**THE APPOINTMENT OF A SERVICE PROVIDER TO REDESIGN, HOST, PROVIDE SUPPORT, AND MAINTENANCE FOR THE WEBSITE FOR A PERIOD OF THREE (3) YEARS.**

| | |
|---|---|
| **RFP NO:** | **RFP/11/01/26** |
| **CLOSING DATE:** | **09 December 2026** |
| **TIME:** | **11:00 AM** |
| **SUBMISSION VENUE:** | **GAUTENG PARTNERSHIP FUND**<br>**82 GRAYSTON DRIVE**<br>**1st FLOOR**<br>**SANDTON**<br>**2196** |

**ACRONYMS**

| | |
|---|---|
| GPF | Gauteng Partnership Fund |
| ICASA | Independent Communications Authority of South Africa |
| SLA | Service Level Agreement |
| GDHS | Gauteng Department of Human Settlements |
| PPE | Provincial Public Entity |
| GPG | Gauteng Provincial Government |
| PFMA | Public Finance Management Act |
| SLA | Service Level Agreement |
| BBBEE | Broad Black Based Economic Empowerment |
| SANAS | South African National Accreditation System |
| CIPC | Companies and Intellectual Properties Commission |
| EME | Exempted Micro Enterprise |
| QSE | Qualifying Small Enterprise |

## SECTION 1: GENERAL CONDITIONS OF BID

### Proprietary Information

GPF considers this Request for Proposal (RFP) and all related information, either written or verbal, which is provided to the respondent, to be proprietary to GPF. It shall be kept confidential by the respondent and its officers, employees, agents and representatives. The respondent shall not disclose, publish, or advertise this RFP or related information to any third party without the prior written consent of GPF.

### 1. Enquiries

1.1 All communication and attempts to solicit information of any kind relative to this RFP should be channelled **in writing** to:

| | |
|---|---|
| **Department** | **:** Supply Chain Management |
| **Contact Persons** | **:** Ms. Constance Sambo / Mr. Sandile Ngwenya |
| **E-mail address** | **:** tenders@gpf.org.za |

1.2 **Closing date for enquiries** in relation to this RFP will be on 25 November 2026

1.3 The enquiries will be consolidated and GPF will issue one response, and such response will be posted, within two days after the last day of enquiries, onto the GPF website (www.gpf.org.za) under tenders i.e. next to the same RFP document.

1.4 The GPF may respond to any enquiry in its absolute discretion and the bidder acknowledges that it will have no claim against the GPF on the basis that its bid was disadvantaged by lack of information, or inability to resolve ambiguities.

### 2. Bid Validity Period

Responses to this RFP received from bidders will be valid for a period of 180 days counted from the bid closing date.

### 3. Instructions on submission of Bids

3.1 Bids should be submitted in duplicate (2 hard copies) and one electronic copy on USB in PDF format all bound in a sealed envelope endorsed. The sealed envelope must be placed in the bid box at the First-floor area of the GPF Offices, 82 Grayston Drive, 1st Floor, Sandton, 2196 by no later than 16 July 2026 @ **11:00 AM [Telkom time].**

3.2 Bids must be submitted in the prescribed response format, herein reflected as **Response Format.**

3.3 The bid closing date, bidder name and the return address must also be endorsed on the envelope.

3.4 If a courier service company is being used for delivery of the bid response, the bid description must be endorsed on the delivery note/courier packaging and the courier must ensure that documents are placed / deposited into the bid box found on the GPF Offices, 82 Grayston Drive, 1st Floor, Sandton, 2196. **The GPF will not be held responsible for any delays where bid documents are handed to the GPF Receptionist/ officials.**

3.5 No bid response received by telegram, telex, email, facsimile or similar medium will be considered.

3.6 Where a bid response is not in the bid box at the time of the bid closing, such a bid document will be regarded as a late bid. **It is the GPF's policy not to consider late bids for tender evaluation.**

## 4. Preparation of Bid Response

4.1 All the documentation submitted in response to this RFP must be in English.

4.2 The bidder is responsible for all the costs that it shall incur related to the preparation and submission of the bid document.

