NATIONAL MUSEUM
NASIONALE MUSEUM • MUSIAMO WA SETJHABA
BLOEMFONTEIN

an agency of the
Department of Sport, Arts and Culture

266, Bloemfontein, 9300
36 Aliwal Street / Aliwalstraat 36
South Africa / Suid-Afrika
☎ 051 - 4479609 🖷 051 - 4476273
www.nasmus.co.za

Incorporating the satellites: | Insluitend die satelliete:
Oliewenhuis Art Museum | Oliewenhuis-kunsmuseum
Freshford House Museum | Freshford-huismuseum
First Raadsaal | Eerste Raadsaal
Wagon Museum | Waenhuismuseum
Florisbad Research Station | Florisbad-navorsingstasie

REQUEST FOR QUOTE– STANDARD FORMAT
PRICE QUOTE

RFQ	REQUEST FOR QUOTE FOR SUPPLY, DELIVERY AND INSTALLATION OF 20 CONCRETE BALL/BUBBLE CHAIRS AND 5 SETS OF CONCRETE GARDEN LOW COFFEE TABLES INCLUDING 5 UMBRELLAS FOR OLIEWENHUIS ART MUSEUM FRONT GARDEN PICNIC AREA.
ISSUE DATE	18 November 2026
CLOSING DATE	27 November 2026
TIME	12h00
SUBMISSION METHOD	Tender box, National Museum, No. 36 Aliwal Street, Bloemfontein, 9300

BRIEFING SESSION	n/a
DATE	n/a
LOCATION ADDRESS	n/a
CONTACT PERSON	n/a

1. Background to the National Museum

The National Museum - a natural history, cultural history and art museum was established in 1877 and is a declared cultural institution, which resorts under the Department of Arts and Culture and is governed by a council. The mission of the National Museum is to provide heritage resources and an enjoyable experience to all people through quality research, conservation, education and exhibitions. More information about the organisation can be found at www.nasmus.co.za

2. Purpose and Background

The National Museum requires the services of an experienced supplier to supply, deliver and install 20 concrete ball/bubble chairs and 5 sets of concrete garden low coffee tables including 5 Umbrellas with concrete stands for Oliewenhuis Art Museum front garden picnic area

3. Scope/Specifications with deliverables of Service(s) required.

3.1 Contract Period

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Once-off

3.2 Place Of Work

All services are to be performed at the Oliewenhuis Art Museum No. 16 Harry Smith Street, Dan Pienaar Bloemfontein. **-29.098433124526217, 26.219831824333042**.

3.3 Key Performance Requirements

The provider must provide a written quotation and how they will meet the Museum's needs for the provision

Scope of Works:

1. **Supply Quality Garden Concrete ball/bubble chairs and low coffee tables.**

Quantity: 20 Large Ball/Bubble concrete seats and 5 low concrete coffee tables
Size: Chairs must be large adult size not small children size.
Finish: Sealed and waterproof the concrete.
Colour: Plain concrete (we will ask an artist to paint the tables and chairs).
Warranty: Yes, RSA manufacturer's warranty to be provided with delivery product.



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2. Supply and deliver 5 outdoor umbrellas

Supply quality garden umbrellas
Colours: Olive or dark green (whichever is available).
Quantity: 5 Umbrellas and 5 Concrete stands for the umbrellas.
Frame: High grade wood and laminated
Fabric: Premium quality weather resistant fabric.
Warranty: Yes, RSA manufacturer's warranty to be provided with delivery of product.
Dimensions: Supplier should confirm to these approximate dimensions although some variation will be allowed. 3.2m W x 2.7m H



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4. Compulsory requirements

The bidder must attach the following documents to the quotation as follows.

4.1.1 The company must be an established company in Bloemfontein with established offices and in this regard provide us with proof of your existence with either a copy of your lease agreement or a copy of your municipal rates and taxes account for your premises. The Museum reserves the right to verify you have an established business premises and resources to carry out the scope.

4.1.2 At least three (3) written reference letters showing that you provided the supply, delivery and installation of outdoor umbrellas and/or garden chairs or similar. The letter must be on a letterhead, with contactable details and signed by an authorised person. The Museum reserves the right to verify references.

4.1.3 The bidder must be registered on CSD and CSD supplier report must be attached.

4.1.4 The bidder quotation must be in conformance to the specifications of the Museum.

4.1.5 The bidder must attach proof of CIDB GB/CE 1 or higher.

4.1.6 Completed, signed SBD4 forms must be attached

4.1.7 The bidder must be an active company registered in the Republic of South Africa and a copy of CIPC registration documents must be attached.

5. Other requirements (not compulsory)

5.1.1 A valid copy of BBBEE certificate or completed and signed BBBEE declaration must be attached.

Matters for noting.

- Non-compliance to the above compulsory requirements will lead to a disqualification of the bidder, except where non-tax compliant with tax matters which is subject to grace period of at least 7 days that will be provided to a

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preferred service provider should that service provider be non-compliant following bid evaluation.

- Failure by this preferred service provider to rectify its tax matters to a compliant status within the grace period provided will lead to an automatic disqualification.

