Eskom	Report	Technology

Title: **Technical Evaluation Criteria For The Supply and Delivery of Prefabricated Guardhouses to Various Sites within Eskom LimLanga Cluster, Limpopo Province**

Unique Identifier:	**LC SI**
Alternative Reference Number:	**<n/a>**
Area of Applicability:	**Engineering**
Documentation Type:	**Report**
Revision:	**1**
Total Pages:	**15**
Next Review Date:	**n/a**
Disclosure Classification:	**Confidential**

Compiled by	Approved By	Authorized by
Bafana Tihuhlu	**Bonnyface Kheo**	**Mmedi Motaung**
Manager Infrastructure Projects ERE	**Middle Manager ERE**	**Manager Engineering Technology Engineering**
Date: 30/10/2026	Date:30/10/2026	Date: 31/10/2026

1. Introduction 4

2. Supporting clauses 4

2.1 Scope 4
2.1.1 Purpose 4
2.1.2 Applicability 4

2.2 Normative/informative references 4
2.2.1 Normative 4
2.2.2 Informative 4

2.3 Definitions 5
2.3.1 General 5
2.3.2 Disclosure classification 5

2.4 Abbreviations 6

2.5 Roles and responsibilities 6

2.6 Process for monitoring 6

2.7 Related/supporting documents 6

3. Technical Tender Strategy and Criteria 6

3.1 Technical Tender Enquiry Strategy 6
3.1.1 Technical Evaluation Team Strategy 6

3.2 Technical Tender Criteria and Returnable 9
3.2.1 Technical Requirements 9

3.3 Summary Table of Technical Tender Process 10

4. Authorization 11

5. Revisions 11

6. Development team 11

7. Acknowledgements 11

Tables

Table 1: Mandatory Technical Returnable 6
Table 2: Schedule A&B Scoring Methodology 7
Table 3: Drawing Scoring Methodology 7
Table 4: Summary of Evaluation Results 7
Table 5: Summary of Technical Tender Process 9

ESKOM COPYRIGHT PROTECTED

When downloaded from the WEB, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the WEB.

1. Introduction

This document establishes the standard technical evaluation criteria to be used when evaluating the submissions by prospective suppliers in response to formal Commercial Enquiries issued for prefabricated guardhouses contract within Eskom Distribution, LimLanga Cluster.

This document details the technical strategy, method of evaluation and the evaluation criteria, which includes the Enquiry returnable necessary to conduct the desktop evaluation.

The intention of this document is to set-out the generic process to be complied with across the array of items that are the object of the formal open Enquiry and the specific requirements shall be stated in the Technical Schedules related to the specified item.

2. Supporting clauses

2.1 Scope

This document encompasses the evaluation strategy and criteria for guardhouses for Eskom Distribution, LimLanga Cluster.

2.1.1 Purpose

The purpose of this document is to standardise the technical strategy and evaluation criteria for application during formal Commercial Enquiry processes for Eskom Distribution prefabricated guardhouses in alignment with Eskom Holdings SOC (Ltd) policies.

2.1.2 Applicability

This document shall apply throughout Limlanga cluster of Eskom Holdings Limited when formal Commercial processes are undertaken for distribution, LimLanga Cluster prefabricated guardhouses,

2.2 Normative/informative references

Parties using this document shall apply the most recent edition of the documents listed in the following paragraphs.

2.2.1 Normative

[1] ISO 9001, Quality Management Systems.

[2] 32-1034 - Eskom Procurement And Supply Chain Management Procedure

[3] 240-48929482 rev 1 - Tender Engineering Evaluation Procedure

[4] 240-51757553 - Provide Engineering during Project Sourcing

2.2.2 Informative

None

ESKOM COPYRIGHT PROTECTED

When downloaded from the WEB, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the WEB.

