Ref: **BID E12/2026/2027**
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PART 2 OF BID DOCUMENT

BID

E12/2026/2027

APPOINTMENT OF A PANEL OF SUITABLY QUALIFIED SERVICE PROVIDERS FOR THE SUPPLY, DELIVERY AND INSTALLATION OF FACTORY-BUILT RELOCATABLE MOBILE FACILITIES INCLUDING CONNECTION OF BASIC SERVICES THERETO AS WELL AS THE RELOCATION OF EXISTING COMPLETE AND COLLAPSIBLE MOBILE FACILITIES INCLUDING CONNECTION OF BASIC SERVICES THERETO FOR A PERIOD OF THREE (3) YEARS FROM THE DATE OF APPOINTMENT FOR THE FREE STATE DEPARTMENT OF EDUCATION

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BID DATA

BID DATA	DETAILS
Bid number	E12/2026/2027
Bid description	APPOINTMENT OF A PANEL OF SUITABLY QUALIFIED SERVICE PROVIDERS FOR THE SUPPLY, DELIVERY AND INSTALLATION OF FACTORY-BUILT RELOCATABLE MOBILE FACILITIES INCLUDING CONNECTION OF BASIC SERVICES THERETO AS WELL AS THE RELOCATION OF EXISTING COMPLETE AND COLLAPSIBLE MOBILE FACILITIES INCLUDING CONNECTION OF BASIC SERVICES THERETO FOR A PERIOD OF THREE (3) YEARS FROM THE DATE OF APPOINTMENT FOR THE FREE STATE DEPARTMENT OF EDUCATION
Issuing entity	Free State Department of Education (FSDOE)
Contract period	Three (3) years from the date of appointment stated in the signed framework agreement.
Area of operation	Schools within the Free State Province, as identified in authorised work orders.
Administrative enquiries	**Me K. Rampai** Tel: 051 404 1873 E-mail: K.Rampai@fseducation.gov.za
Technical enquiries	**Mr N. Mangali** Tel: 051 404 9272 E-mail: N.Mangali@fseducation.gov.za
Compulsory briefing session	None.
Submission address	N8 Gateway Office Park (Plot 22) c/o Rudolf Greyling Drive and AW Louw Road Estoire Bloemfontein 9301 *The bid box is located outside and to the left of the entrance doors at Entrance 3.*
Submission format	Sealed envelope containing Bid Documents and Returnable documents
Bid validity	180 days from closing date
CIDB requirement	6GB or higher
Functionality threshold	70 out of 100 points (70%)

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BID

E12/2026/2027

APPOINTMENT OF A PANEL OF SUITABLY QUALIFIED SERVICE PROVIDERS FOR THE SUPPLY, DELIVERY AND INSTALLATION OF FACTORY-BUILT RELOCATABLE MOBILE FACILITIES INCLUDING CONNECTION OF BASIC SERVICES THERETO AS WELL AS THE RELOCATION OF EXISTING COMPLETE AND COLLAPSIBLE MOBILE FACILITIES INCLUDING CONNECTION OF BASIC SERVICES THERETO FOR A PERIOD OF THREE (3) YEARS FROM THE DATE OF APPOINTMENT FOR THE FREE STATE DEPARTMENT OF EDUCATION

TERMS OF REFERENCE

Ref: **BID E12/2026/2027**
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APPOINTMENT OF A PANEL OF SUITABLY QUALIFIED SERVICE PROVIDERS FOR THE SUPPLY, DELIVERY AND INSTALLATION OF FACTORY-BUILT RELOCATABLE MOBILE FACILITIES INCLUDING CONNECTION OF BASIC SERVICES THERETO AS WELL AS THE RELOCATION OF EXISTING COMPLETE AND COLLAPSIBLE MOBILE FACILITIES INCLUDING CONNECTION OF BASIC SERVICES THERETO FOR A PERIOD OF THREE (3) YEARS FROM THE DATE OF APPOINTMENT FOR THE FREE STATE DEPARTMENT OF EDUCATION

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SECTION 1:

BID OVERVIEW AND SCOPE OF WORK

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SECTION 1: BID OVERVIEW AND SCOPE OF WORK

1.1. PURPOSE

The purpose of this invitation to bid is to appoint a panel of suitably qualified, experienced and capable contractors under a framework agreement for the supply, delivery and installation of relocatable / factory built mobile facilities; connection of basic services; relocation of existing mobile facilities; and relocation of collapsible mobile facilities for schools within the Free State Province.

The Framework Agreement shall remain in force for a period of three (3) years from the date of appointment, subject to the terms and conditions of the agreement. The Framework Agreement establishes the contractual terms under which the Free State Department of Education (the Employer) may procure construction works, goods and associated services from appointed panel contractors on an as-and-when-required basis during the contract period. Appointment to the panel shall not constitute a guarantee of any minimum quantity of work, expenditure, project allocation or exclusive right to undertake work on behalf of the Employer.

1.1.1. Nature and Purpose of the Framework Agreement

The Framework Agreement is intended to establish a panel of suitably qualified, experienced and adequately resourced contractors capable of undertaking works falling within the defined scope of the agreement. The Employer may invite appointed panel contractors to submit competitive quotations or bids for specific work packages as and when a need arises, subject to the availability of approved funding and the applicable procurement procedures. The inclusion of a contractor on the panel shall not automatically entitle that contractor to the award of any particular project or work package.

1.1.2. Conditions Governing the Allocation and Execution of Work

The following conditions shall apply to the implementation of the Framework Agreement:

a) Appointment to the panel shall be limited to contractors who demonstrate the requisite technical competence, resources, experience and operational capacity to execute works anticipated under the Framework Agreement.
b) All work instructed under the Framework Agreement shall fall within the approved scope of work, including the specified facility types, nature of construction activities and geographical areas covered by the agreement. The Employer shall not instruct works falling outside the approved contractual scope.
c) Bills of Quantities, approved schedules of rates and applicable pricing provisions shall form the basis for pricing and remuneration of works instructed under the Framework Agreement, in accordance with the contractual pricing arrangements.
d) The allocation of individual projects or work packages shall be undertaken through a competitive bidding or quotation process involving eligible appointed panel contractors, in accordance with the procurement procedures and conditions established under the Framework Agreement.
e) No work shall be allocated or instructed without an identified project need, confirmation of available and approved funding, and the necessary internal authorisations.
f) Contractors shall only commence work upon receipt of an official project-specific appointment letter or authorised work order issued by the Employer. No verbal instruction or informal communication shall constitute authorisation to commence work.
g) No new project-specific appointment letter or work order shall be issued after the expiry date of the Framework Agreement.
h) Any project or work package validly appointed before the expiry of the Framework Agreement may continue beyond its expiry, provided that such continuation is authorised under the applicable project-specific contract and remains within the completion period stipulated therein.

i) The Employer reserves the right to determine the timing, nature, extent and number of work packages to be procured under the Framework Agreement, based on actual infrastructure requirements, available funding and operational priorities. No contractor shall have any claim arising solely from the non-allocation of work during the contract period.

1.2. BACKGROUND

The FSDOE requires mobile facilities to respond to accommodation and operational needs at schools. These requirements include additional teaching spaces, Grade R accommodation, administrative and support facilities, ablution facilities and the movement of existing units between sites.

A contractor panel will provide a structured means of procuring recurring requirements during the contract period. Each appointment shall establish the terms on which the Department may place work orders. The location, quantities, approved specification, delivery period and value of each assignment shall be confirmed in the relevant work order.

1.3. SCOPE OF WORK

The appointed contractors shall provide the labour, materials, plant, transport, supervision and specialist services necessary to complete the works included in an authorised work order. The scope covers the following four service components:

Component	Required service
New mobile facilities	Manufacture or procure, supply, deliver, position, install, test and hand over the specified facilities.
Connection of Basic Services to mobile facilities	Connect electricity, sewer and water supply through competent local service providers, subject to approvals and the work-order scope of new mobile facilities delivered under E12/2026/2027 and new mobile facilities procured under previous bids/contract arrangements as well as relocatable existing (complete **AND** collapsible) mobile facilities
Relocation of New and Existing Complete Mobile Facilities	Survey, disconnect, lift, transport, reinstall, reconnect and commission complete relocatable mobile facilities, including units supplied under Bid E12/2026/2027 and those previously supplied or installed under earlier bids or contractual arrangements.
Relocation of New and Existing Collapsible Mobile Facilities	Survey, disconnect, dismantle or collapse, identify and label components, transport, reassemble, reinstall, reconnect and commission collapsible mobile facilities, including units supplied under Bid E12/2026/2027 and those previously supplied or installed under earlier bids or contractual arrangements.
Decommissioning, Dismantling and Disposal of Mobile Facilities	Undertake the inspection, disconnection, decommissioning, dismantling, removal, transportation and authorised disposal of existing mobile facilities that have reached the end of their useful life, are beyond economical repair or have been formally declared structurally unsound or unsafe for continued occupation or use. This component shall include the removal of associated components, material and redundant installations where instructed, together with the clearing, making safe and rehabilitation of affected sites, as specified in the applicable Work Order for mobile facilities, including units supplied under Bid E12/2026/2027 and those previously supplied or installed under earlier bids or contractual arrangements.

1.3.1. Applicability of Relocation Services

The relocation services contemplated under this Framework Agreement shall apply to mobile facilities procured and delivered under Bid E12/2026/2027, as well as existing mobile facilities procured, delivered or installed under previous bids or contractual arrangements, irrespective of the original supplier or installing contractor.

The scope of each relocation assignment, including disconnection, dismantling where applicable, transportation, reinstallation, reconnection of basic services and commissioning, shall be determined by the Department and specified in the relevant Work Order and accompanying Bills of Quantities.

