OUR REF	RFQ 202169
ENQUIRIES	Thulisa Mpumlo
TELEPHONE	012 428 7084
DATE	17 November 2026

RFQ 202169: SUPPORT, HOSTING AND MAINTENANCE OF THE E-COMMERCE PLATFORM FOR A PERIOD OF TWELVE (12) MONTHS.

Dear Bidder

The South African Bureau of Standards (SABS) hereby invites suitably qualified service providers to support, hosting and maintain the Adobe e-Commerce platform which runs three business applications: Standards Sales, Certificate of Compliance (COC) and A-Lab Business applications for a period of twelve (12) months.

The details of the service to be provided is in the attached Request for Quote, **RFQ 202169.**

Please note the following:

- Scope of services specified on page 3
- Closing date specified on page 7
- SABS Procurement terms and conditions (accessed on the sabs website)
- **Bidders must submit the following documents with the quotations:**
  - National Treasury Central Supplier Database (CSD) registration report
  - A valid copy of BBBEE certificate/ Sworn Affidavit (to claim specific goals)
  - SBD 4 Bidders Disclosure Form **(completed and signed)**
  - SBD 6.1 Preference points claim form in terms of the Preferential Procurement Regulation 2022 **(completed and signed)**
  - Non- Disclosure agreement **(completed and signed)**
  - Evaluation Criteria required documents - Refer to page 6

1. **Background**

The SABS is a statutory body established in term of Standards Act, 1945 (Act No. 24 of 1945) and continues to operate in terms of the Standards Act, 2008 (Act No. 8 of 2008) as the national standardization institution in South Africa, mandated to:

- develop, promote and maintain South African National Standards;
- promote quality in connection with commodities; and
- render conformity assessment services and matters connected therewith.

2. **Request for Quotation (RFQ)**

This RFQ serves as an invitation to submit a quotation for the support, hosting and maintenance of the Adobe e-Commerce platform including the Standard Sales, COC and A-Lab business applications for a period of twelve (12) months subject to the SABS Standard Terms and Conditions, of which a copy is available on:
www.sabs.co.za, accessible through the link: https://www.sabs.co.za/Procurement/proc_toc.asp

The Bidder is requested to supply its quotation, in writing, by the date specified. Should the Bidder require any clarification, the clarification should be submitted by e-mail to the Procurement Specialist identified in this document.

By submitting a quotation in response to this RFQ or participating in this RFQ process, the Bidder accepts that it is subject to and bound by all the terms and conditions contained in this RFQ document.

3. **Confidentiality**

This document may not be used for any purpose by the Bidder other than for developing their response to it, and all reasonable efforts must be taken by the Bidder to ensure confidentiality of any information provided. This document and any other information of a confidential nature provided to the Bidder during the course of RFQ process are and will be covered by the non-disclosure agreement to be signed between the SABS and the Bidder.

4. **No Contract**

Bidders shall note that this RFQ does not commit the SABS to any course of action resulting from the receipt of quotations and the SABS may, at its discretion reject any submission which does not conform to instructions and specifications which are contained herein or select a Bidder based upon its own unique set of criteria. The SABS also reserves the right not to select a bidder.

Nothing in this document shall be construed as a contract between the SABS and the Bidder, and no communication, whether verbal or written, by the SABS personnel or agents during the course of this process shall create such a contract in respect of the requirements specified in this RFQ.

5. **No Obligation to Proceed**

The SABS reserves the right to discontinue the RFQ evaluation process at any time and will not be responsible for any losses incurred by the Bidder as a result of discontinuance of the RFQ process

6. Validity of Proposals

The Bidder's quotation shall remain valid for a period of one hundred and twenty (120) days from the closing date. The SABS may at any time prior to the expiry of the bid validity period, extend the above validity period by sixty (60) days by written notice to the Bidders. In that event, the SABS will not require any consent from the Bidders, and bidders will not be required or permitted to amend any of their quotations.

The SABS retains the right, but is under no obligation, to request Bidders to extend the validity periods of their quotations, prior to expiry thereof, if it has already invoked the extension referred to above and it is in the SABS' interest to further extend the bid validity period. Such request shall be in writing. The Bidder is not obliged to extend the validity period. Also, bidders will not be required or permitted to amend any of their quotations.

7. Scope of work

The South African Bureau of Standards (SABS) requires the support, hosting and maintenance of the e-commerce platform including the Standard Sales, COC and A-Lab business applications for a period of twelve (12) months.