2.3 Definitions

2.3.1 General

Definition	Description
Desktop evaluation	An evaluation of the documentation included in the tender returnable.
Enquiry returnable	Items stipulated in the Tender Enquiry, defined as mandatory, to be submitted as part of the tender submission.
Eskom Assessment Representative(s)	The person(s) appointed by Eskom to perform evaluation of tender submission(s) in line with Eskom requirements.
Functionality	The capability and capacity of a tenderer to provide goods or services in accordance with specifications as set out in the enquiry documents. Tenders evaluated on functionality must be carried out in accordance with 32-1034.
Informal Tender	It is the Procurement mechanism that may be used for transactions not exceeding the Informal Tendering lower limit as set in the Eskom DOA Policy. These transactions must be executed by a Procurement Practitioner and approved by an accredited Procurement Practitioner
Informative Reference	Represents documents that are used as additional information or useful information that relates to this document.
Mandatory Requirements	This are requirements that must be submitted by the tenderer, fail to provide any mandatory tender returnable as clearly specified in the tender enquiry, the tender submission will be deemed non-responsive.
Non-returnable	May not be returned to the tenderer.
Procurement	Procurement is the process which creates, manages and fulfils contracts relating to the provision of goods, services and engineering and construction works or disposals, or any combination thereof.
Schedule A	Minimum requirements stipulated by the purchaser i.e., Eskom
Schedule B	Offered by the manufacture in response to purchaser's requirements
Standard	A document established by consensus to provide rules, limits, dimensions, tolerances or other characteristics for activities or their results, for common and repeated use. A standard is aimed at the achievement of the optimum degree of order in a given context. Compliance with a Standard is mandatory in its area of applicability
Standards Implementation	Is the department that is responsible for the implementation of standards and also for the equipment's Technology at an OU level.
Supplier	Means a current or potential Supplier, vendor, contractor, consultant, or service provider. Suppliers may include Tenderers that are the OEM or redistributors.
Tenderer	A manufacturer or supplier who wishes to bid on the listed tender.

2.3.2 Disclosure classification

Controlled disclosure: controlled disclosure to external parties (either enforced by law, or discretionary).

ESKOM COPYRIGHT PROTECTED

When downloaded from the WEB, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the WEB.

2.4 Abbreviations

Abbreviation	Description
SANS	South African National Standards
SAP	Systems Application Processes
SI	Standards Implementation
TET	Technical Evaluation Team

2.5 Roles and responsibilities

All the Eskom employees and/or appointed bodies involved in the technical tender evaluations for Eskom Distribution, LimLanga Cluster prefabricated guardhouses shall make use of this document, and reference 32-1034 and 240-48929482 when preparing the technical documentation for the commercial process, as well as during the execution of technical tender evaluations for these products.

2.6 Process for monitoring

This document is applicable to current initiatives related to the procurement of Eskom Distribution, LimLanga Cluster prefabricated guardhouses. The document shall be monitored to ensure alignment with the documents as stated in the Normative References.

2.7 Related/supporting documents

None

3. Technical Tender Strategy and Criteria

3.1 Technical Tender Enquiry Strategy

The evaluation criteria will be used to measure the supplier's ability to supply Eskom LimLanga Cluster with prefabricated guardhouses.

This will be achieved by conducting the desktop evaluation.

3.1.1 Technical Evaluation Team Strategy

The technical evaluation team (as per 240-48929482) will evaluate the submissions. The submissions shall be subjected to a progressive series of evaluation levels. Passing of each level is a prerequisite for proceeding to the next evaluation level.

The evaluation levels are as follows:

- Level 1 Mandatory Technical Criteria Evaluation
- Level 2 Functional (Scoring) Criteria Evaluation

Level 1 and Level 2 criteria will be evaluated independently by a minimum of 2 evaluators. Clear justification will be required for concluding that any criterion is not met. The independent results will be compared after both the Level 1 and Level 2 evaluations are completed. Differences in results or scoring between evaluators for criteria shall be clarified by the Technical Evaluation Team in order to reach consensus on the specific disparities identified. The outcome of each Level will determine if the submissions proceed to the next level for evaluation.