1.3.2. Protection of Asset Tracking Devices and Identification Systems

Certain mobile facilities owned or managed by the Department may be equipped with electronic asset tracking devices, identification tags or other technologies utilised for asset identification, monitoring, verification and the maintenance of the Department's Asset Register.

Contractors undertaking the installation, relocation, dismantling, transportation, reassembly or decommissioning of such facilities shall exercise due care and diligence to ensure the protection, preservation and integrity of these devices and associated identification systems.

The following requirements shall apply:

a) Contractors shall verify the presence and condition of asset tracking devices, identification tags or associated equipment on mobile facilities prior to the commencement of works, irrespective of whether such devices have been identified or disclosed by the Department, and shall report any discrepancies to the Department.
b) All tracking devices and identification systems shall be protected against physical damage, accidental disconnection, unauthorised removal, tampering or interference during the execution of works.
c) Contractors shall not remove, disconnect, modify, replace or interfere with any tracking device or associated technology without the prior written authorization of the Department.
d) Where the nature of the instructed works necessitates the temporary removal or disconnection of such devices, the contractor shall obtain prior approval and comply with the Department's instructions regarding their safekeeping, reinstatement or transfer.
e) Any damage, loss, malfunction or suspected interference affecting an asset tracking device or identification system shall be reported immediately to the Department's designated representative.
f) Contractors shall ensure that the existing asset identification numbers, identification tags and relevant tracking information are preserved and accurately recorded during relocation or decommissioning activities.
g) Upon completion of relocation works, contractors shall provide the Department with the relevant asset identification details, original and destination locations, and confirmation of the condition and preservation of the associated tracking devices.
h) Where mobile facilities are instructed for permanent decommissioning and disposal, the contractor shall obtain written instructions from the Department regarding the removal, recovery, safekeeping or transfer of tracking devices and other reusable asset identification equipment before the facility is dismantled or disposed of. All recovered tracking devices shall be kept safe, protected against damage, loss or unauthorised removal, and formally handed over to the Department's designated GIS Technician for safekeeping and asset management purposes.

1.3.3. Decommissioning, Dismantling and Disposal of Mobile Facilities

The Framework Agreement shall further provide for the decommissioning, dismantling, removal and disposal of mobile facilities that have reached the end of their useful life, are beyond economical repair, or have been assessed and formally declared unsafe or unsuitable for continued occupation or use. Such works shall only be undertaken upon written instruction by the Department, following the necessary technical assessments and approval of the applicable asset disposal or decommissioning processes.

The scope of work shall include the decommissioning, dismantling, removal and disposal of existing mobile facilities that have reached the end of their useful life, are beyond economical repair or have been declared unsafe for continued use, as instructed by the Department.

The works shall in line with the disposal policy of the department include, where applicable:

a) Inspection of the existing mobile facility to determine its condition, identify potential hazards and establish the requirements for safe dismantling and removal.
b) Disconnection and isolation of existing electrical, water, sewerage and other associated services prior to commencement of dismantling works.
c) Dismantling of the mobile facility, including the removal of structural components, wall and roof panels, floors, fixtures, fittings and associated installations.
d) Loading, transportation and removal of dismantled materials and debris from site, including disposal at approved waste disposal facilities.
e) Identification and recovery of reusable materials, equipment and components, where required by the Department. Such items shall remain the property of the Department and shall be handed over as instructed.
f) Safe handling and disposal of hazardous or contaminated materials, where encountered, in accordance with applicable legislation and regulatory requirements.
g) Removal of redundant foundations, supports, anchors and associated installations, where instructed, including filling, levelling and reinstatement of disturbed ground.
h) Clearing and rehabilitation of the affected site, including removal of all debris and surplus materials, leaving the site in a clean, safe and acceptable condition.
i) Submission of photographic records and relevant disposal documentation confirming completion of the works.

All decommissioning and disposal works shall be undertaken in accordance with the approved Work Order, applicable health and safety requirements and the Department's asset disposal procedures

1.4. EXPECTED DELIVERABLES

The deliverables prescribed in this section shall apply to all assignments undertaken under Bid E12/2026/2027, including the manufacture, supply, delivery and installation of new mobile facilities, the relocation of existing complete and collapsible mobile facilities, and associated works expressly included in the relevant Work Order.

The nature and extent of the required submissions, inspections, testing and handover documentation shall be determined by the scope of each assignment. Requirements that are not applicable to a particular Work Order shall not be imposed unless otherwise expressly instructed by the Department.

Each assignment given to a service provider in terms of the scope of work as contemplated in 1.3 above under Bid E12/2026/2027 shall be completed in accordance with the relevant Work Order, approved drawings, technical specifications, Bills of Quantities, applicable standards and contractual requirements.

Deliverables shall be proportionate to the instructed assignment, whether involving new mobile facilities, relocation of complete or collapsible units, basic service connections or expressly instructed civil works. Completed facilities shall be safe, functional and suitable for their intended use.

1.4.1. Post-Appointment Deliverables and Implementation Commitments

Within five (5) working days after signing acceptance of the assignment appointment and receiving the authorized Purchase Order (Work Order), the contractor shall submit an Implementation and Delivery Plan and a signed Delivery and Completion Undertaking. The documents shall establish the Department's baseline for monitoring performance against the contractual completion period. The Delivery Plan and a signed Delivery and Completion Undertaking document will be established by the department for conformity as they better understand what information is typically needed for record-keeping and for audit.

The submission shall address the following requirements, as applicable to the Work Order:

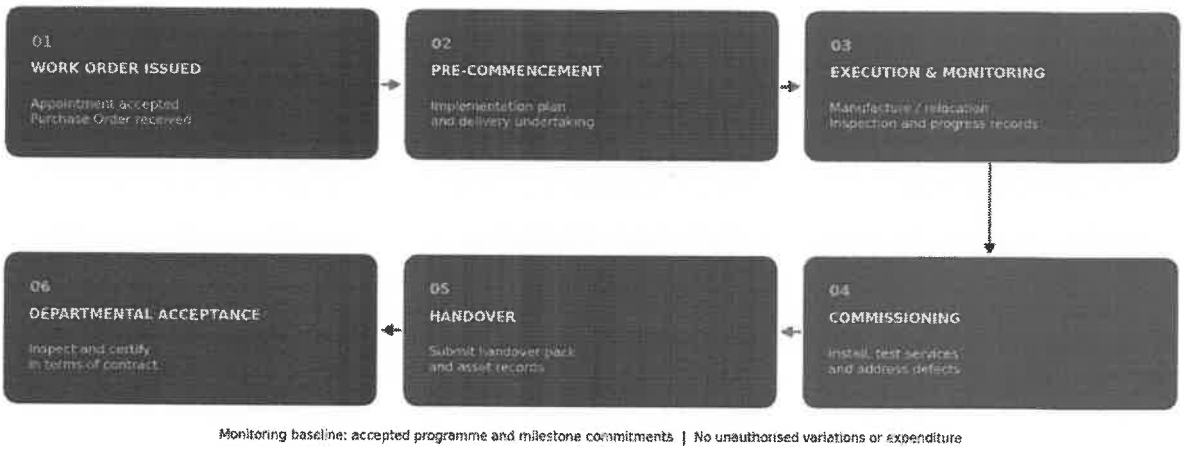
DELIVERABLE	MINIMUM REQUIREMENT	APPLICABILITY		
		New Deliveries	Relocations E12/2026/2027	Relocations Previous Contracts
Implementation and Delivery Programme	Principal activities and milestone dates for site verification, manufacture and supply of new facilities or dismantling and preparation of existing facilities for relocation, as applicable, including transportation, delivery, installation or reassembly, service connections, testing, commissioning and handover, together with the contractual completion date.	☑	☑	☑
Signed Delivery/Relocations Undertaking	Authorized contractor representative confirms the scope, available resources, delivery commitments and obligation to promptly report risks to progress.	☑	☑	☑
Site Verification and Readiness	Concise assessment of access, ground conditions, existing services, site constraints, outstanding approvals and dependencies on separate civil works where relevant.	☑	☑	☑
Responsible Personnel	Named project representative, contact details and escalation contact.	☑	☑	☑
Relocation-specific Records	Joint condition survey, photographs, asset and component inventory and relocation method statement, where applicable.	-	☑	☑
Civil Works Requirements	Site preparation method, foundation details and required technical submissions where civil or earthworks are expressly included in the Work Order.	☑	☑	☑

The Department's authorized representative shall review the plan and record the accepted baseline milestones. The contractor shall provide brief progress updates at Work Order intervals and promptly notify the Department of any foreseeable delay, site constraint or change affecting scope, quality, cost or completion.

An updated programme shall not, by itself, constitute an extension of time or approval of additional expenditure. The five-working-day submission requirement shall not extend the contractual completion date or authorise physical work before applicable approvals and commencement requirements are satisfied.

The following process applies to assignments issued under Bid E12/2026/2027, subject to the scope and requirements of each authorized Work Order.

FIGURE 1: PROCESS FLOW - WORK ORDER TO FORMAL ACCEPTANCE



School acknowledgement confirms physical receipt only. Contractual completion and acceptance remain subject to departmental inspection and certification.