The platform consists of two stores. The Standards Sales store sells South African National Standards (SANS), International Organisation for Standardisation (ISO) and International Electronical Commission (IEC) standards in PDF and hardcopy format. The Electromagnetic Compatibility (EMC) store runs COC for EMC compliance certificate applications, and A-LAB (Laboratory Authorisation Scheme), for test laboratory authorisation applications.

Each application spans three layers, all of which fall within the scope of support:

- Front-end: the customer-facing storefront used by the public, companies, students, laboratories and applicants.
- Back office: the Adobe Commerce admin used by SABS employees to process orders, review applications, issue certificates and manage customers and content.
- Back end: the hosting and data layer, Red Hat Enterprise Linux (RHEL) servers, Oracle MySQL databases, search and cache services, scheduled jobs and integrations.

Servers Specifications - Hosting Services

The bidder agrees to host all four servers (Production, Development, Testing/UAT and Disaster Recovery) with backup and restoration services at 99.9% uptime.

Prod:
CPU: 2 × Intel Xeon E5-2620 v4 (16 physical cores with 32 threads)
RAM: 256 GB SSD
Storage: 1.8 TB
OS: Linux RHEL

Dev:
CPU: 1 × Intel Xeon E5-2620 v4 (12 physical cores)
RAM: 64 GB
Storage: 1 TB SSD
OS: Linux RHEL

QA/UAT:
CPU: 1 × Intel Xeon E5-2620 v4 (12 physical cores)
RAM: 128 GB
Storage: 1 TB SSD
OS: Linux RHEL

DR/Backup:
CPU: 1 × Intel Xeon E5-2620 v4 (12 physical cores)
RAM: 128 GB
Storage: 2 TB SSD
OS: Linux RHEL

7.1 Standards Sales

- Standards catalogue and search (SANS, ISO, IEC; published editions only)
- Single licence purchasing (PDF or hardcopy)
- Subscriptions (Collections) with offline Disaster Recovery Management (DRM) expiry control and renewal reminders
- DRM: encrypted, customer-stamped PDFs; bulk ZIP download for collections
- Customer types and groups (Individual, Company, Student, Training Institution, Academia) with approval and pricing rules
- View-only concession for persons with disabilities (in-browser reader)
- Reseller / token sales and training-institution vouchers
- Store credit, promotions and customer-group pricing
- Hardcopy fulfilment: printing, courier shipment or collection at SABS campuses
- Customer account: order history, My Licences, subscription status
- Query Management: customer enquiries and support requests
- Withdrawal / supersession alerts to licence holders
- CMS content: homepage, banners, static pages

7.2 COC (Certificate of Compliance)

- Online COC application with product details and test report uploads
- Application fee payment
- Two-stage SABS review and approval workflow
- Certificate generation (SABS/COC number, configured year validity period), renewal and revocation
- Applicant account: application history, status tracking, certificate download
- Certificate register and admin management grids
- Stage-based notifications (submitted, under review, rejected, approved)

7.3 A-LAB (Laboratory Authorisation Scheme)

- Online laboratory authorisation application and renewal
- Supporting document uploads (accreditation, scope, personnel)
- Application fee payment
- Two-stage SABS review and approval workflow
- Certificate generation (SABS/ALAB number, configured year validity period), renewal and revocation
- Applicant account: application history, status tracking, certificate download

- Authorised laboratories register and admin management grids
- Stage-based notifications

7.4 Integrations (all applications)

- PayGate: credit card and EFT payments
- JD Edwards (ERP): invoice export for financial reporting
- Email (SMTP): transactional and workflow notifications
- DRM / PDF services: PDF encryption and stamping, in-browser viewer
- Search and cache: OpenSearch indexing, Valkey/Redis caching

7.5 Platform (all applications)

- Two stores (Standards Sales and EMC) on one Adobe Commerce instance
- Admin users, roles and permissions for SABS employees
- Scheduled jobs: subscriptions, bulk downloads, alerts, JDE integration, cleanup
- RHEL servers and Oracle MySQL databases
- Security patching, SSL certificates, backups and disaster recovery
- Reporting: sales, licences, applications

7.6 Service provider expectations

To successfully support the platform, the service provider is expected to:

