.17 Houses should be treated on inside for ants by means of gel and granule or any appropriate / approved applications. Spray only if a special arrangement with the tenant is made through the ERI leasing officer.

3.18 Treatments inside offices for ants and roaches should be gel or granule or any appropriate / approved application.

3.19 Chemicals used for spraying should be changed when their effectiveness is inadequate or no longer suitable.

3.20 Method statements to be provided for the removal of Birds and Bats as per pricing schedule. Birds and Bats must be removed and not killed.

4. SAFETY, HEALTH, AND ENVIRONMENTAL REQUIREMENTS

4.1 Service providers are required to comply with SHEQ requirements and will be required to develop, submit and maintain a SHE Plan and file that should be approved before commencement of work.

4.2 Detailed SHEQ requirements and specifications shall form part of the tender requirements.

4.3 The service provider shall conduct documented task risk assessments and toolbox talks; use barricading, signage, area isolation and re-entry controls as required.

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4.4 The service provider will be audited to ensure that they comply with SHEQ regulatory and legal requirements.

4.5 All work shall be conducted in accordance with the manufactures, or product procedures and the SDS requirements which are not older than 5 years.

4.6 The service provider must use environmentally friendly, registered chemicals and products, with approved labels, SDS.

4.7 The pest control operator (PCO) must be registered as a Structural Pest Control and Rodent Control PCO with the Department of Agriculture, Land Reform and Rural Development (DALRRD) and during execution of work to ensure compliance with Department of Forestry, Fisheries, and the Environment (DFFE) and applicable pest control regulatory bodies under in South Africa regulates under the Fertilizers, Farm Feeds, Agricultural Remedies and Stock Remedies Act, 1947 (Act No. 36 of 1947).

4.8 The service provider must be registered for **COIDA**, **Public Liability**.

4.9 The entire canteen must be treated for ants and roaches. Treatment of the canteen must comply with applicable legal requirements.

4.10 The service provider will be required to:

- Notify the Client immediately of any spill, exposure, environmental release, injury, property damage, non-conformance or potential food contamination.
- Prevent pollution of soil, stormwater, surface water and drains. No pesticide rinsed or container may be discharged to the environment or sewer unless lawfully authorised.
- Apply environmentally responsible controls and protect non-target organisms, including pollinators, pets and wildlife.
- The service provider must provide the safety disposal certificate for all the pest control waste that has been collected on site.

5. FUNCTIONAL SPECIFICATIONS

5.1 No chemicals will be stored on ERI premises.

5.2 Use the original labelled container only. Empty containers and pesticide waste shall be managed in accordance with the label and applicable waste requirements; provide disposal evidence where required.

5.3. Waste to be transported and disposed at an authorised dumping site.

6. PERFORMANCE SPECIFICATION

The services rendered should eliminate and control the pests as specified. Poison used should be low odour, effective and must not be harmful to people.

7. CHEMICALS, EQUIPMENT AND PPE

The service provider shall:

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7.1. Submit a proposed product register to ERI management for approval showing product name, active ingredient, registration number, target pest, application method and area of use.
7.2. Provide current SDSs and product labels in English and in formats accessible to workers. Keep copies available at the work area and in service vehicles.
7.3. Store and transport pesticides securely, upright and segregated from food, feed, clothing and incompatible materials. Vehicles shall carry spill-control and first-aid equipment.
7.4. All application equipment shall be suitable, maintained, leak-free with reliable serviceability. **Maintenance records shall be available for audit**.
7.5. PPE shall be selected from the SDS, label and risk assessment and supplied at the service provider's cost. Contaminated PPE shall be cleaned, stored or disposed of safely.

8. LEGAL AND TECHNICAL COMPLIANCE

The service provider shall comply with all legislation, municipal requirements and recognised standards applicable to the service, including subsequent amendments. At minimum, the following shall be addressed:

- Fertilizers, Farm Feeds, Agricultural Remedies and Stock Remedies Act, 1947 (Act 36 of 1947), the Pest Control Operator Regulations, 2011, and the Regulations Relating to Agricultural Remedies, 2023.
- Occupational Health and Safety Act, 1993 (Act 85 of 1993), including the Regulations for Hazardous Chemical Agents, 2021 and other applicable regulations.
- Hazardous Substances Act, 1973 (Act 15 of 1973), where applicable.
- National Environmental Management Act, 1998 (Act 107 of 1998) and National Environmental Management: Waste Act, 2008 (Act 59 of 2008), including lawful waste handling and disposal.
- Regulations Governing General Hygiene Requirements for Food Premises, transport of Food and Related Matter under Foodstuffs, Cosmetics and Disinfectants Act no. 54 of 1972.
- Compensation for Occupational Injuries and Diseases Act, 1993 (Act 130 of 1993), with a current Letter of Good Standing.
- SANS 10206: Handling, Storage and Disposal of pesticides.
- Applicable municipal environmental health, food premises, access, fire, security and waste requirements.

9. ANNEXURES

a) **Annexure A** – ERI Door Ant & Roach service
b) **Annexure B** – ERI House Ant Service
c) **Annexure C** – ERI Kitchen Ant and Roach Service
d) **Annexure D** – ERI Fly Unit Service

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e) **Annexure E** – ERI Rodent Box Service
f) **Annexure F** – Pricing Schedule

10. RETRUNABLES FOR THE PURPOSE OF TECHNICAL EVALUATION:

a) Technical Evaluation Criteria document

A weighted score-card approach will be used to evaluate the technical compliance of the tenders against the specifications. Tenderers need to have a weighted score of **70%** overall or more to technically qualify for further evaluation. Refer to **Appendix A.**

The technical criteria and weighting are broken down as follows:

Track Record of the company – **20%**

Technical compliance, technical skills and resources - **70%**

Skills - Competency of staff - **10%**

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Appendix A

Description	Technical Criterion	Scoring Criteria	Weight (%)
Track record of the company			
Experience – proven track record of successful provision of required services	Provide a certified copies of a previous contract and / or a certified copies of a purchase orders previously awarded (minimum two years' experience)	20 = certified copies of a previous contract and / or a certified copies of a purchase order submitted with more than a total of 2 years of services.	20
		10 = certified copies of a previous contract and / or a certified copies of a purchase order submitted with less than total of 1 years of services.	
		0 = certified copies not submitted.	
Technical compliance, technical skills and resources			
Registered as a Structural Pest Control and Rodent Control PCO with minimum with the Department of Agriculture, Land Reform and Rural Development (DALRRD)	Provide a proof of registration / accreditation with the Department of Agriculture, Land Reform and Rural Development (DALRRD)	20 = Certificate or letter submitted	20
		0 = No certificate or letter submitted	
	Provide a proof of registration with the relevant authority or Institute for Waste Management	10 = Certificate or letter submitted	10
		0 = No certificate or letter submitted	

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	Provide method statements for the sterilization and treatment of feral cats	10 = Method statement provided	10
		0 = Not submitted	
	Provide method statements for the removal of birds, bats.	10 = Method statement provided	10
		0 = Not submitted	
	Provide a proof that the waste transporter is registered with relevant authorities	10 = Method statement provided	10
		0 = Not submitted	
	Provide proof of registration of facility where waste will be disposed.	10 = Proof of registration provided	10
		0 = Not submitted	
Skills - Competency of staff	Provide a proof of training and registration for technicians	10 = Certificate submitted with more than 2 years of service	10
		5 = Certificate submitted with less than 2 years of service	
		0 = Certificate not submitted	

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