UMNGENI-UTHUKELA WATER · AMANZI	**REQUEST FOR QUOTATION** **RFQ Number: Q27/199/NS**	Form No: UW-RFQ-2 Version No: 3/2023 Effective Date: Jul 2023

Description	**APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY, INSTALLATION AND COMMISSIONING OF A PARKING MONITORING SYSTEM FOR HEAD OFFICE**
Advert Date	16 November 2026
Closing Date and Time	30 November 2026 @15h00
Compulsory Briefing Session	**23 November 2026 @10h00** ***Physical Address: 310 Burger Street,Pietermaritzburg, 3201***
SCM Enquiries	Nozipho Sibiya **Tel:** 033 341 1324 **Email:** *nozipho.sibiya@uuw.co.za*
Technical Enquiries	***Nkosinathi Ngcobo*** **Tel:** 033 846 1852 **Email:** *nkosinathi.ngcobo@uuw.co.za*
Contents of RFQ	1. Invitation to quote 2. Bidders information 3. Terms and Conditions 4. Undertaking by Bidder 5. RFQ specifications 6. Price Schedule 7. Authority to Sign 8. Bidders disclosure [SBD 4] 9. Preference points claim form (SBD 6.1) 10. Contract Form [SBD 7.2]

Quotation Submission:	**Tip-Offs Anonymous Hotline:**
SCAM ALERT!!! UUW employees the CE, CFO, EXCO and SCM officials will never contact any bidder requesting funds to influence bids/quotations outcome this is illegal and constitutes corruption and fraud. Quotations must be **emailed to:** scmquotes@uuw.co.za using Quote number as the email subject :Q27/199/NS **Quotations dropped in the tender box will NOT be ACCEPTED.** **Emailed Quotations received after 15h00 will also NOT be ACCEPTED** **Failure to adhere to the above will result in your RFQ not getting accepted**	Report unethical conduct at uMngeni-uThukela Water on: Free call number: 0800 864 463 email: uuw@thehotline.co.za Mobile application: Vuvuzela Hotline app - use 0800 864 463 to report Website: https://www.thehotline.co.za/report - Use 0800 864 463 to report SMS: 30916 Fax: 0867 261 681 Post: PO Box 10512, Centurion, 0046 *Stop theft / fraud / dishonesty / bribery /blackmail / intimidation, and remain anonymous*

2. BIDDERS INFORMATION

Name of Bidder	
Company Registration number	
VAT registration number	
Contact Person	
Telephone number	
Cell number	
E-mail address	
Postal address	
Physical address	
uMngeni-uThukela Water Vendor Number	
CSD Supplier number	

I certify that the information furnished on this form is true and correct. I further accept that, in addition to cancellation of a contract, action may be taken against me should this declaration prove to be false.

_____	_____	_____
Name of Representative (Duly Authorised)	Signature	Date

3 .TERMS AND CONDITIONS OF REQUEST FOR QUOTATION (RFQ)

1. Any alteration made by the bidder must be initialled.
2. Use of correcting fluid is prohibited
3. Bidders must be registered on the National Treasury's Central Suppliers Database.
4. Tenderers are required to submit a valid Tax clearance verification PIN or CSD MAAA number
5. This quotation is subject to the Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations, 2022; the General Conditions of Contract (GCC) and if applicable any other Special Conditions of Contract.
6. The applicable preference point system for this tender is the 80/20 preference point system, Failure on the part of a tenderer to submit proof or documentation required in terms of this RFQ to claim points for specific goals, will be interpreted to mean that preference points for specific goals are not claimed by the bidder. Kindly refer to SBD 6.1 form for additional information.
7. Suppliers must complete the attached SBD 4 – Bidders disclosure, failure to complete these documents may result in the quotation being invalidated.
8. Quotations must be in accordance and comply with the terms of reference/specifications provided, unless otherwise stipulated.
9. The official uMngeni-uThukela Water quotation form must be used to quote the offered price. Should the allocated price page be insufficient, the tenderer may supplement the price page with an additional pricing breakdown.
10. Price Declaration must be completed, and should the total RFQ prices differ, the one indicated on the price declaration shall be considered the correct price.
11. The successful supplier may be required to fill in and sign a written Contract Form. (If applicable)
12. This document may contain confidential information that is the property of uMngeni-uThukela Water.
13. No part of the contents may be used, copied, disclosed or conveyed in whole or in part to any party in any manner whatsoever other than for preparing a proposal in response to this RFQ, without prior written permission from uMngeni-uThukela Water and the Bidder.
14. All Copyright and Intellectual Property herein vests with uMngeni-uThukela Water and its Bidder.
15. Responses to this RFQ must be submitted by email scmquotes@umgeni.co.za or be deposited in tender box situated as indicated on the quotation request form marked appropriated as directed. (*The applicable submission method is reflected on the cover page)*.
16. It is the responsibility of the bidder to ensure that its response reaches uMngeni-uThukela Water on or before the closing date and time of the RFQ. Late and incomplete submissions will not be accepted.
17. No services must be rendered or goods delivered before an official uMngeni-uThukela Water Purchase Order form has been received.
18. **uMngeni-uThukela Water reserves the right to appoint more than one supplier/service provider and or to award the quote as whole or in part.**
19. A full copy of General Conditions of Contract (GCC) are available on the National Treasury website (https://www.treasury.gov.za/divisions/ocpo/sc/generalconditions/general%20conditions%20of%20contract.pdf)

4. UNDERTAKING BY BIDDER

1. I/We hereby quote to supply all or any of the supplies and/or to render all or any of the services described in the attached documents to uMngeni-uThukela Water on the terms and conditions. In accordance with the specifications stipulated in the quotation documents (and which shall be taken as part of and be incorporated into this quote) at the prices and on the terms regarding time for delivery and/or execution inserted therein.