1.4.2. Deliverables During Manufacture, Relocation and Installation

Throughout execution of each Work Order, the contractor shall maintain the following records, as applicable to the scope of works:

DELIVERABLE	MINIMUM REQUIREMENT	APPLICABILITY		
		New Deliveries	Relocations E12/2026/2027	Relocations Previous Contracts
uality and Inspection Records	Manufacturing, dismantling, relocation, reassembly, installation and testing records, as applicable, demonstrating compliance with approved specifications and workmanship requirements.	☑	☑	☑
laterials and Components	Relevant product specifications, technical information and compliance records.	☑	☑	-
elivery and Asset Records	Delivery notes, transportation records and mobile facility identification numbers.	☑	☑	☑

Progress Documentation	Progress/Completion photographs, updated implementation programme and milestone status reports.	☑	☑	☑
Site Instructions and Variations	Records of instructions, technical clarifications and duly approved variations; includes redirections	☑	☑	☑
Incidents and Non-Compliance	Records of defects, delays, safety incidents, site constraints and corrective actions.	☑	☑	☑

Progress updates shall be submitted at intervals specified in the Work Order. The contractor shall promptly report circumstances affecting cost, quality, safety or completion dates.

No variation to the approved scope, specifications or contractual value shall be undertaken without the requisite written authorization.

1.4.3. Completion, Commissioning and Handover Deliverables

Upon completion, the contractor shall ensure that facilities and associated installations are safe, functional and ready for their intended use, subject to applicable approvals and contractual completion requirements. A consolidated handover pack shall include the following, where applicable:

DELIVERABLE	MINIMUM REQUIREMENT	APPLICABILITY		
		New Deliveries	Relocations E12/2026/2027	Relocations Previous Contracts
Approved and As-Built Drawings	Final layouts, foundation details, anchoring and service connection drawings, including approved amendments. PDF and editable formats where specified and available.	☑	-	-
Compliance Certificates and Test Results	Electrical Certificates of Compliance (COCs), service connection test results, structural confirmations, mechanical commissioning records and statutory approvals where required.	☑	☑	☑
Delivery and Asset Records	Signed delivery notes, facility identification numbers, asset-location details and completion photographs.	☑	☑	☑
Operation and Maintenance Documentation	Applicable manuals, product information, manufacturer guarantees, warranties and defects-reporting contact details	☑	☑	-
Inspection and Completion Records	Signed inspection checklists, commissioning results, defects schedules, evidence of rectification and the applicable completion certificate	☑	☑	☑

Relocation Records	Reconciled facility and component inventory, where applicable, pre-relocation and post-installation condition records, authorized repairs or replacements, and confirmation that the original site has been left safe and reinstated to the extent instructed under the relevant Work Order.	-	☑	☑

The Department may require additional documentation reasonably necessary to verify compliance with the instructed works.

1.4.4. Inspection, Acceptance and Certification of Completed Works

Delivery of mobile facilities to a school or designated site shall not constitute formal acceptance or completion of the works. The following arrangements shall apply:

DELIVERABLE	MINIMUM REQUIREMENT	APPLICABILITY		
		New Deliveries	Relocations E12/2026/2027	Relocations Previous Contracts
Inspection	The Department's authorized representative shall verify compliance with the approved scope, drawings, Bills of Quantities, specifications and contractual requirements.	☑	☑	☑
Defects and Outstanding Works	Identified defects and incomplete works shall be recorded and rectified in accordance with the applicable contractual provisions.	☑	☑	☑
Completion Certification	Formal completion shall be certified by the Department's duly authorized representative in accordance with the applicable contract.	☑	☑	☑
School Acknowledgement	School principals or designated personnel may acknowledge physical delivery or receipt. This shall not constitute formal acceptance, completion certification or approval of payment	☑	☑	☑
Variations (Additional, Deductive or Substitutive) of specified Works	School personnel shall not authorize changes to the scope, specifications, contractual value or additional expenditure unless expressly delegated such authority in writing.	☑	☑	☑
Continuing Contractor Obligations	Inspection, certification or acceptance shall not relieve the contractor of applicable defects liability, warranty and workmanship obligations.	☑	☑	Limited

Receipt of a unit at a school does not constitute final acceptance of the works. The Department's authorised representative shall inspect and certify completion in accordance with the contract. School personnel may acknowledge delivery but may not vary the scope, approve additional expenditure or replace the Department's contractual certification process.

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SECTION 2:

TECHNICAL SPECIFICATIONS AND PERFORMANCE REQUIREMENTS

SECTION 2: TECHNICAL SPECIFICATIONS AND PERFORMANCE REQUIREMENTS

2.1. DELIVERY OF NEW FACILITIES UNDER E12/2026/2027

The framework, per this specific bid, provide for the supply, delivery, installation and commissioning of the facility types specified below.

The Department, through the Chief Architect, shall provide the architectural layouts, overall dimensions, spatial arrangements, door and window schedules, finishes schedules and other relevant design information. These documents shall determine the configuration and accommodation requirements of each facility, including the number and positioning of fittings, fixtures and service points.

Contractors appointed to the Framework Agreement shall, as far as reasonably practicable, ensure that the design and manufacture of mobile facilities conform to the architectural layouts, dimensions and specifications issued by the Chief Architect, including any revisions or amendments issued by the Department from time to time.

The Department acknowledges that manufacturers may utilise standardised production systems and modular dimensions that differ slightly from those prescribed in the Department's architectural layouts. Accordingly, reasonable dimensional variations may be accepted, provided that the proposed facilities maintain the prescribed spatial configuration, functionality, accommodation requirements and minimum specifications.

Under no circumstances shall the overall dimensions, internal usable floor areas or prescribed spatial provisions of a proposed facility be less than those specified in the architectural layouts issued by the Chief Architect. Minor increases in dimensions may be considered acceptable, subject to the Department's approval and provided that such variations do not compromise the intended layout, functionality, accessibility, structural integrity or compliance with applicable building regulations and standards.

Any proposed deviation from the Department's architectural layouts or specifications shall be clearly identified and submitted to the Chief Architect for review and written approval prior to manufacture. The Department reserves the right to reject any proposed configuration that does not substantially conform to the prescribed design requirements.

The requirements below establish the basic construction, material, finish and operational requirements applicable to the facilities. They shall be read together with the Department's drawings, specifications and the relevant structural and building-services designs.

Contractors shall submit the manufacturing details, product information, structural details and installation methodology required for approval before manufacture. Any discrepancy between the drawings, specifications and proposed construction system shall be referred to the Department for clarification before the affected work proceeds.

2.1.1. FACILITY SCHEDULE

ITEM	FACILITY TYPE	SECTION
1	Single Grade R Classroom	2.1.3
2	Double Grade R Classroom	2.1.4
3	Mobile Classroom	2.1.5
4	Kitchen Unit	2.1.6

ITEM	FACILITY TYPE	SECTION
5	Administration Block	2.1.7
6	Female Toilet Unit	2.1.8
7	Male Toilet Unit	2.1.9
8	Staff Toilet Unit	2.1.10
9	Storeroom	2.1.11

All facility-specific requirements shall be read with section 3.5.1 and the completion and handover requirements in section 3.5.11.

2.1.2. COMMON CONSTRUCTION, MANUFACTURING OR ASSEMBLY REQUIREMENTS

The following requirements shall apply to all facility types, supplemented by the specific requirements for each facility.

2.1.2.1. Structural frame, chassis and supports

Facilities shall comprise a relocatable modular construction system capable of being transported, installed and subsequently relocated without compromising structural integrity. The configuration of transportable sections shall correspond with the approved design.

The chassis, structural frame, connections, lifting arrangements, supports and anchorage shall be designed or verified by an appropriately registered structural engineering professional. Steel components shall receive an approved corrosion-protection treatment, including protection to welds, cut edges and connections.

Provide the precast concrete bearing slabs, adjustable jacks, foundations and other supports required by the approved structural design and site conditions. Units shall be installed level, stable and securely anchored. Segmented paving shall not substitute for designed structural support.

2.1.2.2. Floor construction

Provide a floor deck comprising moisture-resistant treated structural board of not less than 21 mm thickness, or an approved equivalent suited to the proposed system and design loading. Board joints and edges shall be supported, and the underside shall be protected against moisture exposure.

Wet areas shall incorporate a floor substrate and waterproofing arrangement suitable for their intended use. Applied floor finishes alone shall not constitute waterproofing.

2.1.2.3. External walls and internal partitions

Provide factory-manufactured insulated wall panels with prefinished coated steel external faces, such as Chromadek or an approved equivalent. Internal faces shall have a durable, cleanable finish appropriate to the room use.

Panels shall be securely connected to the structural system, with properly sealed joints, corners, openings and service penetrations. Exposed insulation cores shall be enclosed.

The insulation type, thickness and density shall correspond with the approved system. Submit evidence of the complete wall assembly's thermal and fire performance against the requirements prescribed by the Department's design team. A description of the insulation core alone shall not constitute proof of the complete assembly's performance.

2.1.2.4. Roof and ceiling construction

Provide an engineer-approved roof structure with galvanised or prefinished coated steel roof sheeting of not less than 0.5 mm thickness, or an approved equivalent meeting the specified performance requirements.

Include ridge pieces, flashings, closures, fixings, seals and rainwater goods necessary to provide a complete weatherproof installation. Roof overhangs, verandas and covered entrances shall follow the Chief Architect's drawings.

Provide an insulated ceiling system with a durable light-coloured finish. Ceilings in kitchens and ablutions shall be moisture-resistant and readily cleanable. Provide access panels where required for maintenance of concealed services.

2.1.2.5. Windows and glazing

Provide aluminium-framed top-hung windows, unless otherwise scheduled, complete with glazing, seals, ironmongery, fixings and weatherproof junctions with the wall system.

Clear glazing shall be used generally and obscured glazing where privacy is required. Glass thickness and type shall suit the pane dimensions, installation position and applicable safety requirements. The source specification's 4 mm glazing shall apply only where appropriate to the approved glazing design.