- Validity period for bids or formal written quotations submitted shall be valid for a minimum period of 90 days. The formal written price quotations received from the service provider/supplier will be regarded as valid for 90 days despite expiry date less than 90 days indicated on a quote.

6. Bid Evaluation (Price Quote)

All bidders will be subject to a two-stage technical evaluation process as follows:

6.1. Pre-screening, i.e. determination of compliance to compulsory requirements. They will be required to pass pre-screening to be eligible for further evaluation.

6.2. Preferential procurement calculation 80/20, whereby 80 is for price and 20 points for specific preferential goals.

7. Price

7.1. Bidder must complete pricing in table below inclusive of VAT.

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No	Item Description	QTY	Amount (Including VAT)
1.	**SUPPLY OF 20 CONCRETE BALL/BUBBLE CHAIRS AND 5 SETS OF CONCRETE GARDEN LOW COFFEE TABLES** Supply quality garden Concrete ball/bubble chairs and low coffee tables. Quantity: 20 large ball/bubble concrete seats and 5 low concrete coffee tables. Size: Chairs must be large adult size not small children size. Colour: Plain concrete (we will ask an artist to paint the table and chairs). Finish: Sealed and waterproof the concrete. Warranty: Yes, RSA manufacturer's warranty to be provided with delivery of product	25	**R**
2.	**SUPPLY OF 5 OUTDOOR UMBRELLAS** Supply quality garden umbrellas Colours: Olive or dark green (whichever is available). Quantity: 5 Umbrellas and 5 Concrete stands for the umbrellas. Frame: High grade wood and laminated. Fabric: Premium quality weather resistant fabric. Warranty: Yes, RSA manufacturer's warranty to be provided with delivery of product. Dimensions: Supplier should confirm to these approximate dimensions although some variation will be allowed. 3.2m W x 2.7m H.	5	**R**
	SUBTOTAL COST INCL. VAT		**R**
3.	**DELIVERY AND INSTALLATION COSTS INCL. VAT**		**R**
	TOTAL COSTS INCL.VAT		**R**

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8. Price and Preference Points Evaluation

	Preference Points Criteria	Points Allocation
1	Price	80
2	Specific goals	20
	Total Points	100

Preferential procurement evaluation.

In accordance with the Preferential Procurement Regulations of 2022, NM has determined the following specific goals for which preference points will be awarded:

Goal 1: Broad-Based Black Economic Empowerment

Section 10 of the B-BBEE Act enjoins every public entity to take into account and apply the B-BBEE Codes of Good Practice in determining and implementing a preferential procurement policy. NM will thus award preference points to suppliers based on their B-BBEE specific preferential goals.

Goal 2: Empowerment of Local Businesses

NM is in the Free State, a rural province on the margins of economic activity. To develop and empower local businesses based in the Free State, NM will award preference point to suppliers based in the Free State.

Goal 3: Youth Empowerment

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Youth participation in the economy is crucial for the growth and development of the South African economy, but their participation has been limited by several factors. One of the main challenges for youth has been the high levels of unemployment. The unemployment rate for young people in South Africa is much higher than the national average, which makes it difficult for them to enter the labour market and participate in the economy.

In an effort to empower youth and encourage their participation in the economy, NM will award preference points to businesses which are at least 51% owned by youth.

Goal 4: Women Empowerment

Women participation in the economy is crucial for the growth and development of the South African economy, but their participation has been limited by several factors. For women, the challenge has been unequal access to economic opportunities, including education, training, and employment. Women in South Africa often face discrimination and gender-based violence, which can limit their ability to participate in the economy. Additionally, women tend to be concentrated in low-paying, informal sector jobs, which offer little security and limited opportunities for advancement.

To empower women and encourage their participation in the economy, NM will award preference points to businesses which are at least 51% owned by women.

Goal 5: Empowerment of People with Disabilities

People with disabilities face significant barriers to participating in the South African economy. According to the World Bank, about seven million South Africans have some

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form of disability, and they are more likely to experience poverty and unemployment compared to those without disabilities.

People with disabilities often face discrimination in the labour market and have limited access to education, training, and employment opportunities. They may also face physical and attitudinal barriers, making it difficult for them to fully participate in the economy.

In an effort to empower people with disabilities and encourage their participation in the economy, NM will award preference points to businesses which are at least 51% owned by people with disabilities.

Points awarded for each goal

Preferential points will be awarded as per below scoring:

CRITERION	80/20	90/10
B-BBEE Status	4	2
Businesses Based in the Free State	4	2
Ownership by Youth	4	2
Ownership by Women	4	2
Ownership by People with Disabilities	4	2
	20	**10**

B-BBEE Status Points will be awarded as per below:

B-BBEE STATUS	80/20	90/10
Level 1	4	2
Level 2	3	1.5
Level 3	2	1
Level 4 and below	1	0.5

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Non-compliant	0	0

Ownership Points for Youth, Women, and People with Disabilities will be awarded as per below:

OWNERSHIP	80/20	90/10
Above 50%	4	2
Above 40%	3	1.5
Above 25%	2	1
Above 10%	1	0.5