2. I/we agree that:
   (a) the offer herein shall remain binding upon me and open for acceptance by uMngeni-uThukela Water during the validity period indicated and calculated from the closing time of the quote;

   (b) this quote and its acceptance shall be subject to the Public Finance Management Act, 1999, UMngeni-Uthukela Water's Supply Chain Management Policy and Procedures, the General and Special Conditions of Contract as may be applicable, with which I/we am fully acquainted;

   (c) if I/we withdraw my quote within the period for which I/we have agreed that the quote shall remain open for acceptance, or fail to fulfil the contract when called upon to do so. uMngeni-uThukela Water may, without prejudice to its other rights, agree to the withdrawal of my quote or cancel the contract that may have been entered into between uMngeni-uThukela Water and I/us. I/we will then pay to uMngeni-uThukela Water any additional expenses incurred for having either to accept any less favourable quote or, if fresh quote have to be invited, the additional expenditure incurred by the invitation of fresh quotes and by the subsequent acceptance of any less favourable quotes. uMngeni-uThukela Water shall reserve the right to recover such additional expenditure by set-off against monies which may be due to me under this, or any other tender or contract or against any guarantee or deposit that may have been furnished by me or on my behalf for the due fulfilment of this or any other tender or contract. Pending the ascertainment of the amount of such additional expenditure to retain such monies, guarantee or deposit as security for any loss uMngeni-uThukela Water may sustain by reason of my default;

   (d) if my quote is accepted, the acceptance may be communicated to me by electronic mail, to the email address supplied in my quotation document;

   (e) the law of the Republic of South Africa shall govern the contract created by the acceptance of my quote and I choose *domicilium citandi et executandi* in the Republic at (full physical address) :

   _____

   _____

   _____

3. I/we furthermore confirm that I/we have satisfied myself as to the correctness and validity of my quote: that the price(s), rate(s) and preference quoted cover all of the work/item(s) and my obligations under a resulting contract, and I accept that any mistakes regarding the price(s) and calculations will be at my risk.

4. I/we hereby accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement, as the Principal(s) liable for the due fulfilment of this contract.

5. I/we agree that any action arising from this contract may in all respects be instituted against me and

I/we hereby undertake to satisfy fully any sentence or judgement which may be pronounced against me as a result of such action.

6. I/we confirm that I/we have declared all and any interest that I or any persons related to my business has with regard to this quote or any related quotations by completion of the Declaration of Interest Section.

7. I/WE, THE UNDERSIGNED, WHO WARRANT THAT I AM DULY AUTHORISED TO DO SO ON BEHALF OF THE TENDERER, CERTIFY THAT THE INFORMATION SUPPLIED IN TERMS OF THIS DOCUMENT IS CORRECT AND TRUE, THAT THE SIGNATORY TO THIS DOCUMENT IS DULY AUTHORISED AND ACKNOWLEDGE THAT:

(1) The tenderer will furnish documentary proof regarding any tendering issue to the satisfaction of the uMngeni-uThukela Water, if requested to do so.

(2) If the information supplied is found to be incorrect and/or false then uMngeni-uThukela Water, in addition to any remedies it may have, may: -

a) Recover from the contractor all costs, losses or damages incurred or sustained by UMngeni-Uthukela Water as a result of the award of the contract, and/or

b) Cancel the contract and claim any damages which uMngeni-uThukela Water may suffer by having to make less favourable arrangements after such cancellation.

_____	_____	_____
Name of Representative (Duly Authorised)	Signature	Date

POPIA consent by the Bidder

1. uMngeni-uThukela Water undertakes to process the personal information of the Bidder and any related information supplied only in accordance with the conditions of lawful processing as set out in terms of POPIA and only to the extent that it is necessary to evaluate the tender document and within the framework of the Procurement process.

2. The bidder acknowledges that the collection of personal information is only for the evaluations process of the tender document.

3. The bidder irrevocably and unconditionally agrees-

a) That he/she is notified of the purpose and reason for the collection and processing of such information in so far as it relates to the tendering and evaluation process,

b) That he/she consents and authorizes the uMngeni-uThukela Water to undertake the collection, processing, and further processing of the bidder's personal information and any information supplied to uMngeni-uThukela Water, for the purposes of evaluating the tender document.

4. The bidder gives and authorises this consent unconditionally for uMngeni-uThukela Water to lawfully process their personal information solely to evaluate the tender document

Thus, Done and Signed at **On This Day Of** **20_____**

_____

The Director / CEO Name and Surname.

Witness 1 _____

(Signature)

Witness 2_____

(Signature)

5. SCOPE OF WORK

1. INTRODUCTION AND OBJECTIVES

1.1 Purpose

This Turnkey Scope of Work sets out the requirements for the design, supply, installation, integration, testing, commissioning and handover of a complete Automated Parking Management System with CCTV Integration at the uMngeni-uThukela Water Head Office, Pietermaritzburg.

1.2 Nature of the System

This is an organisational traffic and parking management system for a corporate Head Office. It supports controlled access, occupancy monitoring and security surveillance for staff, executive, emergency, motorcycle and authorised visitor vehicles. It is not a commercial public parking facility and does not require a ticket, payment or revenue-collection system.

1.3 Turnkey Objective

The Contractor shall deliver a fully operational, single-source-of-responsibility system that provides:

- Automatic Number Plate Recognition (ANPR / LPR) at all entry and exit lanes;
- Multi-zone occupancy monitoring (Basement B1, Basement B2, Outdoor, Reserved and Motorbike zones);
- Barrier / access-control integration (where applicable);
- Centralised parking-management and video-management software;
- Seamless interface with the Client's existing ICT, access-control and building systems.

The Contractor is responsible for all design, materials, labour, tools, equipment, testing, documentation, training and commissioning required to meet the acceptance criteria herein.

1.4 Single Point of Responsibility

The Contractor shall act as the single point of responsibility for the full scope. All subsystems shall operate as one integrated platform.

2. SITE PARKING CAPACITY

The system shall cover the following confirmed inventory at Head Office. Dual bays are counted as individual spaces. Executive (10) and emergency (2) reserved bays shall be configurable as white-list / priority zones. Exact entry/exit lane count will be confirmed during the design assessment.