ESKOM COPYRIGHT PROTECTED

When downloaded from the WEB, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the WEB.

The desktop evaluation will require the submission of evidence demonstrating compliance to the Mandatory Technical Criteria. This will be known as the **Level 1 Mandatory Criteria**. This aspect of the desktop assessment determines if the requirement as set for the mandatory tender returnable has been met, by assessing if all the mandatory documentation is included in the submission. The content of the document is not scrutinized at this level. There will be no scoring for this level. This level is a test of responsiveness and evaluators will indicate with a "Yes" or "No" if the criterion has been met.

- Submissions fully complying to Level 1 requirements will proceed to the next level of the technical evaluation.
- Submissions failing to fully comply to Level 1 requirements will be deemed non-responsive (non-compliant); the submission will be disqualified and not evaluated further.

Table 1 below list the mandatory requirements.

Table 1: Mandatory Technical Returnable

All evidence stated below must be included in the tender returnable for the submission to be considered complete. All returns must be submitted at tender closing and cannot be requested or submitted after tender closing.			
No	**Criteria**	**Mandatory**	**Returnable (Evidence)**
1	Completed and signed Technical A&B Schedules for each item as stated on the enquiry as per **Annexures A & B**.	Y	Returnable: Completed and signed Technical A&B Schedules per **Annexures A & B**. This schedule is considered completed when the Supplier includes the product specific information into the Schedule B column for all criteria. Schedules will be considered incomplete if any criteria in Column B is returned blank or with non-technical responses such as "N/A", "TBD", "Will be submitted later" etc. Specific deviations to the Schedule A requirements are to be clearly stated in the Deviation Schedule (**Annexure C**) with details related to the deviation and motivation for Eskom to consider a concession.
2	Completed and signed Deviation Schedule for each item as per **Annexure C**.	Y	Returnable: Completed and signed Deviation Schedules per item. **Note: If no deviations exist then none need to be listed, however the evidence of the Deviation Schedule must still be signed and submitted with a "nil" record.** Deviations stated on the Deviation Schedule may relate to deviations stated on the Technical A&B Schedule.
3	Complete and approved (signed) Manufacturer Drawings for each item	Y	Returnable: Completed and approved (signed) Manufacturer Drawings per item. "Approved" means there is an approval signature on the drawing.

ESKOM COPYRIGHT PROTECTED

When downloaded from the WEB, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the WEB.

The desktop evaluation shall also require evidence demonstrating compliance to the Functional (Scoring) Technical Criteria. This forms **Level 2 Functional (Scoring) Criteria**. This aspect of the desktop assessment determines the compliance of the submission to specific technical criteria, by evaluating the content of the technical tender returnable.

- The technical criteria set for Level 2 shall be allocated scores. Final scores shall be stated in percentage terms.
- The submissions are assumed to have a score of 0% prior to evaluation commencement. Positive marking will apply for compliance to the stipulated criteria i.e. marks shall be added from the starting score of 0% until a final Level 2 score is achieved for that submission.

Table 2: Schedule A&B Scoring Methodology

Item	Description	Weight Score
1.	No deviations	100%
2.	Less than 2 deviations	80%
3.	Deviations are more than 2 and less than 5.	60%
4.	Deviations are more than 5 and less than 7.	40%
5.	Deviations are more 7	0%
Sum		**100%**

Table 3: Drawing Scoring Methodology

Item	Description	Weight Score
1.	Manufactures Name	30%
2.	Detailed Assembly	70%
Sum		**100%**

Table 4: Summary of Evaluation Results

Item	Description	Weight Score
1.	Schedule A and B	50%
2.	Deviation Schedule	20%
3.	Drawings	30%
Sum		**100%**

ESKOM COPYRIGHT PROTECTED

When downloaded from the WEB, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the WEB.