2.1.2.6. Doors, ironmongery and security

Provide hardwood doors or approved proprietary insulated panel doors, complete with compatible frames, hinges, handles, locks, stops and other scheduled ironmongery. General lockable doors shall have a minimum three-lever lockset or an approved equivalent, subject to the access and escape requirements of the particular opening.

Door sizes, opening directions, clearances and emergency-release arrangements shall follow the approved door schedule. External security gates and window protection shall be provided where scheduled and shall preserve required escape routes.

2.1.2.7. Access provisions

Provide entrance steps, landings, ramps, handrails, balustrades and covered access where indicated on the approved drawings. Walking surfaces shall be stable and slip-resistant. Fixings shall be secure and suitable for the modular structure.

2.1.2.8. Electrical installation

Provide a complete internal electrical installation comprising the distribution board, main isolation, circuit protection, earth-leakage protection where required, earthing and bonding, wiring, switches, socket outlets and luminaires.

Provide an accessible, weatherproof external supply connection enclosure compatible with the approved electrical design. Distribution-board capacity, conductor sizes, protective-device ratings and service-point quantities shall be determined from the approved layout and electrical load requirements.

Lighting shall comprise LED luminaires or approved equivalent fittings appropriate to the space. External fittings shall be suitable for weather exposure. Complete testing, circuit identification and the required certification shall be included.

2.1.2.9. Plumbing and drainage

Where required, provide complete internal water-supply and drainage installations, including isolation valves, traps, connectors, supports, access for maintenance and clearly identified external connection points.

The baseline cold-water distribution specification shall comprise Class 12 HDPE pipework, with branch sizes not less than 15 mm, subject to confirmation of suitability and hydraulic sizing. Hot-water pipework shall be suitable for the operating temperature and pressure. Waste and soil pipework shall comprise approved PVC systems appropriate to the service.

Exposed copper distribution pipework shall be avoided to reduce theft risk. Short rigid copper connections at sanitary fixtures may be used where specified. Flexible connectors shall not be used where rigid connections are required by the approved specification.

All service penetrations shall be sealed and neatly finished. The internal installations shall be tested before final connection and retested following connection to the site services.

2.1.2.10. Compliance with applicable standards

The facilities shall comply with the National Building Regulations and the applicable provisions of SANS 10400, including Part XA concerning energy usage, Part O concerning lighting and ventilation, Part T concerning fire protection and Part S concerning facilities for persons with disabilities.

Facilities intended for public schools shall comply with the applicable Regulations Relating to Minimum Uniform Norms and Standards for Public School Infrastructure.

The Department's design team shall identify the applicable standards, editions and performance requirements in the technical schedules issued for pricing.

2.1.2.11. Thermal insulation and performance

Provide a continuous insulation system to the external walls and roof or ceiling assembly, together with floor insulation where required by the approved thermal design.

The insulation shall limit unwanted heat gain and heat loss and contribute to comfortable internal conditions appropriate to the facility's use, occupancy and location.

The Department's thermal-performance schedule shall specify the minimum total R-values and, where applicable, maximum U-values for the relevant building elements. Requirements shall account for the applicable climatic or energy zone, construction system and intended use.

Bidders shall submit the following information for each proposed insulated building element:

Product thickness or density alone shall not constitute proof of thermal compliance. Calculations shall distinguish the insulation layer from the complete wall, roof, ceiling or floor assembly.

2.1.2.12. Insulation materials and installation

Insulation may comprise mineral wool, glass wool, suitable rigid insulation boards or an approved proprietary insulated panel system, subject to demonstrated compliance with the specified thermal, fire, moisture and durability requirements.

Combustible insulation cores shall be accepted only where their use forms part of an appropriately assessed and approved construction assembly for the intended application. All insulation shall be enclosed and protected as required by that assembly.

Install insulation without unintended gaps, excessive compression or discontinuities. Provide thermal breaks where required at steel framing and other conductive connections. Seal joints and penetrations and incorporate vapour-control or condensation-control measures where required by the approved design.

Insulation shall remain secure during transport, installation and normal operation of the facility.

2.1.2.13. Natural ventilation and indoor environmental conditions

Classrooms and other occupied educational spaces shall incorporate the natural ventilation provisions required by the applicable school-infrastructure regulations and approved design, including permanent ventilation openings and operable windows where prescribed.

Window arrangements, shading, insulation and ventilation shall be coordinated to support thermal comfort and limit glare, condensation and disruptive noise.

Air-conditioning shall not be treated as proof that the required fresh-air provision has been achieved. The ventilation design shall expressly identify how outdoor air is supplied to occupied spaces.

2.1.2.14. Air-conditioning installations

Where scheduled by the Department, provide energy-efficient inverter-type reverse-cycle split air-conditioning units, or an approved alternative appropriate to the accommodation.

Equipment quantities and cooling and heating capacities shall be determined from a documented load assessment accounting for occupancy, solar exposure, glazing, insulation, equipment loads and outdoor design conditions.

Each installation shall include the indoor and outdoor units, structural supports, vibration isolation, insulated refrigerant pipework, protected cabling, electrical isolation, controls, condensate drainage and all necessary accessories.

Outdoor units shall be securely supported and positioned to permit maintenance and adequate airflow. Condensate shall discharge to an approved point without causing ponding, staining or slip hazards.

Submit equipment capacity, energy-efficiency data, sound levels, electrical requirements, warranty particulars and maintenance requirements for approval.

2.1.2.15. Mechanical extract ventilation to ablutions

Provide mechanical extract ventilation to female, male and staff toilet units where required by the approved ventilation design or expressly scheduled by the Department.

The installation shall comprise appropriately sized extractor fans, extract grilles, ductwork where required, external discharge terminals, backdraught protection, controls, electrical connections and maintenance access.

Provide an adequate replacement-air path so that the system can achieve its design airflow. Arrange airflow to limit the transfer of odours from ablutions into adjacent occupied spaces.

Extracted air shall discharge directly outdoors at an approved location that prevents re-entry through windows, doors or outdoor-air intakes. Discharge into ceiling voids, roof spaces or adjoining rooms shall not be permitted.

Fan duties shall be selected for the required airflow and system resistance. Submit airflow calculations, fan performance information, operating controls and noise data. Duct penetrations shall preserve the required weatherproofing and fire performance of the building elements.

2.1.2.16. Kitchen extraction

Where cooking equipment requires mechanical extraction, provide a suitable canopy or hood, grease filters, extract fan, ductwork, replacement-air provision and an approved external discharge arrangement.

The system shall be designed for the scheduled cooking equipment and its heat, moisture and grease loads. Provide accessible cleaning points and the fire-protection measures required by the approved design.

Kitchen extract systems shall be separate from ablution extract systems.

2.1.2.17. Site Establishment and Installation

The contractor shall verify access, delivery routes, lifting positions, ground conditions and available service connection points before commencement. Foundations, supports, anchoring, steps, ramps, landings, local drainage and making good shall be included where specified and measured in the relevant Work Order.

Depending on the scope and site-specific requirements of a particular Work Order, contractors appointed under Bid E12/2026/2027 may also be required to undertake the necessary civil works, earthworks and associated site preparation to facilitate the placement and installation of mobile facilities. Where such works are required, the scope, specifications and measurable items shall be expressly provided for in the Bill of Quantities accompanying the relevant Work Order.

Where civil works or earthworks are not included in the Bill of Quantities, this may indicate that such works are being undertaken by another service provider under a separate contractual arrangement, or that suitable existing site infrastructure, ground conditions and prepared surfaces are available to accommodate the proposed mobile facilities.

The omission of civil works or earthworks from a particular Work Order shall not be construed as an automatic requirement for the contractor to undertake such works at its own cost. Any additional civil works or earthworks subsequently identified as necessary shall be brought to the Department's attention for assessment and instruction before commencement, subject to the applicable contractual provisions.

Irrespective of the arrangement for civil works or site preparation, the contractor shall satisfy itself that the site conditions and available supporting infrastructure are suitable for the safe placement, installation and intended operation of the mobile facilities. Any deficiencies, discrepancies or unsuitable conditions shall be reported to the Department before proceeding with the affected works.

Manufacture and installation shall proceed against approved drawings and specifications. The contractor shall notify the Department of any discrepancies or unsuitable site conditions before executing affected work. Approval of a submission does not relieve the contractor of its contractual responsibility for workmanship and compliance.

2.1.2.18. Testing commissioning and handover

Test and commission all air-conditioning and mechanical ventilation installations before handover.

Submit measured airflow results, operating checks, control settings, electrical certification where applicable, maintenance instructions, warranties and as-built information. Demonstrate the operation and cleaning requirements to the Department's designated personnel.

2.1.3. SINGLE GRADE R CLASSROOM

ELEMENT	BASIC TECHNICAL REQUIREMENTS
General and construction	Provide a complete single teaching unit suitable for Grade R learners, constructed in accordance with the common requirements below: Prefabricated mobile single Grade R classroom building and including refurbishment of interior with required equipment and furniture. Size 12m × 7m = **±84m²** with verandah size: 12m × 1.5m at ±18m². The interior of the building will also be provided with a store area of ±6m² and ablution area of ±6m² and overall a standard ceiling height of no less than 2400mm. (Accordingly attached layout and specification. Overall sizes may vary with ±200mm tolerance).
Floor finishes	Provide heavy-duty welded resilient sheet flooring of not less than 2 mm thickness, with sealed joints and neatly finished perimeter junctions. The finish shall be durable, readily cleanable and suitable for young learners' floor-based activities. Exposed thresholds and changes in level shall be minimised.
Walls, roof and ceiling	Provide insulated wall and roof construction with smooth, washable internal finishes. Exposed edges and accessible fittings shall be free of sharp projections. Reinforcement or suitable backing shall be incorporated where teaching boards, cupboards and other wall-mounted fittings are scheduled.
Doors, windows and access	Provide the scheduled aluminium windows and doors, with glazing and ironmongery appropriate to use by young children. Include finger-protection measures, controlled door stops and secure window-opening arrangements where required by the approved design. Entrance and veranda provisions shall support safe, supervised access.
Fittings and services	Provide teaching boards, display or notice boards, storage cupboards and other fixed fittings indicated in the schedules. Position electrical accessories in accordance with the approved child-safety and teaching requirements. Where handwashing facilities or associated child ablutions form part of the unit, provide age-appropriate fixtures, accessible isolation points and complete water and drainage connections. Hot-water outlets accessible to learners shall incorporate the temperature-control measures specified by the services design.

