basic education

Department:
Basic Education
REPUBLIC OF SOUTH AFRICA

REQUEST FOR QUOTATION ON THE FOLLOWING SUPPLY OF GOODS, SERVICES AND OR WORKS

QUOTATION REQEST No:	**RFQ26544**	**CLOSING DATE:**	**20/11/2026@11h00**
QUOTATION REQESTED BY	**Ketlametswe Moletsane**	**INVITATION DATE:**	**16/11/2026**
TELEPHONE NUMBER	**012 357 3217**	**CENTRAL EMAIL**	**dberfq@dbe.gov.za**

QUOTATION DESCRIPTION: PROCUREMENT OF TRAINING SERVICES

SPECIFICATION

COMMODITY
TRAINING SERVICES -PRIOR LEARNING (RPL) PROGRAMME NATIONAL DIPLOMA: PUBLIC ADMINISTRATION *see terms of reference attached*

DELIVERY POINT: 222 Struben Street, Pretoria, 0001

EXPECTED DATE OF DELIVERY:

Detailed quotation must be on a Company Letterhead and must be attached to this Request (RFQ document) together with completed: SBD1, SBD4 and SBD6.1.		
Quotation validity		Days
Acceptance of this quotation is through receipt of a duly authorised and signed Purchase Order on Form: 82/8062 (Z577) or Z492 (82/7860)		
It is acknowledged that late quotations are not considered.		

Method to be used to calculate points for specific goals

For procurement transactions with a rand value up to R1 Million (Inclusive of all applicable taxes) the specific goals listed below are applicable:

The specific goals allocated points in terms of this tender	**Number of points allocated (80/20 system)**	**Documents required as proof of claim to validate points claimed :**	**Number of points claimed (80/20 system) (To be completed by the tenderer)**	**Percentage (%) ownership per specific goals**
Black People	5	DBE will utilise CSD Report to validate points claimed		

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Documents required as proof of claim to validate points claimed :	Number of points claimed (80/20 system) (To be completed by the tenderer)	Percentage (%) ownership per specific goals
Women	8	DBE will utilise CSD Report to validate points claimed		
Disability	1	**Bidders must submit any of the documents below:** • South African Social Security Agency (SASSA) registration; **OR** • National Council for Persons with Physical Disability in South Africa registration (NCPPDSA); **OR** • Medical Certificate		
Youth	6	DBE will utilise CSD Report to validate points claimed		
Total Points	**20**			

NOTE: DBE will verify the ownership percentage using CSD report, should there be discrepancies CSD report takes precedence.

NAME OF SERVICE PROVIDER				
REPRESENTED BY				
SIGNATURE				
CSD NUMBER	MAAA			
PHSICAL ADDRESS				
TELEPHONE NUMBER	**CODE**		**NUMBER**	
CELL PHONE NUMBER	**CODE**		**NUMBER**	
EMAIL ADDRESS				

TERMS OF REFERENCE:

APPOINTMENT OF SERVICE PROVIDER TO DELIVER ACCREDITED RECOGNITION OF PRIOR LEARNING (RPL) PROGRAMME NATIONAL DIPLOMA: PUBLIC ADMINISTRATION ID 57897 NQF LEVEL6, 240

1. Purpose

The primary purpose of the Recognition of Prior Learning (RPL) programme is to assess and formally recognise the knowledge, skills, and competencies that individuals have acquired through workplace experience, self-directed learning, and voluntary activities. The programme enables eligible candidates to obtain academic credits, gain access to further education and training opportunities, or obtain a formal qualification based on their existing knowledge, skills and experience.

2. Background

The Recognition of Prior Learning (RPL) programme is designed to support officials in obtaining a formal qualification by recognising the knowledge, skills, and competencies they have acquired through their work experience. Nomination and selection for the programme are based on an individual's demonstrated workplace experience, knowledge, and skills, measured against the relevant RPL criteria.

The programme provides officials with an opportunity to have their prior learning formally assessed and recognised, enabling them to obtain a recognised qualification upon successful completion of the RPL process and any associated learning requirements.