4.3 Bids submitted by bidders which comprised of companies must be signed by a person or persons duly authorised thereto by a resolution of the applicable Board of Directors, a copy of which Resolution, duly certified, must be submitted with the bid.

4.4 The bidder should check the numbers of the pages of its bid to satisfy itself that none of their documents are missing or duplicated. No liability will be accepted by GPF in regard to anything arising from the fact that pages/documents of a bid are missing or duplicated.

4.5 A valid tax compliance status PIN must be included in the bid response to verify bidders' tax compliance status.

4.6 All bidders must be registered on the Central Supplier Database (CSD) prior to submitting bids and include in their bid a copy of their Master Registration Number (Supplier Number) in order for GPF to verify the bidder's tax status on CSD and other Governing compliances.

## 5. Supplier Performance Management

5.1 Supplier Performance Management is viewed by the GPF as a critical component in ensuring value for money acquisition and good supplier / or service provider relations between the GPF and all its suppliers.

5.2 The successful bidder shall, upon receipt of written notification of an award, be required to conclude a Service Level Agreement (SLA) with the GPF, which will form an integral part of the supply agreement. The SLA will serve as a tool to measure, monitor and assess

the supplier ‘s performance and ensure effective delivery of service, quality and value-add to GPF’s business.

## 6. Supplier Development

6.1 The GPF promotes enterprise development. In this regard, successful bidders may be required to mentor SMMEs and/ or Youth-Owned businesses. The implications of such arrangement will be subject to negotiations between the GPF and the successful bidder.

## 7. GPF’s Rights

7.1 The GPF is entitled to amend any bid conditions, bid validity period, RFP specifications, or extend the bid closing date, all before the bid closing date. All bidders, to whom the RFP documents have been issued and where the GPF has record of such bidders, may be advised in writing of such amendments in good time and any such changes will be posted on the GPF’s website under the relevant tender information. All prospective bidders should therefore ensure that they visit the website regularly and before they submit their bid response to ensure that they are kept updated on any amendments in this regard.

7.2 The GPF reserves the right to award this bid as a whole or in part.

7.3 The GPF reserves the right to consider the guidelines and prescribed hourly remuneration rates for consultants as provided in the **National Treasury Instruction 01 of 2024/2025: Revised Cost Containment Measures**, where relevant.

7.4 The GPF reserves the right to request all relevant information, agreements and other documents to verify information supplied in the bid response. The bidder hereby gives consent to the GPF to conduct background checks on the bidding entity and any of its directors / trustees / shareholders / members.

## 8. Undertakings by the Bidder

8.1 By submitting a bid in response to the RFP, the bidder will be taken to offer to render all or any of the services described in the bid response submitted by it to the GPF on the terms and conditions and in accordance with the specifications stipulated in this RFP document.

8.2 The bidder may be required to attend an interview should GPF require such and the bidder shall be notified thereof in good time before the actual presentation date. Such interview may include a practical demonstration of understanding products or services as called for in this RFP.

8.3 The successful bidder accepts full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on him/her under the supply agreement and SLA to be concluded with GPF, as the principal(s) liable for the due fulfilment of such contract.

8.4 The bidder accepts that all costs incurred in the preparation, presentation and demonstration of the solution offered by it shall be for the account of the bidder. All supporting documentation and manuals submitted with its bid will become GPF property unless otherwise stated by the bidder/s at the time of submission.