Zone	Bays	Notes
Basement B1 (Top)	72	Includes 12 dual bays
Basement B2 (Bottom)	82	Includes 18 dual bays
Motorbike (B1)	4	Dedicated
Basement subtotal	**158**	
Outdoor with carports	20	10 reserved for executives
Outdoor without carports	23	2 reserved for emergency
Outdoor subtotal	**43**	
TOTAL	**201**	

3. TURNKEY SCOPE OF WORK

3.1 Design

The Contractor shall:

- Conduct a comprehensive site assessment of Basement B1 & B2, outdoor parking, entry/exit lanes, existing CCTV, network, power, lighting and integration points.
- Produce system architecture, camera-placement plans (basement + outdoor), ANPR lane configuration, multi-zone occupancy model, network and power design.
- Prepare integration design for existing access-control, barriers, VMS/NVR or building systems (API / SDK / dry-contact as available).
- Submit a complete design package (drawings, Bill of Materials, method statements, acceptance-test criteria) for Client approval before procurement.
- Incorporate one formal design-revision cycle following Client comments.

3.2 Supply

The Contractor shall supply all equipment and software required for a complete system, including but not limited to:

- ANPR / LPR cameras for entry/exit lanes (make/model as approved in design), with IR illumination as required.
- Overview / enforcement CCTV cameras for B1, B2 and outdoor areas (coverage per approved design).
- Mounting hardware, brackets, poles/arms, housings and environmental protection suitable for basement and outdoor use.
- Network infrastructure (PoE+ switches, fibre/copper cabling, cabinets) as required by the design.
- ANPR processing / parking-management server or appliance and associated storage sized for channel count and retention policy.
- Parking-management / VMS software licences supporting multi-zone occupancy, plate search, reporting, black/white lists and integration.
- Barrier/gate interface modules and I/O (if barriers form part of the approved design).
- UPS and surge protection for critical components.
- All firmware, licences, documentation and recommended critical spares as agreed.

All equipment shall be new, sourced from authorised channels, and carry manufacturer warranty.

3.3 Installation

The Contractor shall:

- Install all cameras, network equipment, servers, cabinets and associated hardware in accordance with the approved design and manufacturer guidelines.
- Install structured cabling (Cat6A / fibre), containment, labelling and terminations; provide as-built cable schedules.
- Ensure correct camera orientation, focus, IR setup and environmental sealing for basement and outdoor conditions.
- Coordinate works to minimise disruption to Head Office operations; implement phased or lane-by-lane cut-over where practical.
- Comply with Client site HSE rules, inductions and method statements / risk assessments submitted prior to works.

3.4 Integration

The Contractor shall:

- Configure ANPR engines (local plate formats, confidence thresholds, black/white lists, event triggers).

- Configure parking / VMS software: camera groups by zone (B1, B2, Outdoor), multi-zone occupancy counters, dual-bay handling, executive and emergency reserved-bay rules, recording schedules and user roles.
- Integrate with existing access-control, barrier or BMS systems via the agreed interfaces (API, SDK, dry-contact, serial, OPC, etc.).
- Implement event forwarding, occupancy updates and any required middleware / connectors.
- Apply network hardening, VLAN segmentation and a basic cybersecurity baseline configuration.

3.5 Testing and Commissioning

The Contractor shall:

- Perform pre-commissioning checks and internal quality assurance against the approved design.
- Execute Site Acceptance Testing (SAT) jointly with the Client against approved test scripts (functional, performance, integration, zone occupancy).
- Conduct recognition-accuracy testing with a representative sample of local number plates under day/night and basement conditions (target ≥ 95 % for standard plates under declared conditions; design target ≥ 98 %).
- Verify end-to-end transactions (entry → recognition → decision/barrier → exit → reporting) and zone-occupancy accuracy.
- Rectify all punch-list items arising from SAT.
- Achieve formal Client sign-off of the Acceptance Certificate.

3.6 Training, Documentation and Handover

The Contractor shall provide:

- Operator training (live monitoring, zone occupancy, search, reports, basic troubleshooting) – typically 1–2 sessions.
- Administrator / IT training (configuration, users, backup, health monitoring, integration maintenance).
- As-built drawings, final configuration records, IP schedules, secure password handover and software-licence certificates.
- Operations & Maintenance (O&M) manual and recommended preventive-maintenance schedule.
- Safety file (HSE file) with all statutory documentation.
- Warranty terms and support process (minimum 12 months workmanship warranty from acceptance; manufacturer warranties as applicable).

4. KEY DELIVERABLES

Ref	Deliverable	Description
D1	Assessment & Design Package	Site findings, architecture, camera plans, network, zone model, BOM, integration design, SAT criteria
D2	Equipment & Software	All hardware, licences and accessories per approved design / BOM
D3	Installed & Integrated System	Fully operational turnkey system for the 201-space Head Office facility
D4	SAT Results & Acceptance Certificate	Completed test scripts and signed acceptance
D5	As-Built Documentation, O&M Manual & Safety File	Drawings, configurations, manuals, licence certificates, HSE file
D6	Training Completion Records	Operator and administrator training records

5. TECHNICAL SPECIFICATION

5.1 General Requirements

The Automated Parking Management System shall be a complete, fully integrated, intelligent organisational parking and traffic management solution designed, supplied, installed, programmed, tested, commissioned and supported by the Contractor. It shall provide automated vehicle identification, parking-occupancy monitoring, access control, CCTV surveillance, reporting, analytics and integration with the Client's ICT infrastructure.

The Contractor is solely responsible for the complete engineering design of the system, including all hardware, software, networking, power distribution, communications, mounting arrangements, civil interfaces, cable containment, equipment sizing, configuration, cybersecurity, system redundancy and future expandability. All equipment necessary to deliver a complete operational system shall be provided, irrespective of whether individual components are specifically listed.

The system shall be suitable for continuous 24/7 operation, have a minimum operational life expectancy of fifteen (15) years, and manufacturer support available for not less than ten (10) years after practical completion. The installation shall comply with the latest editions of applicable SANS, IEC, ISO, ONVIF, IEEE, NEMA standards and South African legislation.