2.1.4. DOUBLE GRADE R CLASSROOM

ELEMENT	BASIC TECHNICAL REQUIREMENTS
General and construction	Supply, deliver, install and commission a prefabricated modular mobile facility accommodating two (2) Grade R teaching spaces, including a dedicated storeroom, ablution facilities and a covered verandah, complete with all required internal finishes, fixtures, fittings, equipment and furniture. The facility shall have an overall building footprint of approximately 18 m × 7 m (±126 m²), excluding a covered verandah measuring approximately 18 m × 1.5 m (±27 m²). The internal accommodation shall include two (2) Grade R teaching spaces, a storeroom measuring approximately 3 m × 3 m (±9 m²) and an ablution facility measuring approximately 4 m × 3 m (±12 m²), equipped with age-appropriate sanitary fixtures and fittings. The facility shall have a minimum finished internal ceiling height of 2 400 mm, subject to compliance with applicable building regulations and educational infrastructure standards. Where interconnected modular units are utilised, all intermodule connections shall ensure structural continuity, weather resistance, adequate sealing and a continuous, level finished floor. Overall dimensions may vary within a tolerance of ±200 mm, provided that the functional requirements and applicable minimum accommodation standards are maintained.
Floor finishes	Provide not less than 2 mm thick heavy-duty welded resilient sheet flooring throughout teaching and circulation areas. Wet areas shall incorporate the prescribed waterproofing and slip-resistant finish. Junctions between modules shall be finished without exposed gaps or trip hazards.
Walls, roof and ceiling	Provide insulated external walling and roof construction, with durable washable internal finishes. The partition between teaching spaces shall include the acoustic treatment prescribed by the design team. Services passing through the partition shall be sealed without undermining the required separation.
Doors, windows and access	Provide independently usable access to each classroom as shown on the approved layout. Doors, windows, glazing, protective ironmongery and covered access shall meet the same child-appropriate requirements specified for the single Grade R classroom.
Fittings and services	Provide the scheduled teaching boards, display boards, fixed storage and service points for each teaching space. Lighting shall be separately controlled for each classroom. Shared handwashing, ablution or preparation facilities shall be fitted and connected in accordance with the approved accommodation and services schedules.

2.1.5. MOBILE CLASSROOM

ELEMENT	BASIC TECHNICAL REQUIREMENTS
General and construction	Supply, deliver, install and commission a complete prefabricated relocatable mobile classroom facility with a **minimum floor area of 56 m²** and a minimum finished ceiling height of **2600 mm**, in accordance with the approved layout and technical specifications. The facility shall be detachable into a maximum of two (2) transportable sections, with intermodule connections ensuring structural continuity, weather resistance and a level finished floor. The structure shall be designed and approved by a suitably qualified, professionally registered engineer, incorporating a corrosion-resistant steel chassis, weather-resistant finishes and the prescribed structural, wall, roof and ceiling specifications. The floor chassis shall be covered with water-resistant treated blockboard of at least 21 mm thickness, or an approved equivalent, complete with appropriate floor finishes. Provision shall be made for minor site clearing and levelling, where required, to accommodate ground level variations of approximately ±200 mm, without heavy-duty earthmoving equipment. Each unit shall include adequate adjustable support jacks and precast concrete slabs, including additional slabs where necessary, to ensure a stable and level installation. External access steps and a landing measuring at least 1 000 mm × 1 000 mm shall be provided, with appropriate handrails and accessibility provisions in accordance with applicable regulations. The contractor shall remove all surplus materials and construction debris, leaving the site clean, safe and orderly. Overall dimensions may vary within a tolerance of ±200 mm, provided that minimum accommodation and statutory requirements are maintained.
Floor finishes	Provide not less than 2 mm thick heavy-duty industrial welded resilient sheet flooring, securely bonded to the prepared floor substrate. Include welded joints, perimeter trims or coving as scheduled, and durable threshold details suited to regular learner movement.
Walls, roof and ceiling	Provide insulated factory-manufactured wall panels and an insulated ceiling with light-coloured internal finishes. Surfaces shall be durable and readily cleanable. Provide suitable backing for teaching boards, notice boards and other scheduled wall-mounted equipment.
Doors, windows and access	Provide aluminium-framed top-hung windows and the scheduled entrance doors, complete with glazing, locks, handles, door stops and hold-open devices where appropriate. Window placement and opening arrangements shall support the approved daylight and ventilation design. Include security measures and accessible entrance provisions where scheduled.

ELEMENT	BASIC TECHNICAL REQUIREMENTS
Fittings and services	Provide the teaching board, notice boards and fixed storage shown on the approved drawings. The electrical installation shall include internal teaching-space lighting, switched socket outlets, external entrance lighting and a distribution board sized for the approved installation. The number of fittings shall follow the electrical schedule for the classroom size and intended use. Complete testing and certification shall be included.

2.1.6. KITCHEN UNIT

ELEMENT	BASIC TECHNICAL REQUIREMENTS
General and construction	Supply, deliver, install and commission a prefabricated modular mobile kitchen facility with an approximate floor area of 7 m × 7 m (±49 m²), including a covered verandah measuring approximately 7 m × 1.8 m (±12.6 m²). The internal accommodation shall include a dedicated storeroom measuring approximately 3.45 m × 2.28 m (±7.86 m²), together with the necessary kitchen fixtures, fittings and installations in accordance with the approved layout and technical specifications. The facility shall have a minimum finished internal ceiling height of 2 700 mm, subject to compliance with applicable building regulations and standards. The structural design and construction of the facility shall be undertaken under the supervision of a suitably qualified and professionally registered engineer, with a structurally sound, corrosion-resistant steel chassis and weather-resistant flashing and protective finishes to all exposed surfaces and junctions. The floor structure shall be securely fitted with water-resistant treated blockboard of a minimum thickness of 21 mm, or an approved equivalent suitable for kitchen applications, with appropriate moisture-resistant, hygienic and slip-resistant floor finishes. Internal walls shall be provided with securely fixed timber skirtings, where appropriate, finished with one coat of sanding sealer and two coats of eggshell varnish, or an approved equivalent finish suitable for the intended environment. External and internal wall panels shall comprise chromadek-coated steel or an approved equivalent external finish, with an appropriate wood-grain or coated internal finish, incorporating fire-resistant insulation with thermal performance equivalent to the specified requirements, a minimum insulation density of 34–36 kg/m³ and a maximum thermal transmittance (U-value) of 0.60 W/m²·K, subject to verification of the complete wall assembly. Adequate ventilation shall be provided, including a minimum of one (1) appropriately positioned ventilation opening to the storeroom and two (2) ventilation openings in the vicinity of the gas cooking installation, supplemented by suitable mechanical extraction and ventilation systems where required by applicable regulations and the approved kitchen design. All gas installations, ventilation systems, electrical installations, water supply and drainage connections shall comply with the applicable SANS standards, National Building Regulations and relevant health and safety requirements. Overall dimensions may vary within a tolerance of ±200 mm, provided that the functional requirements, minimum accommodation standards and applicable statutory requirements are maintained.
Floor finishes	Provide a waterproof floor build-up with a heavy-duty, slip-resistant, non-absorbent finish suited to kitchen cleaning and operating conditions. Resilient sheet flooring, where specified, shall be not less than 2 mm thick, with welded joints and coved junctions. Provide falls and trapped floor drainage where shown on the approved design.

ELEMENT	BASIC TECHNICAL REQUIREMENTS
Walls, roof and ceiling	Provide insulated walling with smooth, washable, non-absorbent internal finishes. Include durable splashbacks to sinks and preparation areas and suitable heat-resistant protection adjacent to cooking equipment. Ceilings shall be moisture-resistant and readily cleanable.
Doors, windows and ventilation	Provide secure doors and aluminium windows complete with the scheduled glazing and ironmongery. Openings shall incorporate insect-control measures where required. Provide natural ventilation and the mechanical extraction, ductwork and discharge arrangements specified for the cooking equipment.
Fittings and services	Provide stainless-steel sinks, drainers, preparation surfaces, cupboards, shelving and a separate handwashing basin as scheduled. Sink assemblies shall include taps, isolation valves, rigid connectors, traps and complete drainage connections. Provide hot and cold water where required, suitably rated electrical circuits and accessible equipment isolators. Grease interception, gas installations, fire-protection equipment and cooking appliances shall be included where expressly scheduled. Gas equipment shall be installed and certified by appropriately competent personnel.