- Provide the right team: certified Adobe Commerce developers, a RHEL system administrator and a database administrator, with knowledge of the SABS custom modules and integrations, and a single point of contact.
- Run a helpdesk with SLAs: log, prioritise and resolve incidents within agreed response and resolution times, with after-hours cover for site-down incidents.
- Meet monthly SLAs: 99.9% platform availability, P1 incidents resolved within 4 hours, critical security patches within 7 days, and a monthly service report demonstrating SLA achievement.
- Keep the platform patched and current: Adobe Commerce security patches and upgrades, OS, database and extension updates, SSL renewals.
- Monitor proactively: 24×7 uptime and performance monitoring, including scheduled jobs and integrations (Pay Gate, JD Edwards), with alerts and fast remediation.
- Protect the data: daily backups, tested disaster recovery, vulnerability management, access control and POPIA compliance.
- Manage change safely: staging environment, version control, tested releases with rollback, regression testing of key journeys.
- Report and govern monthly service reports, regular review meetings, up-to-date documentation and a handover plan.
- Price it clearly: fixed monthly fee for support and maintenance, with a rate card or hours bank for enhancements.

7.7 Upgrades and patches

- Adobe Commerce security patches: applied within 30 days of release (critical patches within 7 days), tested on staging first.
- Adobe Commerce releases: the platform kept on the latest supported version, with at least one planned upgrade per year scheduled with SABS, including compatibility fixes to the custom modules (A-LAB, COC, licences/DRM, subscriptions, customer types).
- Custom module and third-party extension updates: kept compatible with each Adobe Commerce release; deprecated or unsupported extensions flagged and replaced.
- Operating system: RHEL security and bug-fix patching monthly, with emergency patching for critical vulnerabilities.
- SSL certificates and domains: renewed before expiry.
- Process: every change deployed to staging, regression tested (purchase, DRM download, COC/A-LAB approval, payment callback, JDE integration), approved by SABS, released in an agreed maintenance window with a rollback plan, and documented in the monthly report.
- End-of-support planning: advance notice and a roadmap when Adobe announces end of support for the current version, so a major upgrade can be budgeted and scheduled.

7.8 Migration

- Migration and transition of the Standard sales, COC and A-Lab applications from the incumbent service provider to the new service provider.
- This is not a lift-and-shift migration: the appointed service provider must assess the existing application architecture, codebase, configurations, integrations, data, hosting environment, security controls, dependencies, and operational processes; remediate compatibility or technical-debt issues; and reconfigure or modernize components where required for the target environment.
- The scope includes detailed discovery and migration planning, secure transfer and validation of application data and artefacts, rebuilding and testing integrations with the SABS Web Store and other dependent services, establishment of development, test, and production environments, performance and security testing, controlled cutover, rollback planning, knowledge transfer, documentation, and post-migration stabilization.
- The migration must maintain data integrity, business continuity, security, and agreed service levels, with minimal disruption to users and operations.

8. Mandatory Requirements

Bidders must attach the below mandatory requirements.

No	Requirement/ Description
1	**Valid Partnership Certificate or Authorization Letter** A valid authorisation or partnership letter from Adobe or an Adobe authorised partner confirming the bidder's role in delivering Adobe Commerce solutions.
2	**Bidder's Track Record (Reference Letters)** The bidder must submit at least three (3) contactable client reference letters confirming the provision of Adobe Commerce hosting, support and maintenance services. The letters

	should not be older than five (5) years. **The reference letter must be on company letterhead, and must include the following:** • Description of the services provided for the client • Client Name • Contact Person • Contact Number • Signed by authorised signatory • Start and End date of services

NB: FAILURE TO PROVIDE ALL THE MANDATORY REQUIRED DOCUMENTS WILL RESULT IN A DISQUALIFICATON

9. Timelines

MILESTONES	DATE AND E-MAIL ADDRESS
Briefing Session	**N/A**
Closing Date and Time **No late submissions will be accepted.**	**23 November 2026 at 14h00**
Method of submission.	Responses should be submitted via email Mpumlot@sabs.co.za **Proposals/bids must be submitted on PDF Files (compressed zipped folder if necessary).** **Proposals/bids submitted via a link and/or "we transfer" will not be accepted.** **It is the Bidder's responsibility to ensure that the quotation is received on time by SABS.**

10. Preference Point System

Only Bidders who quoted as per mandatory requirements will be evaluated further on 80/20 preference points system of 2022. (Pricing and Specific Goal).