5.2 System Architecture

The system shall comprise, as a minimum, the following integrated subsystems operating as a single platform:

- Automatic Number Plate Recognition (ANPR)
- CCTV Surveillance System
- Parking Occupancy Detection System
- Vehicle Access Control System
- Automatic Barrier Gate System (where applicable)
- Entry and Exit Lane Control
- Parking Management Software
- Central Management & Database Servers
- Network Infrastructure
- Operator Workstations & Management Dashboard
- Reporting & Alarm Management
- UPS & Surge Protection
- Structured Cabling & Communications Backbone
- Mobile / Web Client Interface
- Integration Interfaces
- Cybersecurity Infrastructure

5.3 Automatic Number Plate Recognition (ANPR)

The ANPR system shall automatically detect, capture, read, verify and record every vehicle entering and exiting the facility.

Parameter	Requirement
Image Sensor	Progressive Scan CMOS; minimum 1920 × 1080 Full HD; preferred 4 MP or higher
Frame Rate	≥ 25 fps
Electronic Shutter	1/1 s to 1/100 000 s
Optical System	Motorised auto-focus varifocal lens (2.8–12 mm minimum); motorised zoom, auto iris, optical distortion correction

Recognition Targets	SA licence plates (reflective, government, temporary, commercial, visitor, motorcycle); front & rear plates; day, night, rain, basement, direct sunlight, approach & departure
Recognition Accuracy	≥ 98 %
False Recognition Rate	< 1 %
Recognition Time	< 500 ms
Max. Vehicle Speed	40 km/h (simultaneous vehicle processing)
Image Processing	AI-based recognition, integrated OCR, vehicle classification, colour, make, direction, speed estimation, counting, confidence scoring, duplicate filtering
Image Enhancement	Adaptive IR, 140 dB WDR, 3D DNR, defog, AWB, AGC, BLC, HLC, EIS
Environmental	IP67, IK10; –30 °C to +70 °C; 95 % RH non-condensing
Communication	Gigabit Ethernet, PoE+, IPv4/IPv6, HTTPS, SNMP, NTP, RTSP, ONVIF Profiles S/G/T, TLS encryption

5.4 CCTV Surveillance System

The CCTV system shall provide continuous monitoring of all parking areas, pedestrian routes, entrances, exits and barrier lanes.

Parameter	Requirement
Resolution	Minimum 8 MP Ultra HD
Image Sensor	1/1.8" Progressive Scan CMOS
Frame Rate	≥ 25 fps
Compression	H.265+ / H.265 / H.264
Lens	Motorised varifocal
IR Illumination	Minimum 50 m
WDR	140 dB
Analytics	Vehicle / human detection, intrusion, line crossing, object left/removed, loitering, queue detection, tamper, motion, facial detection (where legally permitted), people counting, heat mapping, camera health monitoring

5.5 Parking Occupancy Detection

An intelligent parking-guidance and occupancy-management system shall continuously monitor every parking bay. Detection technology may comprise AI video analytics, ultrasonic sensors, radar sensors, hybrid detection, ceiling-mounted detection or edge-AI cameras. The Contractor shall select the technology most suitable for the environment.

- Detection accuracy ≥ 99 %; refresh rate ≤ 2 seconds.
- Each bay shall have a unique identification number.
- Automatic classification of bay types: Executive, Visitor, Staff, Contractor, Disabled, VIP, Fleet, Motorcycle, Reserved, Emergency, Temporary Reserved, Out of Service.

5.6 Barrier Gate System

Parameter	Requirement
Type	Industrial electro-mechanical barrier; 100 % duty cycle continuous operation
Opening Time	1.5–2.5 seconds
Boom	Powder-coated aluminium; length suitable for lane width; LED boom lighting
Safety & Features	Manual override, obstacle detection, vehicle-presence detection, automatic reverse, emergency-open input, fire-alarm interface, emergency battery backup
Mechanical Life	Minimum 10 million cycles

5.7 Parking Management Software

An enterprise-level, browser-based Parking Management Platform shall be supplied. It shall support unlimited users, multiple operator roles, remote access, cloud-ready and virtual-server deployment, SQL

database, automatic backups, disaster recovery, audit logging, Active Directory / LDAP and two-factor authentication.

Functional modules shall include:

- Vehicle Registration & Tracking
- Visitor / authorised vehicle management
- Parking Reservations & Permit Management
- Blacklist / Whitelist / VIP Management
- Fleet Management
- Parking Occupancy (live & historical)
- Map & Camera Display / Playback
- Alarm & Maintenance Management
- Health Monitoring & Diagnostics
- Report Generator
- Mobile Application

No ticket issuance, payment gateway or revenue-collection modules are required.

5.8 Database

- SQL Enterprise database with automatic backup and recovery, replication, transaction logging, encryption and data-integrity verification.

5.9 Reporting

Automatic daily, weekly, monthly and annual reports covering peak/average occupancy, vehicle statistics, entry/exit statistics, parking duration, violations, alarms, equipment health and maintenance. Export formats: PDF, Excel, CSV, Word.

5.10 Network Infrastructure

- Industrial managed Ethernet switches (Layer 2/3), Gigabit backbone with 10 Gigabit uplinks, PoE+, VLAN, RSTP, SNMP, QoS.
- Fibre backbone (single-mode), Cat6A structured cabling, LC connectors, patch panels, cable management, lightning protection.

5.11 Electrical Installation

- Supply voltage 230 VAC 50 Hz or 400 VAC 50 Hz; dedicated distribution board with main isolator, MCBs, RCBOs, Type-2 SPD, industrial UPS, earth-leakage protection.
- Earthing in accordance with SANS 10142-1; full cable identification, ferruling, terminal marking and as-built labelling.