The Level 2 minimum threshold will be **80.00%.**

- Submissions meeting 80.00% of the Level 2 requirements will proceed to the next level of the technical evaluation.
- Submissions failing to meet 80.00% of the Level 2 requirements will be deemed non-compliant; the submission will be disqualified and not evaluated further.

3.2 Technical Tender Criteria and Returnable

It is preferred that the technical returnable be contained within the technical section of the submission.

3.2.1 Technical Requirements

3.2.1.1 Technical Compliance Criteria

The Technical Tender Documents must be consolidated and confirmed by the Technical Evaluation Team and will form part of the Enquiry Documentation. The Technical Tender Document Pack shall contain (as a minimum requirement):

1. Annexure A & B: Schedule A & B
2. Annexure C: Deviation Schedule

ESKOM COPYRIGHT PROTECTED

When downloaded from the WEB, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the WEB.

3.3 Summary Table of Technical Tender Process

The following table provides a high-level overview of the process described in sections 3.1 and 3.2

Table 5: Summary of Technical Tender Process

Level	Level Description	Threshold	Outcomes
1	Mandatory (Gatekeeper) Criteria	N/A	• Submissions meeting all will proceed to the next level. • Submissions failing to meet all deemed non-responsive; the submission will be disqualified and not evaluated further.

Level	Level Description	Threshold	Maximum Score	Minimum Score	• Outcomes
2	Functional (Scoring) Criteria	80.00%	100%	80.00%	• Submissions meeting 80.00% - proceed to the next level of the technical evaluation. Submissions failing to meet 80.00% - deemed non-compliant; the submission will be disqualified and not evaluated further.

ESKOM COPYRIGHT PROTECTED

When downloaded from the WEB, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the WEB.

4. Authorization

This document has been seen and accepted by:

Name and surname	Designation

5. Revisions

Date	Rev	Compiler	Remarks
Mar 2025	1	Madimetja Mogotlane	First issue document
Oct 2026	2	Bafana Tihuhlu	Remove sample evaluation Amendment of Annexure A&B specifications Inclusion of Scoring for Functionality Remove signing of drawing from functionality Removal of Manufacturers' name from mandatory

6. Development team

The following people were involved in the development of this document:

- Bafana Tihuhlu
- Israel Phidane
- Langelihle Makhoba
- Zanele Masango
- Mmedi Motaung

7. Acknowledgements

- None

ESKOM COPYRIGHT PROTECTED

When downloaded from the WEB, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the WEB.

Annexure A: Schedule A & B for Prefabricated Guardhouse A with a Veranda

Schedule A: Purchasers specific requirements

Schedule B: Guarantees and technical particulars of equipment offered

Item			Schedule A	Schedule B	Maximum Scoring
1					
1.1	**Purchasing details**				
1.1.1	Supplier	Supplier Name	xxxxxxxxxx		
1.1.2	Manufacturer's Name	Manufacturer Name	xxxxxxxxxx		
1.1.3	Manufacturer's Product Code	Specify Code	xxxxxxxxxx		
1.1.4	Manufacturer's Drawing number & Revision number	Specify No and Rev	xxxxxxxxxx		
1.2	**General Information**				
1.2.1	Hut	Specify size	1.2M X 1.2M		5
1.2.2	Veranda	Specify size	1.2M X 1,2M		5
1.2.4	Guardhouse Colour		Chalk Wall (Off white)		5
1.2.5	Guardhouse Roof Colour		Blue Roof (Deep Ocean).		5
1.2.6	Wall height		2m		5
1.2.7	Roof height		2,4m		5
1.2.8	Two (2) Side-hung Windows		600mm x 900mm		5
1.2.9	One (1) Fixed Toughened Window In Door		400mm x 600mm		5

ESKOM COPYRIGHT PROTECTED

When downloaded from the WEB, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the WEB.