**9. Reasons for disqualification**

9.1 The GPF reserves the right to disqualify any bidder which does any one or more of the following, and such disqualification may take place without prior notice to the offending bidder, however the bidder will be notified in writing of such disqualification:

9.1.1 Bidders who submit incomplete information and documentation according to the requirements of this RFP document.

9.1.2 Bidders who submit information that is fraudulent, factually untrue or inaccurate.

9.1.3 Bidders who receive information not available to other potential bidders through fraudulent means.

## SECTION 2: TERMS OF REFERENCE

### 1. INTRODUCTION

The Gauteng Partnership Fund (GPF) is a Schedule 3C public entity that was founded in 2002 as a Trust under the Trust Properties Control Act 57 (1988). The main objective of the GPF was to leverage private sector funding in order to accelerate the delivery of affordable housing. There has been a shift in emphasis from social and affordable housing to the full spectrum of human settlements; in particular, the role GPF needs to play as a financing vehicle and an implementing agent for integrated, sustainable human settlements.

### 2. BACKGROUND

The purpose of this Terms of Reference (TOR) is to invite suitable, qualified and experienced service providers to submit quotations to the GPF to render website redesign, hosting, support, and maintenance services for three years.

Gauteng Partnership Fund (GPF) uses its website as a strategic corporate portal and a marketing tool to disseminate information to and engage with its clients and other stakeholders.

The current contract with the service provider expires on 02 September 2026.

### 3. DESCRIPTION OF RFP

Proposals are being sought from suitable, qualified and experienced service providers to submit quotations to the GPF to render website redesign, hosting, support, and maintenance services for three years.

### 4. SCOPE OF WORK

#### 4.1 System Requirements

- To redesign, host, provide support, and maintenance services for the website for a period of three (3) years. To introduce innovations that will enhance the functionality of website management. Hosting of the website is subject to good performance measured every month.

- It is the responsibility of the service provider to ensure that the hardware equipment is owned and maintained by the hosting service provider.

- The appointed service provider will be required to manage the installation of the application

and ensure the successful migration of all data from the current service provider.

• Control Panel Access and Training: The appointed service provider should provide a secure and user-friendly control panel that enables designated GPF personnel to independently manage website files, databases, and email accounts without requiring advanced technical expertise whenever required.

• Server Monitoring and Performance Management: The appointed service provider shall provide continuous 24/7 server monitoring to ensure optimal website availability, performance, and security. This shall include proactive monitoring of server uptime, storage capacity, bandwidth usage, system performance, security vulnerabilities, and potential service disruptions. The service provider shall implement timely issue detection and resolution mechanisms, provide regular performance reports, and ensure minimal downtime to maintain uninterrupted access to the Gauteng Partnership Fund website and related digital services.

• Installation of SSL certificate and Digital Signature certificate.

• Installation of Firewall and its maintenance.

**4.2 System Administration Services**

• Implement a complete redesign of the website,
• To host the GPF website for three (3) years subject to good performance measured every month.
• To provide support and maintain the GPF website for three (3) years subject to good performance measured every month.
• Basic Search engine optimization (SEO) to be implemented for the website.
• Submission of web analytic reports (to GPF) for presentation and planning of the website enhancement that includes, but is not limited to:
➢ Monthly website availability/uptime report (as per percentage),
➢ Manage the basic Search Engine Optimisation, provide monthly basic SOE reports,
➢ Monthly user access report (includes administration access),
➢ Monthly backup and restore activity,
➢ Monthly server and website security management reports, and
➢ Monthly Google Analytics reports as well as quarterly reports submitted on the 1st of every month.
• Updating the website content, and uploading stories and pictures by liaising with GPF representatives,
• Compile and manage the database retrieved from the registration function/page of the