11. Quotation

The quotation should include but not be limited to the following:

- Total cost all-inclusive of VAT
- Cost breakdown
- Transportation cost (If applicable)
- Disbursement (If applicable)
- Fixed price, where foreign currencies are involved, bidders should make provision for forward cover.

NB: Quotation must be in the company letterhead.

11.1 Pricing Schedule

The pricing shall include:

Item No:	Description	Quantity	Unit price	Total price excluding VAT
1.	**Support and maintenance of the Adobe Commerce platform and its three applications (Standards Sales, COC and A-LAB).**	**12 months**	**R**	
2.	**Migration from the current service provider.**	**Once off**	**R**	
3.	**Hosting of four RHEL servers with 99.9% uptime, comprising:** • **Production (2 TB SSD)** • **Development** • **Testing and UAT** • **Disaster Recovery and Backup** **NOTE: All system and software licences must be covered by the SLA, including Adobe Commerce, operating system, security tools, hosting and any other third-party licences. SABS will not be liable for any licence costs; the service provider must agree to procure and maintain all required licences for the duration of the contract.**	**12 months**	**R**	
4.	**Quotation for New Features: design, development and implementation of:** • Credit Customer Portal: Credit customers are currently managed manually. SABS requires this to be implemented as a feature on the commerce platform, allowing credit customers to order on account and view their balances, statements and invoices.		**R**	

	• Contract Management: Implement a contract management solution on the commerce platform to capture, track and renew customer contracts. • Subscriptions for Resellers: Implement a subscription model for resellers, enabling them to purchase and manage standards subscriptions on behalf of their customers.		**R** **R**	
	Sub total excluding VAT			**R**
	VAT (15%)			**R**
	Total price (including VAT)			**R**

12. Contact information

All enquiries regarding this RFQ must be e-mailed/directed to Mpumlot@sabs.co.za and 012 428 6055. Bibbers must not contact any other SABS' personnel regarding this RFQ, as it may lead to the Bidder's disqualification. Also note that any canvassing by Bidders/Suppliers regarding this RFQ will result in disqualification.

13. Advance payment

The SABS will not make an upfront or advance payment to a successful Bidder. Payment will only be made in accordance to the delivery of service or goods that will be agreed upon by the SABS and the successful Bidder.

14. Responsibility for costs

Under no circumstances shall the SABS be responsible for any of the Bidder's costs associated with the preparation and/or submission of its quotation, including any costs incurred by the Bidder prior to the signature, by both parties, of an agreement resulting from a successful bid.

15. Bidder's contractual terms

The SABS will not be bound by any legal or contractual terms as may be included in the Bidder's quotation, in response to this RFQ.

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise,
employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	**Identity Number**	**Name of State institution**

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

……

……

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:
……
……

3 DECLARATION

I, the undersigned, (name)……. in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6

OF PFMA SCM INSTRUCTION 03 OF 2022/22 ON PREVENTING AND COMBATING ABUSE IN THE

SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

…… ……

Signature Date

…… ……

Position Name of bidder

NON-DISCLOSURE AGREEMENT

THIS AGREEMENT is made BETWEEN

The South African Bureau of Standards (SABS), an Public Entity that continues to exist in terms of section 3 of the Standards Act 2008, whose principle place of business is at 1 Dr Lategan Road, Groenkloof, Pretoria, 0001, South Africa.

AND _____("the Supplier") whose registered office is at _____

_____

(Hereinafter referred to as the "parties")

WHEREAS in the course of discussions and/or negotiations with the South African Bureau of Standards, the Supplier has received or may receive in future information relating to this **RFQ 202169** for the South African Bureau of Standards and other related information hereinafter referred to as "Confidential Information".

In consideration of the Supplier to-which the South African Bureau of Standards or any person affiliated with it, including its subsidiary, agent, representative(s) or such related entity may provide Confidential Information in connection with such discussions and/or negotiations to. Therefore the parties wish to agree as follows:

1. The Supplier will maintain strictly secret and confidential all information relayed or transmitted to it in any manner or form and will not divulge any part of the Confidential Information directly or indirectly to any person, firm or entity (other than such of its employees who have a need to know the Confidential Information for the purposes of fulfilling the Supplier's obligation to the South African Bureau of Standards.

2. The Supplier shall not make copies of the Confidential Information or otherwise disseminate any of the Confidential Information (except as may be required to fulfil specific obligations towards South African Bureau of Standards) without South African Bureau of Standards express prior written consent.