5.12 Cybersecurity

The entire system shall comply with IEC 62443 and ISO/IEC 27001 principles and shall include:

- TLS 1.3 encrypted communications; HTTPS-only management interface;
- Secure password policies, multi-factor authentication, Active Directory integration, role-based access control;
- Audit logging, secure firmware verification, digitally signed software updates;
- Intrusion-detection capability, VPN for remote maintenance, security-event notification;
- Backup and recovery procedures.

5.13 Performance Requirements

Parameter	Specification
ANPR Recognition Accuracy	≥ 98 %
Parking Bay Detection Accuracy	≥ 99 %

Vehicle Identification Time	< 500 ms
System Response Time	< 2 seconds
Dashboard Refresh	< 2 seconds
Barrier Opening Time	1.5–2.5 seconds
Recording Availability	24/7 continuous
System Availability	≥ 99.9 %
Database Availability	≥ 99.9 %
MTBF	≥ 100 000 operating hours
MTTR (critical failures)	≤ 4 hours
Video Retention	90 days minimum (configurable)
Metadata Retention	5 years minimum (configurable)

5.14 Standards and Compliance

Design, manufacture, installation, testing and commissioning shall comply with the latest editions of the following (where applicable):

- SANS 10142-1 (Wiring of Premises)
- SANS 10222 (Electronic Security Systems)
- SANS 1186 (Retro-reflective Registration Plates)
- IEC 60364, IEC 60529, IEC 62262, IEC 62676, IEC 62443
- ISO 9001, ISO 27001, ISO 55001
- IEEE 802.3 (Ethernet & PoE)
- ONVIF Profiles S, G and T
- Protection of Personal Information Act (POPIA)
- Occupational Health and Safety Act (Act 85 of 1993)
- National Road Traffic Act and Regulations applicable to South African vehicle registration plates

6. EXCLUSIONS

Unless agreed in writing, the following are excluded:

- Major civil works, trenching or structural alterations beyond agreed mounting works.
- Upgrade of Client core network backbone, internet links or data-centre infrastructure (unless specified in the approved design).
- Integration with systems for which the Client cannot provide APIs, SDKs, documentation or technical access.
- Ongoing 24/7 monitoring or SOC services (available under a separate support agreement).
- Ticket systems, payment gateways, banking integrations or any revenue-collection functionality.
- Removal / disposal of obsolete equipment (unless quoted separately).
- Work outside the Head Office parking boundaries (B1, B2 and the defined outdoor lot).

7. CLIENT RESPONSIBILITIES

- Provide timely access to B1, B2, outdoor parking, plant rooms, network closets and existing systems.
- Nominate a single point of contact and decision-makers for design approval and change control.
- Supply existing system documentation, network diagrams, IP schemes and API/SDK credentials where available.
- Ensure adequate power and lighting at installation locations.
- Coordinate IT / security for firewall, VLAN and integration testing windows.
- Review and approve design and SAT results within agreed timeframes.

- Provide vehicles with representative number plates for accuracy testing if requested.

8. INDICATIVE PROGRAMME

Durations are indicative and subject to design approval, equipment lead times and site access.

Phase	Activity	Typical Duration
1	Site assessment & design (including Client approval)	3–6 weeks
2	Procurement & equipment delivery	3–8 weeks
3	Installation, configuration & integration	3–7 weeks
4	Testing, commissioning, SAT & punch-list close-out	1–2 weeks
5	Training, documentation, safety file & handover	1 week

9. WARRANTY AND SUPPORT

Manufacturer hardware warranty shall apply as stated by the manufacturer (typically 12–36 months). Workmanship warranty: minimum twelve (12) months from formal acceptance. Extended warranty and SLA-based support are available under a separate agreement.

10. ACCEPTANCE CRITERIA

The turnkey system shall be accepted when all of the following have been satisfied:

- All deliverables listed in Section 4 have been provided.
- Site Acceptance Testing has been completed successfully (or residual items agreed and scheduled).
- Recognition and zone-occupancy performance meet the targets in Section 5.13.
- Integration interfaces operate as designed.
- Training, as-built documentation and safety file have been handed over.
- The Client has signed the Acceptance Certificate.

11. CHANGE CONTROL

Changes to the approved scope, design, quantities or programme shall be managed via a formal Change Request, evaluated for cost, schedule and risk impact, and implemented only after written Client approval

1. Contract term

The project is anticipated to be completed within a period of three (3) months

2. Pricing

a) The bidder shall provide the price proposal as detailed in SBD 3.1
b) The bidders's price must be fully inclusive, and each item must be clearly specified.
c) All additional costs must be clearly specified and included in the total quotation price, (e.g. transport, labour, etc.).
d) All prices must be VAT inclusive.
e) The bidder is responsible for all the cost that they shall incur related to the preparation and submission of the quotation.

3. Evaluation Process

The RFQ will be evaluated using a three (03) stage evaluation approach:

3.1 First stage:

Administrative Requirements:

4.1.1 Bidder completed all RFQ Forms

4.1.2 Bidder submitted CIPC document/CSD Report

Mandatory

4.1.3. SBD 4 – Bidders disclosure

3.2 Second Stage: Functionality

The table below lists the functionality evaluation criteria and the percentage weighting applicable to the **Supply, Installation, Testing, Commissioning and Handover of the CCTV and Parking Management System**:

Returnable Schedule / Evaluation Criterion	**Weighting (%)**
Tenderer's Relevant Experience in CCTV and Electronic Security Systems	30
Tenderer's Relevant Experience in Parking Management and Access Control Systems	20
Experience and Competency of Key Personnel	40
Technical Approach and Methodology for Installation and Integration	10
TOTAL	**100**

Failure to score a single point in any of the criteria listed above will deem the bid to be non-responsive and the bidder will be disqualified.

7.2.1 TENDERER'S EXPERIENCE

The experience of the Tenderer or joint venture partners in the case of an unincorporated joint venture or consortium will be evaluated on the basis of experience in similar projects or similar areas and conditions in relation to the scope of work.

The evaluation will consider experience in relation to the management of programmes and projects and the provision of cost consulting services in relation to programmes of work as opposed to projects where bills of quantities have been used.