2.1.7. ADMINISTRATION BLOCK

ELEMENT	BASIC TECHNICAL REQUIREMENTS
General and construction	Supply, deliver, install and commission a complete prefabricated relocatable mobile administration facility comprising offices, reception, circulation areas and associated support spaces, with a minimum floor area of **126 m²** and a minimum finished ceiling height of **2600 mm**, in accordance with the approved layout and technical specifications. The facility shall be detachable into a maximum of two (2) transportable sections, with intermodule connections ensuring structural continuity, weather resistance and a level finished floor. The structure shall be designed and approved by a suitably qualified, professionally registered engineer, incorporating a corrosion-resistant steel chassis, weather-resistant finishes and the prescribed structural, wall, roof and ceiling specifications. The floor chassis shall be covered with water-resistant treated blockboard of at least 21 mm thickness, or an approved equivalent, complete with appropriate floor finishes. Provision shall be made for minor site clearing and levelling, where required, to accommodate ground level variations of approximately ±200 mm, without heavy-duty earthmoving equipment. Each unit shall include adequate adjustable support jacks and precast concrete slabs, including additional slabs where necessary, to ensure a stable and level installation. External access steps and a landing measuring at least 1 000 mm × 1 000 mm shall be provided, together with appropriate handrails and accessibility provisions in accordance with applicable regulations. The contractor shall remove all surplus materials and construction debris, leaving the site clean, safe and orderly. Overall dimensions may vary within a tolerance of ±200 mm, provided that minimum accommodation and statutory requirements are maintained.
Floor finishes	Provide 500 × 500 mm heavy-duty commercial carpet tiles to offices and other dry areas where scheduled, using an approved fibrebonded polypropylene product or equivalent. Provide not less than 2 mm thick welded resilient sheet flooring to kitchenettes, ablutions and other areas requiring washable finishes. Each finish shall be laid on its approved compatible substrate. Carpet tiles and resilient sheet flooring shall be treated as separate scheduled finishes; one shall not automatically be laid over the other.
Walls, roof and ceiling	Provide insulated external wall panels, finished internal partitions and an insulated ceiling system. Office partitions shall incorporate the acoustic treatment required by the room use. Provide reinforced fixing positions for cupboards, notice boards, shelving and equipment.

ELEMENT	BASIC TECHNICAL REQUIREMENTS
Doors, windows and access	Provide scheduled aluminium windows, office and external doors, complete with appropriate ironmongery and required security measures. Verandas, covered entrances, steps, ramps and landings shall be provided in accordance with the approved technical specifications, applicable SANS standards, National Building Regulations and accessibility requirements.
Fittings and services	Provide notice boards, fixed cupboards and other scheduled office fittings. Where a kitchenette is included, provide a stainless-steel sink and drainer on an approved cabinet, complete with hot and cold water fittings, isolation valves, trap and drainage connections. Where internal ablutions are included, provide the sanitary fixtures and finishes specified for staff toilet units. Electrical lighting, socket outlets, data containment and connections for mechanical equipment shall follow the approved services schedules.

2.1.8. FEMALE TOILET UNIT FOR LEARNERS

ELEMENT	BASIC TECHNICAL REQUIREMENTS
General and construction	Supply, deliver, install and commission a complete prefabricated relocatable mobile ablution facility for female learners, comprising toilet cubicles, WCs, handwashing facilities and associated sanitary fixtures and fittings, with a minimum floor area of **27 m²** and a minimum finished ceiling height of **2 600 mm**, in accordance with the approved layout and technical specifications. The facility shall incorporate a corrosion-resistant steel chassis and a structurally sound floor system suitable for sanitary installations, water exposure and regular cleaning, complete with moisture-resistant, non-slip and washable finishes. Provision shall be made for minor site clearing and levelling, where required, to accommodate ground level variations of approximately ±200 mm, without the use of heavy-duty earthmoving equipment. Each unit shall include adequate adjustable support jacks and precast concrete slabs, including additional slabs where necessary, to ensure a stable and level installation. Overall dimensions may vary within a tolerance of ±200 mm, provided that the minimum prescribed floor area, functional requirements and applicable statutory standards are maintained.
Floor finishes	Provide a waterproof floor build-up finished with not less than 2 mm thick heavy-duty welded slip-resistant resilient sheeting, or an approved scheduled alternative. Include sealed penetrations, coved perimeter junctions and drainage falls where specified.
Walls, partitions, roof and ceiling	Provide insulated external walls, washable internal surfaces and moisture-resistant ceilings. Toilet partitions shall comprise an approved proprietary system with moisture-resistant panels, nominally 16 mm thick or an approved equivalent, finished on both sides with durable laminate. Include protected panel edges, aluminium receiving channels, stabilising sections, pilasters and all necessary fixings. The partition system shall be suitable for the intended wet-area exposure and cleaning method.
Doors, windows and privacy	Provide aluminium windows with obscured glazing and the scheduled ventilation openings. Cubicle doors shall have indicator bolts, emergency-release provisions, hooks, stops and buffers. External doors shall include the specified security measures without obstructing emergency escape.

ELEMENT	BASIC TECHNICAL REQUIREMENTS
Fittings and services	Provide approved white ceramic WCs, cisterns and handwash basins in the quantities and sizes scheduled. Include seats, flushing mechanisms, taps, isolation valves, traps, pan connectors and all supply and drainage fittings. Provide toilet-roll holders, mirrors, soap dispensers, hand-drying provisions and sanitary-disposal receptacles where scheduled. Accessible compartments shall include the prescribed grab rails, accessible fittings, door hardware and emergency-access arrangements.

2.1.9. MALE TOILET UNIT FOR LEARNERS

ELEMENT	BASIC TECHNICAL REQUIREMENTS
General and construction	Supply, deliver, install and commission a complete prefabricated relocatable mobile male ablution facility comprising toilet cubicles, WCs, urinals, handwashing facilities and associated sanitary fixtures and fittings, with a minimum floor area of **27 m²** and a minimum finished ceiling height of **2600 mm**, in accordance with the approved layout and technical specifications. The facility shall incorporate a corrosion-resistant steel chassis and a structurally sound floor system suitable for sanitary installations, water exposure and regular cleaning, complete with moisture-resistant, non-slip and washable finishes. Provision shall be made for minor site clearing and levelling, where required, to accommodate ground level variations of approximately ±200 mm, without the use of heavy-duty earthmoving equipment. Each unit shall include adequate adjustable support jacks and precast concrete slabs, including additional slabs where necessary, to ensure a stable and level installation. Overall dimensions may vary within a tolerance of ±200 mm, provided that the minimum prescribed floor area, functional requirements and applicable statutory standards are maintained. The facility shall be fully installed, connected to the required services, tested and ready for occupation and use, subject to the necessary approvals.
Floor finishes	Provide a waterproof floor build-up with not less than 2 mm thick heavy-duty welded slip-resistant resilient sheeting, or the approved alternative finish. Seal floor penetrations and provide coved junctions. Include falls and trapped drainage where specified.
Walls, partitions, roof and ceiling	Provide insulated external walling, washable internal finishes and moisture-resistant ceilings. WC cubicles shall use the proprietary moisture-resistant partition system described for female toilet units. Provide urinal privacy screens where scheduled, securely fixed to suitable backing or supports.
Doors, windows and privacy	Provide aluminium windows with obscured glazing and suitable ventilation openings. WC cubicle doors shall include indicator bolts, emergency-release provisions, hooks, stops and buffers. External security arrangements shall preserve the required means of escape.
Fittings and services	Provide approved white ceramic WCs, cisterns, handwash basins and urinals as scheduled. Urinals shall include compatible flushing valves or systems, isolation valves, traps, waste fittings and complete connections. Provide toilet-roll holders, mirrors, soap dispensers and hand-drying facilities where scheduled. Fixture heights and sizes shall correspond with the intended learner age group. Accessible compartments shall be fitted in accordance with the approved accessibility details.

2.1.10. STAFF TOILET UNIT

ELEMENT	BASIC TECHNICAL REQUIREMENTS
General and construction	Supply, deliver, install and commission a complete prefabricated relocatable mobile staff ablution facility accommodating both male and female staff within separate, independently accessible compartments, including toilet facilities, handwashing basins and associated sanitary fixtures and fittings, with a minimum overall floor area of **18m²** and a minimum finished ceiling height of **2600 mm**, in accordance with the approved layout and technical specifications. Provision shall be made for accessible sanitary accommodation in accordance with applicable building regulations and accessibility requirements. The facility shall incorporate a corrosion-resistant steel chassis and a structurally sound floor system suitable for wet-area applications, complete with moisture-resistant, non-slip and washable finishes. Provision shall be made for minor site clearing and levelling, where required, to accommodate ground level variations of approximately ±200 mm, without heavy-duty earthmoving equipment. Adequate adjustable support jacks and precast concrete slabs shall be provided, including additional slabs where necessary, to ensure a stable and level installation. Overall dimensions may vary within a tolerance of ±200 mm, provided that the minimum accommodation and statutory requirements are maintained. The facility shall be fully installed, connected to the required services, tested and ready for occupation and use, subject to the necessary approvals.
Floor finishes	Provide a waterproof floor build-up with not less than 2 mm thick heavy-duty welded slip-resistant resilient sheeting or the approved alternative. Include sealed joints, coved perimeter junctions and properly sealed service penetrations.
Walls, partitions, roof and ceiling	Provide insulated external walls, durable washable internal finishes and moisture-resistant ceilings. Internal cubicle partitions shall comprise the approved moisture-resistant proprietary system with protected edges, aluminium framing and complete ironmongery.
Doors, windows and privacy	Provide aluminium windows with obscured glazing and ventilation suitable for the accommodation. Compartment doors shall include privacy indicator locks and emergency-release arrangements. Accessible doors shall include the specified pull handles, kick plates and accessible locking hardware.
Fittings and services	Provide adult-sized ceramic WCs, cisterns, handwash basins and urinals where shown on the schedule. Include taps, isolation valves, rigid connections, traps, waste pipes and complete drainage installations. Provide mirrors, toilet-roll holders, soap dispensers, hand-drying facilities, hooks and sanitary-disposal receptacles where scheduled. Hot-water provision and accessible sanitary fittings shall follow the approved services and accommodation requirements.