website,

- Keep a website editor activity record (especially for updates),
- Specific campaign reporting as and when required,
- Keep website and plugins updated and ensure that the website is always secure,
- Proactive maintenance services,
- Produce all the graphic models necessary for the production of the website, both for regular web browsing and for mobile web browsing. To provide graphic design of services required.
- Make website information accessible and ergonomic
- Develop a content management tool and integrate a content management platform
- One-off development work to implement new features
- Create an interface with GPF social media platforms
- Add a conference registration module that can be managed via the user interface
- The contracted web development company will maintain full backup of the web site through the duration of the contract. The backup, code and source files will be delivered in full to client on closing of the contract.
- It is the responsibility of the service provider to ensure that the website hosting is taken care of and that any problems are quickly resolved.
- Content Management System (CMS) Administration and Training: The appointed service provider shall provide a secure and user-friendly CMS administrative interface (e.g., WordPress Dashboard or equivalent) that enables designated GPF personnel to independently update and manage website content, pages, media, and user access when there needs to be without requiring advanced technical expertise.
- The service provider should further provide comprehensive training and knowledge transfer to the GPF team to ensure effective administration and management of the platform.

### 4.3 Search Engine Optimization and Site Analysis

The contracted web development company will ensure the search engine optimization (SEO). The SEO work will include:

- Keyword research & analysis
- Site analysis
- Competitive analysis
- Site content optimization for targeted keywords, updating existing content to include relevant keywords and improving internal linking.
- HTML code optimization
- Search Engine submission (free search engines)

- Optimizing meta descriptions, titles, and tags for better search visibility.
- Link exchange
- Web ranking report
- Assisting with Google Business Profile setup and location-based keywords.
- Improve search rankings
- Optimise headings, image alt tags and internal linking
- Ensure SEO-friendly URLs
- Improve content readability and keyword relevance
- Optimise landing pages for campaigns and strategic initiatives
- Improve domain authority through reputable link acquisition

The contracted company will provide monthly, quarterly, annually and detailed performance reports analyzing progress, trends, and areas to be improved. The reports should also include comprehensive and cumulative figures.

**4.4 The new website must accommodate the following functionalities:**

- A robust Content Management System (CMS) that enables the efficient creation, editing, organisation, management, and publishing of multimedia content, including text, images, videos, documents, downloadable files, and other digital assets.
- Integration with GPF digital communication platforms, including social media channels, to enable automated content distribution, seamless sharing of information, and the automatic publication of news articles, announcements, and updates across multiple digital platforms.
- Compatibility with multimedia streaming, embedded content, and interactive digital features to ensure engaging and accessible user experience across desktop and mobile platforms.
- Responsive and Mobile-Optimised Design: The website must feature a fully responsive, mobile-first design that ensures seamless functionality, optimal performance, and an intuitive user experience across all devices and screen sizes, including smartphones, tablets, laptops, and desktop computers, while maintaining compatibility with modern web browsers and operating systems.

**4.5 Technical Information: Current website**

- The size of the website is 30 GB.
- WordPress version 7.
- Includes SSL certificate
- Monthly Google Analytics reporting
- Pingdom reporting is done monthly for downtime.

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### 4.6 Critical success factors of the desired system

- High availability: the website must have an availability /uptime rate of at least 99,5% per month.
- Service Level Agreement (SLA): The contract will be managed via SLA, which will outline the specific service targets and service performance criteria.
- Dedicated Account Manager: The company must assign a dedicated account manager for escalations, resolution of issues, and status meetings.
- Management of hosting platform: The provider will manage their hosting platform to ensure security and efficiency of operation. This includes hardware maintenance, software patches, backups, and continuity plans.
- Review and redesign: Annual review and redesign of the look and feel of the website.
- 24/7 monitoring for website availability.
- Updating of the website content: within 24 hrs.
- Response times for critical issues within 1–2 hours.
- Meetings: the service provider will guarantee to be available for urgent meetings at short notice.
- SEO: This is required to ensure that GPF emerges among the top searches on the internet regarding mega projects, integrated sustainable human settlements, property investment, funding, property development, rental housing, student accommodation, and affordable housing.
- Reporting: various usage statistics reports will be defined for planning processes.

## 5. Directorate

5.1Department. Marketing, Communications and Stakeholder Management Unit.