Tenderers should very briefly describe his or her experience in this regard relevant to the scope of work and attach this to this schedule.

The description should be put in tabular form with the following headings:

Description of work (service)	**Period / Year**	**Value of work (i.e. the service provided) inclusive of VAT (Rand)**	**Company (Where the Service was provided)**	**Contact details**

Scoring of the Tenderer's experience will be as follows: 50

DESCRIPTION	MAX POSSIBLE SCORE
Company experience in the design of Automated Parking Management Systems integrated with CCTV, Access Control, ANPR/LPR, Boom Gates and Parking Management Software (Submit completion certificates or reference letter with the Purchase Order or appointment letter as proof of previous experience, if not submitted no score will be awarded). • 1 project – 22 points • 2 projects –32 points • 3 projects – 42 points, 6 additional point for every project more than 3 projects to a maximum of 60 points **Company experience in the supply, installation, integration, testing and commissioning of Automated Parking Management Systems with CCTV, ANPR/LPR cameras, boom barriers, access control, parking management software and associated ICT/network infrastructure (20).** (Submit completion certificates or reference letter with the Purchase Order or appointment letter as proof of previous experience, if not submitted no score will be awarded).	**100**

• 1 project – 14 points • 2 projects – 21 points • 3 projects – 28 points, 4 additional point for every project more than 3 projects to a maximum of 40 points	

7.2.2 KEY PERSONNEL ASSIGNED TO THE WORK

Insert in the table below the key personnel and their proposed function

KEY PERSONNEL SCHEDULE

No.	Proposed Function	Key Person Name
1.	CCTV & Access Control Specialist	
2.	ICT / Network Specialist	

EXPERIENCE OF KEY PERSONNEL (40)

Provide relevant information as prescribed below for the following Key Persons proposed in the tender to fulfil the following positions:

Key Person Positions

- CCTV & Access Control Specialist
- ICT / Network Specialist

The experience of each key person, relevant to the scope of work, will be evaluated from the following:

1) General experience (total duration of activity), level of education and training and positions held by the key person.
2) The education, training and experience of the person, in the specific sector, field, subject, etc which is directly linked to the scope of work.

A CV of each key person of not more than 3 pages should be attached to this schedule.

Each CV should be structured under the following headings:

1. Personal particulars
   - name
   - date and place of birth
   - place (s) of tertiary education and dates associated therewith
2. Qualifications
3. Name of current employer and position in enterprise
4. Overview last 10 years of experience (year, organization, position and projects)
5. Outline of recent assignments / experience that has a bearing on the scope of work

Scoring of the Key Personnel will be as follows: 40

Experience of the CCTV Specialist (National Diploma or higher) in the design, installation, testing and commissioning of CCTV, ANPR/LPR, access control, boom barriers and associated LV electrical infrastructure from 2012 to date (post qualification): (20) • 1 Project – 15 points • 2 Projects – 25 points • 3 Projects – 35 points 5 additional points for every project more than 3 Projects to a maximum of 50 points **Experience of the ICT Specialist (Trade Test, National Diploma or higher) in the installation, integration, testing and commissioning of CCTV, networking, access control and automated parking management systems from 2012 to date (post qualification or post trade test, where applicable) (20)** • 1 Project – 15 points • 2 Projects – 25 points • 3 Projects – 35 points 5 additional points for every project more than 3 Projects to a maximum of 50 points	**100**

METHOD STATEMENT – [20]

The method statement must respond to the Scope of Work and outline the proposed approach / methodology. The method statement should articulate what value the Tenderer will add by in achieving the stated objectives for the project.
The Tenderer must as such explain his / her understanding of the objectives of the assignment and the Employer's stated and implied requirements, highlight the issues of importance, and explain the technical approach they would adopt to address them. The approach paper should explain the methodologies, which are to be adopted, demonstrate the compatibility of those methodologies with the proposed approach. The approach should also include a quality plan which outlines processes, procedures and associated resources, applied by whom and when, to meet the requirements and indicate how risks will be managed and what contribution can be made regarding value management.

Scoring of the Method Statement will be as follows:

Technical approach and methodology	
No submission (score 0)	No Method Statement submitted
Poor (score 40)	The technical approach and / or methodology is poor / is unlikely to satisfy project objectives or requirements. The Tenderer has misunderstood certain aspects of the scope of work and does not deal with the critical aspects of the project.
Satisfactory (score 70)	The approach is generic but tailored to address the general project objectives and methodology. The approach does not deal with the critical characteristics of the project. The quality plan, manner in which risk is to be managed is very generic.
Good (score 90)	The approach is specifically tailored to address the specific project objectives and methodology and is sufficiently flexible to accommodate changes that may occur during execution. The quality plan and approach to managing risk is specifically tailored to the critical characteristics of the project.
Very good (score 100)	Besides meeting the "good" rating, the important issues are approached in an innovative and efficient way, indicating that the Tenderer has outstanding knowledge of state-of-the-art approaches. The approach paper details ways to improve the project outcomes and the quality of the outputs.

3.3 Three Stage: Price and Preference goals

1. Subsequent to the evaluation of mandatory/ administrative requirements, the second stage of evaluation of the bids will be in respect of price and preferential procurement only.
2. Tenderer is tax complaint
3. In compliance with the Preferential Procurement Regulations 2022, the 80/20 preference point system is applicable: points for this bid shall be awarded for:
   a) Price; and (80) and Preference as defined in SBD 6.1 (20)
4. The Preference Goals that have been identified for this bid is stipulated in SBD 6.1
5. Preferential goals and applicable points for this tender in terms of Preferential Procurement Regulations 2022, are indicated in the table below:

	Description	80/20	Evidence to be provided
HDI	AT LEAST 51% BLACK OWNED ENTERPRISE	20	Valid full CSD Report reflecting your Company's BBBEE Level
Total points for preferential goals		**20**	

6. Failure on the part of a bidder to submit proof or documentation required in terms of this RFQ to claim points for specific goals, will be interpreted to mean that preference points for specific goals are not claimed by the bidder.