2.1.11. STOREROOM

ELEMENT	BASIC TECHNICAL REQUIREMENTS
General and construction	Supply, deliver, install and commission a complete prefabricated relocatable mobile storage facility suitable for the secure storage of materials, equipment and other items as determined by the Department, with a minimum floor area of **49 m²** and a minimum finished ceiling height of **2600 mm**, in accordance with the approved layout and technical specifications. The facility shall be detachable into a maximum of two (2) transportable sections, with intermodule connections ensuring structural continuity, weather resistance and a level finished floor. The structure shall incorporate a corrosion-resistant steel chassis, weather-resistant finishes and appropriate security measures, including lockable external doors. The floor structure shall be designed and verified by a suitably qualified, professionally registered engineer to accommodate the anticipated storage loads, including shelving, equipment and concentrated loads, without relying solely on the standard classroom floor specification. Provision shall be made for minor site clearing and levelling, where required, to accommodate ground level variations of approximately ±200 mm, without heavy-duty earthmoving equipment. Each unit shall include adequate adjustable support jacks and precast concrete slabs, including additional slabs where necessary, to ensure a stable and level installation. Overall dimensions may vary within a tolerance of ±200 mm, provided that the minimum floor area, structural loading requirements and applicable statutory standards are maintained.
Floor finishes	Provide a durable abrasion-resistant finish suited to the stored materials and handling method. Heavy-duty welded resilient sheet flooring of not less than 2 mm thickness may be used for general storage where appropriate. Areas subject to heavy equipment or concentrated loading shall receive the specifically scheduled finish and supporting floor construction.
Walls, roof and ceiling	Provide insulated external wall panels, weatherproof roofing and durable internal finishes. Seal joints and penetrations against water and pest entry. Provide designed backing or independent supports for shelving and wall-mounted storage systems.
Doors, windows and security	Provide robust lockable doors sized for the intended movement of stored items, with reinforced frames, appropriate hinges and secure locking arrangements. Provide security gates, window protection or protected ventilation openings where scheduled. Windows shall be provided only where indicated on the approved drawings. Required ventilation shall be maintained without compromising security or weather resistance.

ELEMENT	BASIC TECHNICAL REQUIREMENTS
Fittings and services	Provide shelving, racking and fixed storage fittings only where scheduled. State the permissible loading of supplied shelving and racking and secure them in accordance with the approved installation details. Provide internal lighting, external entrance lighting, switched socket outlets and the electrical distribution equipment shown on the services schedule. Ordinary storerooms shall not be treated as suitable for flammable substances, hazardous chemicals or gas cylinders without a specific approved design and corresponding specification.

2.2. RELOCATION OF NEW AND EXISTING COMPLETE AND COLLAPSIBLE MOBILE FACILITIES SUPPLIED UNDER BID E12/2026/2027 AND PREVIOUS BIDS OR CONTRACTUAL ARRANGEMENTS

The relocation services contemplated under this Framework Agreement shall apply to complete and collapsible mobile facilities supplied and installed under Bid E12/2026/2027, as well as mobile facilities previously procured, delivered or installed under earlier bids or contractual arrangements, irrespective of the original manufacturer, supplier or installing contractor.

Relocation assignments may involve the transfer of mobile facilities between schools, within the same school premises or to other locations identified by the Department. The scope and extent of each relocation assignment shall be determined by the Department and specified in the relevant Work Order and accompanying Bills of Quantities.

2.2.1. Relocation of Complete Mobile Facilities

The contractor shall undertake a joint inspection with the Department's designated representative prior to relocation and record the dimensions, general condition, asset identification details, structural components, fixtures, fittings and any pre-existing defects of the mobile facility.

The contractor shall assess the suitability of the facility for lifting, transportation and reinstallation, taking into consideration its structural condition, dimensions, weight and applicable transport requirements.

Prior to commencement, the contractor shall prepare and submit a method statement addressing service disconnections, temporary supports, lifting arrangements, transport permits where applicable, route assessment, load protection, transportation, unloading and reinstallation at the designated destination.

All electrical, water and sewer connections shall be safely isolated and disconnected by appropriately competent persons before lifting or transportation. Reusable fittings, fixtures and components shall be adequately protected during handling and transportation.

Upon delivery to the designated destination, the contractor shall reinstall the mobile facility on approved foundations or supports, ensure appropriate levelling, alignment and anchorage, and undertake reconnection of basic services where specified in the relevant Work Order.

The contractor shall inspect and test the completed installation, rectify any damage attributable to its relocation activities and submit the necessary inspection and commissioning records.

Pre-existing defects, deterioration and any additional repairs identified during inspection or relocation shall be separately documented and referred to the Department for assessment and authorisation prior to undertaking such repairs.

2.2.2. Relocation of Collapsible Mobile Facilities

The contractor shall undertake a joint pre-relocation inspection with the Department's designated representative to establish the condition, configuration, completeness and suitability of the collapsible mobile facility for dismantling, transportation and reassembly.

Dismantling, folding or collapsing shall be undertaken in accordance with the original manufacturer's prescribed procedures, where available, or an alternative method statement prepared by a suitably competent person and approved by the Department.

The contractor shall identify, record and label all reusable panels, structural members, connections, fixings, fittings, fixtures and service components to facilitate accurate reassembly.

All dismantled components shall be appropriately packaged, secured and protected against damage, deterioration or loss during handling, loading, transportation and offloading. A component inventory shall be maintained throughout the relocation process.

Upon delivery to the designated destination, the contractor shall reassemble and reinstall the facility in accordance with the approved configuration and applicable technical specifications, ensuring satisfactory alignment, structural connections, bracing, anchorage, weatherproofing and sealing.

Electrical, water and sewer services shall be reconnected where specified in the relevant Work Order, subject to the applicable approvals and execution by appropriately competent persons.

The contractor shall inspect, test and commission the completed installation and submit the necessary records confirming the facility's readiness for occupation.

Missing, defective or damaged components shall be identified and reported to the Department. Replacement or repair shall be undertaken only where authorised, except where such replacement or repair is necessary to rectify damage attributable to the contractor's own activities, which shall remain the contractor's responsibility.

2.2.3. Warranties, Defects and Relocation Workmanship

Bidders shall submit a warranty schedule indicating the applicable warranty periods, scope of coverage, exclusions and response arrangements for the relevant materials, systems, components and workmanship.

The minimum warranty requirements, applicable defects liability periods and response times shall be as prescribed in the Framework Agreement, Contract Data and relevant Work Orders.

For relocated mobile facilities, the contractor's warranty obligations shall principally relate to the quality and performance of the dismantling, handling, transportation, reassembly, installation, service reconnection and associated works undertaken under the relevant Work Order.

Existing manufacturer warranties, where applicable, shall be distinguished from the warranties and workmanship obligations arising from the relocation activities.

The contractor shall remain responsible for defects, damage or failures directly attributable to its workmanship, negligence or failure to comply with the approved relocation methodology and specifications.

Pre-existing defects, normal wear and tear, deterioration or failures unrelated to the contractor's relocation activities shall not automatically constitute defects attributable to the contractor. Any repairs or replacements outside the contractor's contractual obligations shall be subject to separate assessment and authorisation by the Department.

2.2.4. Schedule of mobile facilities eligible for relocation under bid E12/2026/2027

The following schedule identifies the categories of mobile facilities that may be relocated under this Framework Agreement, including facilities delivered under the current bid and those procured under previous bids or contractual arrangements.

ITEM	FACILITY TYPE
1	Single Grade R Classroom
2	Double Grade R Classroom
3	Mobile Classroom
4	Kitchen Unit
5	Administration Block
6	Female Toilet Unit

Ref: **BID E12/2026/2027**
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ITEM	FACILITY TYPE
7	Male Toilet Unit
8	Staff Toilet Unit
9	Storeroom

The inclusion of a facility type in this schedule shall not constitute a guarantee of relocation assignments or quantities. The Department shall determine the facilities requiring relocation, their existing condition, destination, required relocation activities and associated works on a case-by-case basis.

The relevant Work Order and accompanying Bills of Quantities shall identify the specific facility type, relocation methodology, scope of services, site preparation requirements, service connections and any additional works authorised by the Department.

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SECTION 3:

BID ADMINISTRATION AND FRAMEWORK ARRANGEMENTS

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SECTION 3:

3.1. ELIGIBILITY CRITERIA

3.1.1. Purpose and General Eligibility

Bid E12/2026/2027 seeks to establish a Framework Panel of suitably qualified contractors for the manufacture, supply, delivery and installation of factory-built relocatable mobile facilities, including instructed basic service connections, and the relocation of existing complete and collapsible mobile facilities. Associated civil works or site preparation may be included where expressly scheduled in an individual Work Order.

Participation in the Framework Panel shall be open to:

a) **Suitably qualified manufacturers** of mobile or modular facilities to execute the services contemplated under Section 1.7: Scope of Works, and
b) **Contractors** holding valid and enforceable **Exclusive Manufacturing or Utilization agreements** with relevant manufacturers of such facilities, granting them the necessary manufacturing, supply or utilisation rights to execute the services contemplated under Section 1.7: Scope of Works.

Contractors relying on exclusive manufacturing or utilisation agreements shall submit duly signed and valid agreements at the time of bidding, clearly identifying the contracting parties, scope of authorised services, exclusive rights granted and period of validity.

The Department reserves the right, at any reasonable time during the Framework Agreement, to request updated agreements or other verifiable evidence confirming that such arrangements remain valid and enforceable. Appointed contractors shall notify the Department of any termination, expiry or material amendment affecting their manufacturing arrangements or ability to fulfil their contractual obligations.