3. Problem Statement

The Department of Basic Education (DBE) has identified the implementation of a Recognition of Prior Learning (RPL) programme for eligible officials during the 2026/2027 financial year. To facilitate the successful implementation of this initiative, the Department has developed a training plan and requires the services of accredited training providers to deliver the RPL programme.

The programme is intended to support eligible officials who have acquired relevant knowledge, skills, and experience through the workplace but do not possess a formal qualification. The appointed training provider will be responsible for facilitating the RPL process in accordance with applicable quality assurance and accreditation requirements.

Expected Outcomes/ Deliverables

Upon successful completion of the Recognition of Prior Learning (RPL) programme, participating officials will have their prior learning assessed and recognised, enabling them to obtain a recognised National Diploma in Public Administration (NQF Level 6), subject to meeting all assessment and qualification requirements.

Duration of the course

The Recognition of Prior Learning (RPL) programme for the National Diploma in Public Administration (NQF Level 6) shall be delivered over 20 training days using a blended learning approach. The programme will consist of:

- 10 face-to-face contact days
- 10 virtual (Microsoft Teams) contact days
- Ongoing Portfolio of Evidence (PoE) development, assessments, mentoring, and moderation over a period of 3–6 months.

The total quoted price must include, but is not limited to, the following:

- Facilitation of all face-to-face and virtual training sessions.
- Learner support and mentoring throughout the RPL process.
- Assessment and moderation services.
- Learning and assessment materials.
- Portfolio of Evidence (PoE) development support.
- Registration, certification, and quality assurance costs.
- Administrative support and progress reporting.
- Venue, logistical costs required for programme delivery.
- Catering

Total number to be trained

A total of ten (10) employees from the Department will participate in the Recognition of Prior Learning (RPL) programme.

Certification

Learners will be required to compile and submit a Portfolio of Evidence (PoE) for assessment throughout the Recognition of Prior Learning (RPL) process, with evidence compiled after each module in accordance with the programme requirements. Upon successful completion of the RPL process, including the assessment and verification of the Portfolio of Evidence and meeting all qualification requirements, learners will be awarded a National Diploma in Public Administration (NQF Level 6).

Training Venue

The successful training provider will be responsible for securing and providing a suitable training venue (Pretoria Central) for all face-to-face sessions. The cost of the venue including any associated venue-related expenses and catering, must included in the total quoted price.

Training Dates

The training dates shall be determined jointly by the Department and the appointed service provider. The service provider shall commence the programme only after the training schedule has been approved by the Department.

Specific professional experience

The course facilitator should be chosen for their training experience and have proven relevant experience in management and facilitation of RPL. The successful bidder must provide a competent facilitator for this skills programme. The service provider must avail the facilitator's profile should the department require and this must be done within the stipulated time-frames.

Specific Professional Experience

The appointed service provider must provide a suitably qualified and competent facilitator with proven experience in the management and facilitation of Recognition of Prior Learning (RPL) programmes, particularly at NQF Level 6.

The facilitator must demonstrate:

- Proven experience in facilitating and managing RPL programmes.
- Knowledge of the South African National Qualifications Framework (NQF) and RPL policies and practices.
- Experience in supporting learners with the development of Portfolios of Evidence (PoEs).
- Experience in conducting assessments and providing learner support throughout the RPL process.

The successful bidder must ensure that the facilitator is available for the duration of the programme. The Department reserves the right to request the curriculum vitae (CV), qualifications, and proof of relevant experience of the proposed facilitator(s). The service provider must submit the requested documentation within the stipulated timeframes.

Submission of post training report

The appointed service provider shall submit a comprehensive post-training report to the Department within the agreed timeframe after completion of the Recognition of Prior Learning (RPL) programme. The report should, at a minimum, include:

- Attendance registers for all training sessions.
- A summary of the training conducted.
- Learner participation and progress.
- Assessment outcomes and the status of Portfolio of Evidence (PoE) submissions.
- Challenges encountered and recommendations for improvement.
- Copies of evaluation forms and a summary of learner feedback.
- Details of certificates or qualifications awarded, where applicable.

Monitoring and Evaluation

The Department of Basic Education (DBE) will monitor and evaluate the implementation of the Recognition of Prior Learning (RPL) programme to ensure that it is delivered in accordance with the agreed scope, quality standards, and timeframes.

