NKANDLA MUNICIPALITY (KZN286)

INVITATION TO BID

APPOINTMENT OF A PANEL OF ACCREDITED SERVICE PROVIDERS FOR PROVISIONING AND FACILITATION OF VARIOUS MUNICIPAL TRAININGS FOR THE PERIOD OF THREE (3) YEARS

BID NO: NKA/COR09/26/27

Nkandla Local Municipality seek to appoint a Panel of Accredited service providers to provide Trainings for Employees, Councillors, Interns, Unemployed and Contract Workers (Detailed specifications contained in the tender document).

The physical address for collection of bid documents is **Nkandla Municipality, Finance Department Main Building, Lot 292, Maree Road, Nkandla,** upon presentation of a receipt proving prior payment of a non-refundable fee of **R801.00** (inclusive of VAT), having been made at the **Municipal Finance Department,** or deposited on the **Municipal Bank Account:** FNB, **Account No:** 62720610717, **Branch:** 220930 **(Use company name and bid number as reference).** Bid documents will be available as from 09h00am on **Monday, 16 November 2026 until 13h00 on Friday, 20 November 2026** and will also be made available on www.nkandla.gov.za and www.etenders.gov.za

Duly completed bid documents sealed in an envelope, endorsed with **TENDER NUMBER AND PROJECT NAME** are to be deposited in the tender box at the **Municipal Main Offices, Lot 292 Maree Road, Nkandla,** by no later than **Monday at 11h00 on 14 December 2026 (closing date),** at which time the bids will be opened in public. Bids are to be submitted on the bid documentation provided by the Municipality.

SUPPORTING DOCUMENTS AND CONDITIONS: • Nkandla Municipality's SCM policy will apply • Bidders are required to submit mandatory documents as listed on the tender document where bidders will be required to provide them to proceed to next stage • The Council reserves the right to negotiate further conditions and requirements with the successful bidder and reserve the right not to appoint • Bids that are late, incomplete, unsigned, faxed or e-mailed **WILL NOT** be accepted or considered • The Municipality will accept no responsibility for the late delivery of bids by courier services or any other forms of mailing • Bids shall remain valid for **120 days** from the closing date **(14 December 2026).** The bidders who are restricted in doing business with the state and who are in a default register are prohibited. The bidders whose tax matter are not in order will be disqualified.

EVALUATION CRITERIA

Nkandla Local Municipality subscribes to the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000). The **80/20** Preference Points System will be applicable during the evaluation and adjudication of this bid. The amended PPPFA regulation 2022 will be used.

- **STAGE 1: COMPLIANCE TO MANDATORY,** Failure to comply with all the mandatory information will result the proposal deemed nonresponsive.
- **STAGE 2: FUNCTIONALITY,** Proposals will be subjected to a prequalification in terms of functionality, Functionality: 100 points, minimum qualifying points will be 70 points.

All proposals failing to score 70 points will be rejected.

Bid Enquiries

SCM Enquiries	Ms. L.N. Mtshali	Lethiwe.Mtshali@nkandla.gov.za	068 268 9927
Technical Enquiries (HR)	Ms. Z.P.P. Linda	Zandile.Linda@nkandla.gov.za	060 980 1154

MISS N.P. DLAMINI: MUNICIPAL MANAGER