## 6. Evaluation Criteria

6.1The Bid will be evaluated based on the following:

6.1.1. Mandatory Criteria

6.1.2. Functionality requirements

6.1.3. Administration Compliance

6.1.4. Price and Preference Points System Evaluation

7. The bidder must comply with the Mandatory requirements to be considered for functional criteria. Non-compliance with Mandatory requirements leads to disqualification.

### 7.1 Mandatory Requirements

| **Mandatory Requirements** | | **Attach each letter under the relevant Annexure as stated below and clearly marked Annexure A - C** | **Comply** | **Do not comply** |
|---|---|---|---|---|
| No | | | | |
| 1. | ISO certificate from hosting provider: Proof of ISO certifications related to information security **ISO/IEC 27001**/ Information Security Management Systems.<br>(Attach a certificate for hosting from the hosting provider. | **Annexure A** | | |
| 2. | Annexure B: SBD 4 (Bidder's Disclosure)<br>**Declaration must be duly completed, signed, and submitted (failure to fully complete and sign the disclosure form will result in disqualification)** | **Annexure B** | | |
| 3. | Annexure C: Integrity Pact for Businesses.<br>**Annexure must be duly completed, signed and submitted (failure to fully complete and sign the form will result in disqualification)** | **Annexure C** | | |

| | | | | |
|---|---|---|---|---|
| 4. | **Compulsory Briefing Session Attendance. Failure to attend the compulsory briefing session will lead to disqualification.** | Proof of attendance will be verified through Microsoft Forms link which will be attached on the Microsoft Teams chat box.<br><br>**Join:** **https://teams.microsoft.com/meet/3409328422095494?p=cxvmMBB6o3B4ERnYhY**<br><br>**Meeting ID**: 340 932 842 209 549 4<br><br>**Passcode**: TD6TT7wK | | |

**NB: Failure to attach a copy of the certificate /letter or required documents shall lead to disqualification.**

### 7.2. Functionality Criteria

On Functional criteria points are allocated as per each functional requirement, the total number of points is 100, however, bidders need to score a minimum of 70 points to be further evaluated on pricing and specific goals.

| FUNCTIONAL CRITERIA | | WEIGHTING |
|---|---|---|
| **7.2.1 Experience in hosting, support, and maintenance.**<br>The bidder is to attach a signed reference letter, not older than 5 (five) years, limited to 2 (Two) letters per client for website hosting, support, and maintenance services.<br>The letterhead must have contactable details, be dated, and be signed off by the client on the official letterhead.<br>The content must specifically refer to the website hosting, support, and maintenance.<br>•No reference letter provided or reference letters not meeting the requirements stated above - 0 points<br>•1 - 3 reference letters – 10 points<br>•4 -5 reference letters - 15 points<br>•6 and above reference letters - 18 points.<br>**Reference letters with inadequate information or information not related to the Website design, hosting, support, and maintenance will be deemed invalid and as such will not be awarded any points.** | | **18** |
| **7.2.2 Experience in website design,**<br>The bidder is to attach a signed reference letter, not older than 5 (five) years, limited to 2 (Two) letters per client for website design services.<br>The letterhead must have contactable details, be dated, and be signed off by the client on the official letterhead.<br>The content must specifically refer to the website design maintenance.<br>•No reference letter provided or reference letters not meeting the requirements stated above - 0 points<br>•1 - 3 reference letters – 3 points<br>•4 -5 reference letters - 5 points<br>•6 and above reference letters - 9 points. | | **9** |