3. This agreement applies to information whether or not such information is marked as or appears to be confidential and whether or not such information is of commercial use to South African Bureau of Standards or any other party.

4. This agreement shall not apply to information which:-

(a) the Supplier can show had been lawfully received by it prior to disclosure under this agreement.
(b) is in the public domain or becomes so otherwise than through breach of this agreement;
(c) was disclosed to the Supplier by a third party who was under no obligation of confidence in respect thereof;

5. The South African Bureau of Standards retains ownership of Intellectual property rights on all material and processes relating to the service provided for and on its behalf by the supplier.

6. The Supplier shall observe its obligations under this agreement until expiry of a period of 12 months from the date of signature.

IN WITNESS WHEREOF the parties hereto have executed this agreement in duplicate.

For the Bidder

Signed at…….. on this……day of ……2026

Signed on behalf of the Supplier, duly authorised thereto..... (signature)

..... (name) ..... (title)

Witness 1. ……..

Witness 2. ……..

For the SABS

Signed at…….. on this……day of ……2026

On behalf of the SABS, duly authorised thereto..... (signature)

..... (name) ..... (title)

Witness 1. ……..

Witness 2. ……..

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2023

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1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	**100**

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender

to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right) \quad \text{or} \quad Ps = 90\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. **FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT**

3.2.1. **POINTS AWARDED FOR PRICE**

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 + \frac{Pt - P\,max}{P\,max}\right) \quad \text{or} \quad Ps = 90\left(1 + \frac{Pt - P\,max}{Pmax}\right)$$

Where

Ps	=	Points scored for price of tender under consideration
Pt	=	Price of tender under consideration
Pmax	=	Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below. Bidders that do not claim points will be allocated 0 points.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

Specific Goal	The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Persons historically disadvantaged on the basis of race	100% black ownership		10		
	75% - 99% black ownership		8		
	60% - 74.99% black ownership		6		
	51% - 59.99% black ownership		4		
	1% - 50.99% black ownership		2		
	0% black ownership		0		
Persons historically disadvantaged on the basis of gender	100% black women ownership		6		
	51% - 99% black women ownership		4		
	1% - 50.99% black women ownership		2		
	0% black women ownership		0		
Persons historically disadvantaged on the basis of disability	100% owned by persons living with disabilities		4		
	51% - 99% owned by persons living with disabilities		2		
	0% - 50.99% owned by persons living with disabilities		0		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm……

4.4. Company……

4.5. registration number: …….

4.6. TYPE OF COMPANY/ FIRM

- ϒ Partnership/Joint Venture / Consortium
- ϒ One-person business/sole propriety
- ϒ Close corporation
- ϒ Public Company
- ϒ Personal Liability Company
- ϒ (Pty) Limited
- ϒ Non-Profit Company
- ϒ State Owned Company

[TICK APPLICABLE BOX]

4.7. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not

exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

	…… **SIGNATURE(S) OF TENDERER(S)**
SURNAME AND NAME: **DATE:**	…… ……
ADDRESS:	…… …… …… ……

PART A

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (*NAME OF DEPARTMENT/ PUBLIC ENTITY*)					
BID NUMBER:	RFQ 202169	CLOSING DATE:	23 November 2026	CLOSING TIME:	14h00
DESCRIPTION	**Support, hosting and Maintenance of e-Commerce Platform for a period of twelve (12) months**				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT *(STREET ADDRESS)*					

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO		**TECHNICAL ENQUIRIES MAY BE DIRECTED TO:**	
CONTACT PERSON	Thulisa Mpumlo	CONTACT PERSON	Thulisa Mpumlo
TELEPHONE NUMBER	012 428 7084	TELEPHONE NUMBER	012 428 7084
E-MAIL ADDRESS	Mpumlot@sabs.co.za	E-MAIL ADDRESS	Mpumlot@sabs.co.za

SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		**OR**	CENTRAL SUPPLIER DATABASE No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] ☐ Yes ☐ No	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐Yes ☐No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR **THE GOODS /SERVICES /WORKS OFFERED?**	☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

SBD1

PART B - TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.

1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED– (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**

1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.

2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.

2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.

2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.

2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.

2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER: ……

CAPACITY UNDER WHICH THIS BID IS SIGNED: ……

(Proof of authority must be submitted e.g. company resolution)

DATE: ……