SCM SUBMISSION: SPECIFICATION / SCOPE OF WORK	
PURPOSE OF SUBMISSION	TO SEEK APPROVAL FOR AN APPOINTMENT OF A SERVICE PROVIDER FOR THE OCCUPATIONAL HYGIENE SURVEYS SERVICES ON A ONCE OFF PURCHASE FOR PRASA RAIL: GAUTENG REGION
DESCRIPTION OF GOODS / SERVICES / WORK	APPOINTMENT OF OCCUPATIONAL HEALTH HYGIENE SURVEYS SERVICE PROVIDER FOR DEPARTMENTS IN GAUTENG REGION ON AS A ONCE OFF PURCHASE.
REQUEST FOR PROPOSAL NUMBER	
DIVISION	PRASA RAIL
USER DEPARTMENT	RISK DEPARTMENT

1. INTRODUCTION

The Passenger Rail Agency of South Africa (PRASA) seeks to appoint a suitably qualified and experienced service provider for Occupational Hygiene Surveys Services in Gauteng Region. The appointed service provider will be expected to adhere strictly to specifications provided and maintain consistent quality and delivery of assessments Reports timelines.

2. BACKGROUND INFORMATION

Gauteng Risk Department is a support function that ensures that the Organisation complies with all applicable legislation across. In accordance with the requirements of the Occupational Health and Safety Act (Act 85 of 1993 and its regulations) and Railway Safety Regulator Act (Act 30 of 2024); the employer is required to perform Occupational Hygiene Surveys/Assessments in the workplace to identify Health Hazards.

The Occupational Hygiene Surveys/Assessments must be conducted every second year to determine the risk exposure of employees to potential hazardous chemical substances and other occupational hygiene related stressors which includes Physical Hazards, Biological Hazards, Physiological Hazards and Ergonomics Hazards.

Approval is therefore requested to proceed with the tender process for the Occupational Hygiene Surveys/Assessments to be conducted within all Departments in Gauteng Region **Excluding** the Gauteng Nerve Centre (GNC), CTC North, CTC New Canada, All Clinics and EMU on the Pienaarspoort line only.

2.1 Status Quo

The last full Occupational Surveys/Assessments conducted in the Region was in 2014, The Law stipulates that the surveys must be done on a 2-year interval. this Statement excludes:

CTC New Canada
GNC
CTC North
Braamfontein Clinic
Wolmerton Clinic
EMU Train – Piennarspoort Line only

The surveys for the above areas were conducted on the 16/ 04/2025 to 16/ 05/2025.

Gauteng Regions have not fully complied with the required frequency as stipulated by legislation.

2.2 Problem Statement

The absence of this service has a potential Risk to compromise PRASA's Permit to Operate trains as well as claims against the company.

The assessments required are meant to assist business to know the extent of employee exposure to hazardous chemical substances and physical agents in their workplace environment, as required by legislation.

Continuous noncompliance puts PRASA's in a position of Legal Noncompliance.

The expertise and qualifications to conduct these surveys are currently not available within Gauteng Region. Seeking approval to go out on a tender to outsource the service is the only viable option to ensure compliance is restored.

3 OBJECTIVE OF THE PROPOSED PROJECT

The objective of the proposed project is to appoint a suitably qualified service provider through a competitive tender process for the Occupational Hygiene Surveys in Gauteng Region Excluding GNC, CTC North, CTC New Canada, All Clinics and EMU Pienaarspoort line only. The successful Service Provider will provide the business with reports that will outline all identified Hazards and recommendations on how to address the shortfalls.

3.1 How will the project benefit PRASA

The project will enable PRASA to comply with the requirements of the Occupational Health and Safety Act, 1993 (Act No. 85 of 1993), Railway Safety Regulator Act (Act 30 of 2024) and other applicable Occupational Health and Safety legislation, regulations, and standards.

3.2 The project aims to:

The project will ensure that Gauteng Region complies with legislation.

Compliance will eliminate the risk of fines imposed to the region by Authorities.

Gauteng Region will be in an informed position to manage the risks identified.

Gauteng Region will provide a safe and health environment to everyone concerned and support employee wellbeing, maintain operational integrity and continuity.

3.3 Current mechanisms in place to address the problem

There are no actions in place to address the problem. The expertise and qualifications to conduct these surveys are currently not available within Gauteng Region.

4. SCOPE OF WORK AND AREAS OF FOCUS

4.1 Scope

Conduct the following Occupational Hygiene Surveys/Assessments in Gauteng Region;

- Lighting/Illumination **Survey**.
- Noise **Survey**.
- Vibration **Survey**.
- Ventilation/Indoor Air Quality **Survey**.
- Heat and Cold Stress **Survey**.(Thermal Stressors)
- Hazardous Chemical Substances **Surveys**
- Airborne Pollutants **Survey**
- Swaps samples

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4.2 **Targeted Area**

Departments within Gauteng Region

5. SPECIFICATION OF THE WORK OR SERVICES REQUIRED

5.1.1 Refer to Annexure A for work breakdown and Scope allocation
5.1.2 Refer to Annexure A1 to A15 (Depot Layouts)

6. PENALTIES

Failure to deliver on time, according to specifications, or quality deviations will incur penalties including:

- Rejection of sub-standard work with no cost to PRASA.
- Potential blacklisting from future tenders.

7. GENERAL

7.1 Service provider must ensure and consider the requirements of Gauteng Region SHE File Checklist when bidding for this Tender.

7.2 The supplier shall ensure that all works, reports, acquired data pertaining to this project is verified and overseen by an approved AIA.(Approved Inspection Authority)

7.3 All activities undertaken under this project by the Service Provider shall comply with applicable South African legislation, regulations, and recognised industry standards. Where equipment is used the bidder shall ensure that all equipment is calibrated and calibration certificates are provided for.

7.4 The Service Provider shall provide proper feedback sessions with Management on the findings identified through sessions that will be organised by Risk Department as the end user. The Service Provider shall conduct these sessions with the purpose to ensure that reports are understood, and management is equipped with the understanding on how to implement the recommendations.

7.5 The Service Provider shall ensure that reports are generated and supplied electronically and hardcopy format. Report shall be provided within 30 days from the day the assessment is conducted for each Area.

7.6 The Service Provider shall maintain a documented quality management system and implement quality assurance measures to ensure that all reports supplied are accurate and relevant for purpose and comply with the applicable regulatory and quality standards.

7.7 PRASA reserves the right to request supporting quality documentation and certificates of conformity were deemed necessary.



8. TIME FRAMES / PROGRAMS

- Tender award: Estimated 30 days from closing.
- Full delivery: Within 45 days of the assessment