planning, monitoring and evaluation

Department:
Planning, Monitoring and Evaluation
REPUBLIC OF SOUTH AFRICA

REQUEST FOR QUOTATIONS

Procurement less than R1 000 000

SCM Ref:	70
Business Unit:	ICTM
Request for quotations for:	Renewal of 28 Licenses of Advanced Electronic Signature for Signing Hub for a period of 12 months

You are requested to provide a price quotation for the goods and / or services specified in the attached addendum.

Bid closing date and time as well as the date and time of briefing sessions (if any) are indicated on the attached SBD1.

Quotations can be forwarded by e-mail (Reply to sender of request)

Quotations / proposals received after the closing date and time indicated on SBD 1 will not be accepted.

Please address all quotations to: DPME SCM

Conditions of quotation:

1. **All prices must be firm and must be inclusive of VAT**. Price escalations and the conditions of escalation where permitted in the ToR / specifications should be clearly indicated.
2. Prices must be valid for at least 30 days.
3. **Delivery period must be indicated on quotation**.
4. Documents required to be submitted with your quotation are forwarded together with this request. Quotations will not be considered unless accompanied by all the required documentation.
5. If a compulsory briefing session is indicated above, only quotations / proposals from those suppliers that attended the briefing session and signed the attendance register will be accepted.
6. Acceptance of the general conditions of contract published by National Treasury as well as any special conditions contained in this document and accompanying bid documents.
7. The PPPFA 80/20 preference point system will be applied to all bids from R30,000 (see SBD 6.1 included in bid documents for more details).

ENQUIRIES		
Name:	SCM General	
Tel:	012 473 1222	
e-mail:	Aubrey@dpme.gov.za	

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Addendum – detailed requirements/specifications

1. Description of goods/services

Provision for online submission of requests for the following item as per Table 1 below

2. All bidders **must complete and submit** the table below:

Table 1: Costing

#	Description	Quantity	Total Cost
1	Renewal of 28 Licenses of Advanced Electronic Signature for Signing Hub Signing Hub: Advanced Electronic Signature (AeSign) with unlimited signatures and OTP for Authentication	28	
2	Service Level Agreement Bronze (SLA) helpdesk and administration support)	1	
	TOTAL (VAT Inclusive)		

3. The renewal of the licenses for Advanced Electronic Signature for Signing Hub must comply with the following:

- The licenses for advanced electronic signature must be created under the ECT Act of 2002
- They must be able to identify the signatory (valid identification of a user)
- Legally be identified as an advanced electronic signature
- Must be able to detect any subsequent alterations or corruption of the signed data message in the document
- Make use of the three (3) factor or equivalent signing mechanism to ensure the highest reliability of the signature
- The authorized user must be restricted to use the electronic signature solution; it should be accessible at any time

4. Required delivery time frames

The delivery time frames are as follows: The license is required on **19 January 2027**

5. Special conditions

3.1 The Department has the right to partially award or not to award the service.
3.2 Bidders MUST provide the table in section 2 above and populate it.
3.3 Bidders failing to complete the above table will be disqualified.
3.4 The supplier must be accredited with SAAA (South African Accredited Authority) as per section 37 of the ECT Act of 2002