1.2.10	Lockable Door		Cylindrical door handle		5
1.2.11	Floor Structure		Steel framed floor with shutter-board		5
1.2.12	Adjustable legs		Zinc Coated Steel		5
1.2.13	Foundation Structure		Concrete blocks for Adjustable legs (required if going onto soil , grass , tar or asphalt)		5
1.2.14	Roof Insulation		Polyurethane/Expanded Polystyrene		5
1.2.15	Floor Finish		Rubber flooring		5
1.2.16	Shelf		1 x 1.2m (200mm wide)		5
1.2.17	Electrical Fitting		1 x ELECTRICS - DB Board /S/Socket, Euro two prong, 2 USB/2 Fluorescents (not connected to mains)		5
1.2.18	Material		Pre-painted Aluminium Zinc Coated Sheeting		5
2					
2.1	**General**				
2.1.1	Manufacturer's outline drawings of item	Sets	1		

	SUPPLIER SIGNATURES		
Name (Print)		**Company Name**	
Sign		**Date**	

ESKOM COPYRIGHT PROTECTED

When downloaded from the WEB, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the WEB.

Annexure B: Schedule A & B for Prefabricated Guardhouse B with a Veranda

Schedule A: Purchasers specific requirements

Schedule B: Guarantees and technical particulars of equipment offered

Item			Schedule A	Schedule B	Maximum Scoring
1					
1.1	**Purchasing details**				
1.1.1	Supplier	Supplier Name	xxxxxxxxxx		
1.1.2	Manufacturer's Name	Manufacturer Name	xxxxxxxxxx		
1.1.3	Manufacturer's Product Code	Specify Code	xxxxxxxxxx		
1.1.4	Manufacturer's Drawing number & Revision number	Specify No and Rev	xxxxxxxxxx		
1.2	**General Information**				
1.2.1	Hut Size	Specify size	2.4M X 2.4M		5
1.2.2	Veranda	Specify size	1.2M X 2,4M		5
1.2.4	Guardhouse Colour		Chalk Wall (Off white)		5
1.2.5	Guardhouse Roof Colour		Blue Roof (Deep Ocean).		5
1.2.6	Wall Height		2m		5
1.2.7	Roof Height		2,4m		5
1.2.8	Two (2) Side-hung Windows		600mm x 900mm		5

ESKOM COPYRIGHT PROTECTED

When downloaded from the WEB, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the WEB.

1.2.9	One (1) Fixed toughened Window in Door		400mm x 600mm		5
1.2.10	Lockable Door		Cylindrical door handle		5
1.2.11	Floor Structure		Steel framed floor with shutter-board		5
1.2.12	Adjustable legs		Zinc Coated Steel		5
1.2.13	Foundation Structure		Concrete blocks for Adjustable legs (required if going onto soil , grass , tar or asphalt)		5
1.2.14	Roof Insulation		Polyurethane/Expanded Polystyrene		5
1.2.15	Flooring Finish		Rubber Flooring		5
1.2.16	Shelf		1 x 2.4m (200mm wide)		5
1.2.17	External Extra Door		1		5
1.2.18	Electrical Fitting		1 x ELECTRICS - DB Board /S/Socket, Euro two prong, 2 USB/2 Fluorescents (not connected to mains)		5
1.2.19	Material		Pre-painted Aluminium Zinc Coated Sheeting		5
2					
2.1	**General**				
2.1.1	Manufacturer's outline drawings of item	Sets	1		

	SUPPLIER SIGNATURES		
Name (Print)		**Company Name**	
Sign		**Date**	

ESKOM COPYRIGHT PROTECTED

When downloaded from the WEB, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the WEB.

Annexure C: Deviation Schedule

PREFABRICATED GUARDHOUSE WITH A VERANDA

SAP No.

Any deviations offered to this specification shall be listed below with reasons for deviation. In addition, evidence shall be provided that the proposed deviation will at least be more cost-effective that that specified by Eskom.

Item	Clause	Description of Deviation
	SUPPLIER SIGNATURES	
	Name (Print)	**Company Name**
	Sign	**Date**

ESKOM COPYRIGHT PROTECTED

When downloaded from the WEB, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the WEB.