7. UW reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by UW.

8. UW reserves the right to conduct negotiations with the qualifying bidder/s regarding any terms and conditions, including price(s), of a proposed contract where applicable UW reserves the right not to accept the lowest financial offer or any offer.

6 .PRICING SCHEDULE (BOQ)

NOTE:

a) **Only firm prices will be accepted. Non-Firm prices (including prices subject to rates of exchange variations) will not be considered**

b) **In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point**

Name of bidder _____ RFQ number Q27/199/NS

Closing Time 15h00_____ Closing date_30 November 2026_____

OFFER TO BE VALID FOR_____CALENDER DAYS FROM THE CLOSING DATE OF QUOTE.

BILL OF QUANTITIES

Item No.	Description	Unit	Qty	Rate (R)	Amount (R)
	A. PRELIMINARIES, DESIGN & DOCUMENTATION				
A.1	Site assessment, survey and existing-infrastructure audit (B1, B2, outdoor, lanes, network, power)	Sum	1		
A.2	Complete design package: system architecture, camera placement plans, ANPR lane configuration, multi-zone occupancy model, network & power design, integration design (access control, barriers, VMS/NVR, BMS), drawings, BOM, method statements, SAT criteria (including one formal revision cycle), as-built drawings, configuration records, IP schedules, O&M manual and licence certificates	Sum	1		
A.3	Safety file (HSE file): risk assessments, method statements, inductions, registers, permits, toolbox talks and all statutory HSE documentation for the works	Sum	1		
A.4	Operator training (1–2 sessions) and administrator / IT training	Sum	1		

Item No.	Description	Unit	Qty	Rate (R)	Amount (R)
	B. AUTOMATIC NUMBER PLATE RECOGNITION (ANPR)				
B.1	ANPR / LPR camera (min. Full HD / preferred 4 MP, motorised varifocal, adaptive IR, IP67/IK10) – entry/exit lanes	No.	As design		
B.2	ANPR camera mounting brackets / poles / arms and environmental housings	No.	As design		
B.3	ANPR processing appliance / server software licence (channel count as design)	Sum	1		
B.4	ANPR configuration (SA plate formats, confidence thresholds, black/white lists, event triggers)	Sum	1		

Item No.	Description	Unit	Qty	Rate (R)	Amount (R)
	C. CCTV SURVEILLANCE				

C.1	Overview / enforcement CCTV camera (min. 8 MP, motorised varifocal, IR ≥ 50 m, 140 dB WDR) – Basement B1	No.	As design		
C.2	Overview / enforcement CCTV camera (min. 8 MP) – Basement B2	No.	As design		
C.3	Overview / enforcement CCTV camera (min. 8 MP) – Outdoor areas	No.	As design		
C.4	Camera mounting hardware, brackets, poles and housings (basement & outdoor)	No.	As design		
C.5	Video analytics licences (vehicle/human detection, intrusion, line crossing, etc.) per channel as design	No.	As design		

Item No.	Description	Unit	Qty	Rate (R)	Amount (R)
	D. PARKING OCCUPANCY DETECTION				
D.1	Bay occupancy detection solution (AI video / ultrasonic / radar / hybrid – Contractor-selected) for all 201 bays	Sum	1		
D.2	Bay identification numbering, zone classification (Executive, Emergency, Motorbike, etc.) and dual-bay handling	Sum	1		
D.3	Occupancy guidance displays / indicators (if included in approved design)	No.	As design		

Item No.	Description	Unit	Qty	Rate (R)	Amount (R)
	E. BARRIER / ACCESS CONTROL (WHERE APPLICABLE)				
E.1	Industrial electro-mechanical barrier gate (100 % duty, 1.5–2.5 s open, LED boom, obstacle detection, battery backup)	No.	As design		
E.2	Barrier interface modules, I/O, vehicle-presence loops / detectors and emergency / fire-alarm interfaces	No.	As design		
E.3	Integration to existing access-control systems (API / SDK / dry-contact as available)	Sum	1		

Item No.	Description	Unit	Qty	Rate (R)	Amount (R)
	F. NETWORK, SERVERS, STORAGE & POWER				
F.1	Industrial managed PoE+ Ethernet switches (Layer 2/3, VLAN, RSTP, SNMP, QoS)	No.	As design		
F.2	Cat6A structured cabling, fibre backbone (single-mode), patch panels, containment and labelling	Sum	1		
F.3	Network cabinets / enclosures with cable management	No.	As design		
F.4	Central management / database server or appliance (sized for channel count & retention)	No.	1		
F.5	Storage for video (min. 90-day retention) and metadata (min. 5-year retention)	Sum	1		
F.6	Industrial UPS for critical components	No.	As design		
F.7	Surge protection (Type 2), dedicated DB, MCBs/RCBOs, earthing (SANS 10142-1)	Sum	1		

Item No.	Description	Unit	Qty	Rate (R)	Amount (R)
	G. PARKING MANAGEMENT / VMS SOFTWARE				
G.1	Enterprise parking-management / VMS software licences (multi-zone occupancy, plate search, reporting, black/white lists, AD/LDAP, 2FA)	Sum	1		
G.2	Mobile / web client licences and dashboard configuration	Sum	1		
G.3	Software configuration: zones (B1, B2, Outdoor), dual-bay rules, executive/emergency white-lists, recording schedules, user roles	Sum	1		
G.4	Cybersecurity baseline (TLS 1.3, HTTPS, RBAC, audit logging, secure firmware)	Sum	1		

Item No.	Description	Unit	Qty	Rate (R)	Amount (R)
	H. INSTALLATION, TESTING & COMMISSIONING				
H.1	Installation of all cameras, network, servers, barriers and associated hardware	Sum	1		
H.2	System integration, event forwarding and middleware / connectors	Sum	1		
H.3	Pre-commissioning, internal QA and Site Acceptance Testing (SAT) jointly with Client	Sum	1		
H.4	ANPR accuracy testing (≥ 95 % / design ≥ 98 %) under day/night and basement conditions	Sum	1		
H.5	Punch-list rectification and formal Acceptance Certificate	Sum	1		