| FUNCTIONAL CRITERIA | | WEIGHTING |
|---|---|---|
| **7.2.3 Experience in SEO optimization.**<br>The bidder is to attach a signed reference letter, not older than 5 (five) years, limited to 1 (one) letter per client for Search Engine Optimization (SEO) optimization capability.<br>The letterhead must have contactable details, be dated, and be signed off by the client on the official letterhead. The content must specifically refer to SEO optimization capability.<br>No reference letter provided or reference letters not meeting the requirements stated above - 0 points<br>•1 - reference letter – 2 points<br>•2 – 3 reference letters - 6 points<br>•4 and above reference letters - 8 points.<br>**Reference letters with inadequate information or information not related to the SEO optimization capability will be deemed invalid and as such will not be awarded any points.** | | **8** |
| **7.2.4 Technical Skills Set.**<br>The bidder must submit an organogram of the key team that will deliver on GPF with a list of names, designations, qualifications, and areas of specialty. For each resource, a detailed updated CV should be submitted.<br><br>The qualifications must be accredited in accordance with SAQA accreditation, and certification should be from a reputable and accredited institution. All copies must be certified, **not older than 3 months**.<br><br>**7.2.4.1 Website Designer (10)**<br>➢ Postgraduate or higher qualification (NQF Level 8) (10)<br>➢ Degree (NQF Level 7) (8) | | **20** |

| FUNCTIONAL CRITERIA | | WEIGHTING |
|---|---|---|
| ➢ National Diploma (NQF Level 6) (5)<br>➢ No required qualification (0)<br><br>**7.2.4.2 Systems Administrator (10)**<br>➢ Postgraduate or higher qualification (NQF Level 8) (10)<br>➢ Degree (NQF Level 7) (8)<br>➢ National Diploma (NQF Level 6) (5)<br>➢ No required qualification (0) | | |
| **7.2.4.3 CV to demonstrate experience in website design, hosting, support, and maintenance: (15)**<br>➢ Over 10 years (15)<br>➢ 5 years to 9 years (10)<br>➢ 3 to 4 years (5)<br>➢ Less than 3 years (0) | | **15** |
| **7.2.4.4 Proposed Hosting Environment and Infrastructure Architecture**<br>The bidder must provide full details of the proposed hosting environment (physical and or cloud infrastructure). (30) points<br>**•Fully Compliant (30) points**<br><br>Comprehensive details provided, including:<br>1.Data centre location (country, region) – (5) points<br>2.Hosting type (on-premises, cloud, hybrid) - (5) points<br>3.Infrastructure architecture (servers, storage, network) - (5) points<br>4.Redundancy and high availability (failover, clustering) - (5) points<br>5.Backup and disaster recovery strategy - (5) points<br>6.Security controls (firewalls, intrusion detection, access control) - (3) points | | **30** |

| FUNCTIONAL CRITERIA | | WEIGHTING |
|---|---|---|
| 7.Uptime guarantees (SLA) - (2) points<br>• **Non-Compliant (0) Points**<br>No or insufficient information provided. | | |
| **Total score for Functionality** | | **100** |
| **Bidders will be required to score a minimum of 70 points to qualify to the next level of evaluation criteria.** | | |

**8. Pricing and Specific Goals**

This bid will be evaluated in terms of Regulation 4 of the Preferential Procurement Regulation 2022 issued under the Preferential Procurement Policy Framework Act (Act No.5 of 2000). The 80/20 preference point system will be applied for the acquisition of goods or services with Rand value equal to or below R50 million comprising a maximum of 80 points for price and 20 points for specific goals as outlined below:

| 80/20 – PREFERENCE POINTS | | POINTS |
|---|---|---|
| **Price** | In accordance with Preferential Procurement Regulation of 2022. | **80** |
| **Specific Goals** | | **20** |

The following preferential procurement targets will be scored out of 20 points as outlined below: A bidder who fails to duly complete the SBD 6.1 or completes it incorrectly, will receive a score of zero for that specific goal.