The following aspects will be monitored and evaluated by the Department:

- The appointment of a Departmental Programme Coordinator to oversee the implementation and administration of the programme.
- The quality of training and facilitation, as measured through participant evaluations and feedback.
- The service provider's adherence to the approved implementation plan and agreed timeframes.
- The quality, relevance, and suitability of the learning and assessment materials used during the programme.
- Learner attendance, participation, and progress throughout the RPL process.
- The quality of learner support, including guidance provided for the development of Portfolios of Evidence (PoEs).
- Compliance with all accreditation, assessment, moderation, and reporting requirements.

Special requirements

The Department will provide the necessary resources to delegates who do not have access to the required tools of trade, to enable their effective participation and successful completion of the Recognition of Prior Learning (RPL) programme.

All other value added interventions must be mentioned under duration of the course and period explicitly mentioned.

Collection of Portfolio of Evidence and Delivery of Certificates

The appointed service provider will be responsible for the collection, management, and submission of learners' Portfolios of Evidence (PoEs) as required throughout the Recognition of Prior Learning (RPL) process. Upon successful completion of the programme and fulfilment of all qualification requirements, the service provider shall be responsible for the delivery of certificates to the Department's premises.

Important Documents

The following documents should be attached to the quotation :

- SBD forms
- Course content / outline
- Accreditation List/Proof of accreditation
- BBBEE Certificate
- Tax Clearance Certificate
- Accreditation letter
- Accreditation transcript
- Course content / outline

Enquiries

All enquiries should be directed to:

Ms K Sono HRD and Social Responsibility (012) 357 3325; E-mail address sono.k@dbe.gov.za

PART A
INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE *(NAME OF DEPARTMENT/ PUBLIC ENTITY)*					
BID NUMBER:	RFQ26544	CLOSING DATE:	20/11/2026	CLOSING TIME:	11:00
DESCRIPTION					

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT *(STREET ADDRESS)*

SENT VIA EMAIL TO: DBERFQ@dbe.gov.za

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO		**TECHNICAL ENQUIRIES MAY BE DIRECTED TO:**	
CONTACT PERSON	**KETLAMETSWE MOLETSANE**	CONTACT PERSON	
TELEPHONE NUMBER	**012 357 3217**	TELEPHONE NUMBER	
FACSIMILE NUMBER		FACSIMILE NUMBER	
E-MAIL ADDRESS	**Moletsane.K@dbe.gov.za**	E-MAIL ADDRESS	

SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		**OR**	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] ☐ Yes ☐ No	

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐Yes ☐No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR **THE GOODS /SERVICES /WORKS OFFERED?**	☐Yes ☐No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B
TERMS AND CONDITIONS FOR BIDDING

1.	**BID SUBMISSION:**
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	**ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4.	**THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**
2.	**TAX COMPLIANCE REQUIREMENTS**
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6	WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....
(Proof of authority must be submitted e.g. company resolution)

DATE: .....

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

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2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....
Signature	Date
.....	.....
Position	Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

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1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to

preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80\left(1 + \frac{Pt - Pmax}{Pmax}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers:

1. ***The tenderer must indicate how they claim points for each preference point system.***
2. ***Allocation of points will be prorated as per percentage of ownership of each goal***
3. **DBE will verify the ownership percentage using CSD report, should there be discrepancies CSD report takes precedence.**

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Documents required as proof of claim to validate points claimed :	Number of points claimed (80/20 system) (To be completed by the tenderer)	Percentage (%) ownership per specific goals
Black People	5	DBE will utilise CSD Report to validate points claimed		
Women	8	DBE will utilise CSD Report to validate points claimed		
Disability	1	**Submit any of the documents below**: • South African Social Security Agency (SASSA) registration; **OR** • National Council for Persons with Physical Disability in South Africa registration (NCPPDSA); **OR** • Medical Certificate		
Youth	6	DBE will utilise CSD Report to validate points claimed		
Total Points	**20**			

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

.....

SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME: .....

DATE: .....

ADDRESS: .....

.....

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