SUMMARY OF BILL OF QUANTITIES

PART	DESCRIPTION	AMOUNT R-C
A	Preliminary And General	R
B	Automatic Number Plate Recognition (ANPR)	R
C	CCTV Surveillance	R
D	Parking Occupancy Detection	R
E	Barrier / Access Control	R
F	Network, Servers, Storage & Power	R
G	Parking Management / VMS Software	R
H	Installation, Testing & Commissioning	R
A SUBTOTAL *(Use to calculate CPG amount and percentage)*		
B CONTINGENCIES Add 15% of Subtotal A		
C SUBTOTAL (A + B)		
D VALUE ADDED TAX Add 15 % of Subtotal C		
TOTAL (C+D)		

I (full name)_____, in my capacity as _____, the duly authorized representative of _____(business name) hereby declares that the offer is in accordance with the attached specification, notes to suppliers & accepts all conditions/clauses contained in the said documents.

Signature of duly authorized representative	_____	**DATE:** _____

7. AUTHORITY TO SIGN

RFQ NO: Q27/199/NS

Description: Appointment of a Service Provider to Supply, Installation and Commissioning of a Parking Monitoring system for Head Office

Close Corporation / Company / Partnership / Trust /Sole proprietor or Sole trader

Company Name: _____

Registration Number: _____

Resolution Of The Directors Of The Company etc. resolved that _____, in his/her capacity as _____, is authorized to make applications on behalf of the Close Corporation / Company / Partnership / Trust /Sole proprietor or sole trader for:

Any documentation relating to the business (which is not necessarily a change of ownership). The nominated person will also have access to webpage for the business. Signature(s) for Close Corporation / Company / Partnership / Trust/ Sole proprietor or sole trader.
(Sole member still must sign this resolution)

Signature of members:

Name	Signature	Date
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____

NB: FAILURE TO COMPLETE, SIGN AND DATE THE RESOLUTION AS OUTLINED ABOVE WILL RESULT IN THE TENDERER RENDERED INCOMPLETE AND WILL BE DISQUALIFIED/ ALTERNATIVELY THE TENDERER MAY ATTACH A SIGNED COMPANY RESOLUTION ON A COMPANY LETTERHEAD

BIDDER'S DISCLOSURE (SBD4)

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

……

……

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

2.3.1 If so, furnish particulars:

…….
…….

3 DECLARATION

I, the undersigned, (name)……. in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.1 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and

2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN

TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON

PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT

SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

…… ……
Signature Date

…… ……
Position Name of bidder

9. PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 (SBD 6.1)

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and
(b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS	**100**

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state

2. DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right) \quad \text{or} \quad Ps = 90\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where

Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 + \frac{Pt - P\,max}{P\,max}\right) \quad \text{or} \quad Ps = 90\left(1 + \frac{Pt - P\,max}{Pmax}\right)$$

Where

Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.
(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.*)**

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
At least 51% black owned enterprise	20	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm _____

4.4. Company registration number: ……...

TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company

- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

4.5. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

SIGNATURE(S) OF TENDERER(S) _____

SURNAME AND NAME: _____

DATE: _____

ADDRESS: _____

_____

_____

_____

OFFICIAL BRIEFING SESSION/SITE INSPECTION CERTIFICATE

Q27/199/NS APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY, INSTALLATION AND COMMISSIONING OF A PARKING MONITORING SYSTEM FOR HEAD OFFICE

THIS IS TO CERTIFY THAT (NAME)

_____

ON BEHALF OF

_____

ATTENDED THE COMPULSORY BRIEFING SESSION AT **UMNGENI-UTHUKELA WATER** AS FOLLOWS:

TIME: 10h00

DATE: 23 November 2026

VENUE: 310 Burger Street, Pietermaritzburg, 3201

AND IS THEREFORE FAMILIAR WITH THE CIRCUMSTANCES AND THE SCOPE OF THE SERVICE TO BE RENDERED.

_____

TENDERER'S SIGNATURE /REPRESENTATIVE

DATE:_____

_____ _____

UMNGENI-UTHUKELA WATER SCM REPRESENTATIVE **SIGNATURE**

(PRINT NAME)

UMNGENI-UTHUKELA WATER'S STAMP

10. SBD 7.2 CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to uMngeni-uThukela Water in accordance with the requirements and task directives / proposals specifications stipulated in above mentioned RFQ Number at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
   - **(i)** Bidding documents, *viz*
     - Invitation to bid;
     - Proof of tax compliance status;
     - Pricing schedule(s);
     - Filled in task directive/proposal;
     - Preference claim form for Preferential Procurement in terms of the Preferential Procurement Regulations;
     - Bidder's Disclosure form;
     - Special Conditions of Contract;
   - **(ii)** General Conditions of Contract; and
   - **(iii)** Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfilment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT) _____

CAPACITY _____

SIGNATURE _____

NAME OF TENDERER _____

DATE _____

WITNESSES

1. _____

2. _____

DATE: _____

CONTRACT FORM - RENDERING OF SERVICES (SBD 7.2)

PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I _____ in my capacity as _____ accept your quotation under reference number _____ dated _____for the rendering of services indicated hereunder and/or further specified in the annexure(s).

2. An official order indicating service delivery instructions is forthcoming.

3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice.

DESCRIPTION OF SERVICE	
PRICE (ALL APPLICABLE TAXES INCLUDED)	
CONTRACT TERM / COMPLETION DATE	
TOTAL PREFERENCE POINTS CLAIMED	
POINTS CLAIMED FOR SPECIFIC GOAL 1 – AT LEAST 51% BLACK OWNED ENTERPRISE	

4. I confirm that I am duly authorised to sign this contract.

SIGNED AT _____ ON:_____

NAME (PRINT):_____ SIGNATURE:_____

OFFICIAL STAMP

WITNESSES

1. _____

2. _____

DATE: _____