**THE RFP WILL BE EVALUATED USING THE 80/20 PREFERENTIAL POINT SYSTEM AS STIPULATED IN THE BELOW TABLE:**

| GEYODI | 80/20 (Allocation of 20 points) |
|---|---|
| Women | 8 |
| Youth | 8 |
| People with Disabilities | 4 |

**The GEYODI points will be calculated based on the percentage of the ownership information using the Central Supplier Database (CSD).**

### 8.1. ANNEXURE D: PRICING SCHEDULE

NB: USE INK PREFERABLY BLACK TO FILL IN THIS FORM

**NAME OF BIDDER:** _____

**VALIDITY: 180 DAYS**

| Items | Quantity | Unit Price | Year 1 cost | Year 2 cost | Year 3 cost | Total Cost for three years |
|---|---|---|---|---|---|---|
| Website redesign | Once off | | | n/a | n/a | |
| Website hosting, maintenance and support services | 3 years | | | | | |
| Administration services (Monthly reporting, analytics, backup & restore, etc) | 3 years | | | | | |
| Other services related to the website (Content Updates, Reviews, Site Optimization) | 3 years | | | | | |

## 9. Administration Compliance

### 9.1 Returnable Documents

| Required Documents | Comments | Submitted (Yes /No) |
|---|---|---|
| Annexure D: Pricing Schedule at 8.1 above. | Duly completed | |
| Annexure E: SBD 1 (Invitation to Bid) | Duly completed and signed | |
| Annexure F: SBD 3.1 - Pricing Schedule: Firm Prices (Purchases) | Duly completed and signed – ZAR currency only (all applicable taxes included) | |
| Annexure G: SBD 6.1 (Preferential Points Claim Form)F | Duly completed | |
| Annexure H: Sworn Affidavit | Duly Completed and Signed | |
| Annexure I: GPF's Standard Condition of bid and General Condition of Contract | Signed / Initialled | |
| Annexure J: General Conditions of Contract | Signed / Initialled | |
| Annexure K: Protection of Personal Information Act 4 of 2013 (POPIA) | Duly completed and signed | |
| Tax Compliance Status Pin (issued by SARS)<br>(A trust, consortium or joint venture must submit a valid TCS Pin for each party) | This information will be used to verify the bidder's tax compliance status. | |

| | | |
|---|---|---|
| Central Supplier Database (CSD) Registration Report Bidders can register on CSD using the following link: https://secure.csd.gov.za/ | Bidders to submit proof of CSD registration.<br>Each party in a Trust/ Consortium/Joint Venture must submit separate proof of CSD registration | |
| A Trust/Consortium/Joint Venture<br>An agreement must be in place at the time of tendering between all parties to the agreement (If applicable) | If applicable, a duly signed agreement between all parties, clearly outlining the structure, percentage revenue split, roles and responsibilities. Failure to provide the requisite duly signed agreement will result in automatic disqualification. | |
| B-BBEE Credentials<br><br>The Bidder must attach valid BEE certificate or sworn affidavit in support of the specific goals as follows:<br><br>1. An Exempted Micro Enterprise (EME) is required to submit a valid sworn affidavit confirming their annual total revenue of R10 million or less and the percentage of company ownership to claim preference points as prescribed by the Preferential Procurement Regulations.<br>2. A Qualifying Small Enterprises (QSE) which is at least 51% black owned is required to submit a valid sworn affidavit confirming their annual total revenue of between R10 million and R50 million and level of company ownership to claim preference points as prescribed by the Preferential Procurement Regulations.<br>3. A Qualifying Small Enterprise (QSE) which is less than 51% black owned is required to submit a valid B-BBEE Status Level Verification Certificate including a valid sworn affidavit declaring their annual total revenue of between R10 million and R50 million, based on the Financial Statements/Management Accounts and other information available on the latest financial year- end.<br>4. Bidders who do not qualify as EME's and QSE's as outlined above, must submit valid B-BBEE Status Level Verification Certificates.<br>5. Public entities and tertiary institutions must submit valid B-BBEE Status Level Verification certificates.<br>6. A trust, consortium or joint venture must submit a valid consolidated B-BBEE status level verification certificate for every separate bid. | | |