3.2. CIDB GRADING

Bidders must be registered with the CIDB and must possess a **minimum** grading designation of 6GB (General Building) or higher.

3.3. JOINT VENTURES AND CONSORTIA

For Bid E12/2026/2027, the Free State Department of Education (FSDOE) has taken a considered decision not to accept Joint Ventures (JVs) or consortia Bids.

In this regard, FSDOE exercises its discretion in terms of:

Regulation 4 of the Preferential Procurement Regulations, 2022, issued under the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000), which provides that:

"*An organ of state must determine its own preferential procurement policy and may, in the implementation of that policy— (c) determine specific conditions that bidders must meet in order to be eligible to participate in a particular procurement process.*"

This decision is made in alignment with Regulation 4(c) of the Preferential Procurement Regulations, 2022, which empowers organs of state to determine specific conditions for participation in a procurement process. Bidders are therefore advised to submit proposals in their individual legal capacity, fully assuming all contractual, financial, and technical obligations as a single entity.

3.4. EVALUATION STAGES

3.4.1. STAGE 1: SPECIAL REQUIREMENTS

For Bid E12/2026/2027, Stage 1 shall consist of assessing compliance with the Special Requirements as set out in *Bid Part 3: Special Conditions/Functionality Requirements*. This stage is intended to establish whether bidders possess the requisite Agrément South Africa certification or have valid exclusive manufacturing or utilisation agreements with manufacturers or technology holders of Agrément SA-certified modular building systems.

Bidders who are direct manufacturers:

3.4.1.1. SPECIAL CONDITIONS: DIRECT MANUFACTURERS (ROUTE M)

Bidders who **are direct manufacturers** shall comply with the following three (3) Special Conditions and submit the prescribed supporting documentation.

NO.	SPECIAL CONDITION	MANDATORY DOCUMENTARY REQUIREMENTS
1	**Agrément South Africa Certification**	The bidder shall submit a certified copy of a valid Agrément South Africa Certificate applicable to the modular building system proposed under this bid.
2	**Proof of Ownership or Lease of Manufacturing Facilities**	The bidder shall submit documentary evidence confirming ownership or lawful occupation of premises utilised for the manufacturing and assembly of modular structures, by providing either of the following: a) **Ownership:** A certified copy of the Title Deed confirming ownership of the property on which the manufacturing facility is situated; **OR** b) **Lease:** A certified copy of a Lease Agreement, valid as at the bid closing date, confirming the bidder's lawful occupation of premises utilised for manufacturing and assembly operations.
3	**Location of Manufacturing Facilities and Free State Operational Requirements**	a) **Facilities located within the Free State Province:** The bidder shall submit a declaration on its official company letterhead, duly signed by its Director(s), stating the physical address of the manufacturing facility and confirming that the premises are actively utilised for the manufacturing and assembly of modular structures. **OR** b) **Facilities located outside the Free State Province:** The bidder shall submit a written undertaking on its official company letterhead, duly signed by its Director(s), committing to establish an operational manufacturing and/or assembly facility within the Free State Province within six (6) months from the date of written notification of appointment to the Panel. The undertaking shall expressly confirm the bidder's commitment to secure suitable

		premises, establish the required operations and ensure that the facility is operational within the prescribed period.

3.4.1.2. SPECIAL CONDITIONS: NON-DIRECT MANUFACTURERS (ROUTE U)

Bidders who are **not direct manufacturers** or holders of Agrément South Africa Certificates shall comply with the following three (3) Special Conditions and submit the prescribed supporting documentation relating to the manufacturer or technology holder from whom they derive their authority to utilise the certified modular building system.

NO.	SPECIAL CONDITION	MANDATORY DOCUMENTARY REQUIREMENTS
1	**Exclusive Manufacturing or Utilisation Agreement and Certified Agrément South Africa Certification**	The bidder shall submit **both** of the following: a) A certified copy of a valid and duly signed Exclusive Manufacturing or Utilisation Agreement concluded with the relevant manufacturer or technology holder. The agreement shall expressly establish the bidder's authority to manufacture, supply, install or utilise the certified modular building system for the services contemplated under this bid. The agreement shall specify its validity period and remain valid and in force as at the bid closing date. **AND** b) A certified copy of the applicable valid Agrément South Africa Certificate held by the manufacturer or technology holder identified in the agreement.
2	**Proof of Ownership or Lease of Manufacturing Facilities**	The bidder shall submit documentary evidence confirming that the manufacturer or technology holder identified under Special Condition 1 owns or lawfully occupies premises utilised for the manufacturing and assembly of modular structures, by providing either of the following: **Ownership:** A certified copy of the Title Deed confirming ownership by the manufacturer or technology holder of the property on which the manufacturing facility is situated; **OR** **Lease:** A certified copy of a Lease Agreement, valid as at the bid closing date, confirming the manufacturer or technology holder's lawful occupation of premises utilised for manufacturing and assembly operations.

3	**Location of Manufacturing Facilities and Free State Operational Requirements**	**a) Facilities located within the Free State Province:** The bidder shall submit a declaration on the **manufacturer or technology holder's official company letterhead**, duly signed by its Director(s), stating the physical address of the manufacturing facility and confirming that the premises are actively utilised for the manufacturing and assembly of modular structures. **OR** **b) Facilities located outside the Free State Province:** The bidder shall submit a written undertaking on the **manufacturer or technology holder's official company letterhead**, duly signed by its Director(s), committing to establish an operational manufacturing and/or assembly facility within the Free State Province within **six (6) months** from the date of written notification of the bidder's appointment to the Panel. The undertaking shall expressly confirm the manufacturer or technology holder's commitment to secure suitable premises, establish the required operations and ensure that the facility is operational within the prescribed period.

3.4.1.3. NON-COMPLIANCE WITH SPECIAL CONDITIONS FOR ROUTE M AND ROUTE U BIDDERS

Failure to submit any of the prescribed documentation applicable to the bidder under Special Conditions 1, 2 or 3 shall render the bid **non-responsive at the Special Conditions evaluation stage**, and the bid shall not proceed to Functionality Evaluation.

Both categories of bidders shall be assessed on an equal basis against the prescribed Special Requirements. Compliance with all Special Requirements is mandatory and constitutes a non-negotiable qualifying threshold (Gate 1). Failure to submit the prescribed supporting documentation or to satisfy any of the Special Requirements shall result in automatic disqualification from further evaluation. Only bidders who fully comply with Stage 1 shall proceed to Stage 2: Functionality Evaluation.

3.4.2. STAGE 2: FUNCTIONALITY

The functionality evaluation for Bid E12/2026/2027 shall comprise four (4) evaluation criteria, namely relevant **Experience**, **Quality** of completed work through references, **Capacity** (Human Resources and Technical Personnel), and **Financial Capacity**. Bidders shall submit the prescribed supporting documentation for each criterion to enable the Department to assess their technical, operational and financial capacity to undertake the services contemplated under the Framework Agreement.

Only bidders achieving a minimum functionality score of seventy percent (**70%**), equivalent to 70 out of 100 points, shall qualify for further consideration for appointment to the Framework Panel, subject to the successful completion of the applicable verification, probity, approval and other departmental procurement processes.

Functionality shall be evaluated in accordance with the detailed scoring criteria, documentary requirements and point allocations prescribed in the relevant functionality schedules.

Achieving the prescribed functionality threshold shall not automatically entitle a bidder to appointment to the Framework Panel.

The evaluation committee shall record each condition assessed, supporting document or verification method, and the resulting finding. Requests for clarification shall not permit a bidder to remedy a material non-responsive bid contrary to the published rules or applicable law.

3.5. PRICING AND SPECIFIC GOALS

Pricing and Specific Goals shall not form part of the initial evaluation for the establishment of the Framework Panel under Bid E12/2026/2027. Bidders shall be assessed on compliance with the prescribed Special Requirements and Functionality Criteria.

For purposes of establishing the Panel of Contractors, the estimated aggregate value of the Framework Agreement over its three-year duration exceeds R50 million, corresponding to the threshold ordinarily applicable to the 90/10 preference point system. However, as the purpose of this procurement process is to establish a Panel of suitably qualified and capable Contractors, bidders shall not be required to submit prices at the initial panel establishment stage. Consequently, the 90 points ordinarily allocated to Price under the 90/10 preference point system shall not be evaluated at evaluation stage.

Pricing and Specific Goals shall also be considered during subsequent competitive Requests for Quotations (RFQs) issued to appointed Panel Contractors for individual assignments. The applicable preference point system shall be determined by the estimated value of each individual assignment, inclusive of all applicable taxes, as follows:

a) **80/20 Preference Point System:** For individual assignments with an estimated value equal to or below R50 million, a maximum of 80 points shall be allocated for Price and 20 points for Specific Goals.

b) **90/10 Preference Point System:** For individual assignments with an estimated value exceeding R50 million, a maximum of 90 points shall be allocated for Price and 10 points for Specific Goals.

The applicable preference point system, specific goals, allocation of points and required supporting documentation shall be clearly stipulated in each RFQ, in accordance with applicable procurement legislation, approved departmental procedures and the evaluation criteria disclosed to the participating Panel Contractors.

3.6. BID SUBMISSION REQUIREMENTS

3.6.1. General Submission Arrangements

Bids shall be submitted by the date, time and at the address or electronic platform (if applicable) specified in the Bid Data, clearly identifying Bid E12/2026/2027 and the bidder. A single indexed technical and compliance submission is proposed because no initial panel-establishment price offer is sought. Any prescribed packaging or electronic submission procedure shall be confirmed by SCM before issue

3.6.2. Panel Qualification, Selection and Appointment

Only bidders meeting Gate 1 and achieving at least 70 out of 100 points in Gate 2 shall qualify for consideration for appointment, subject to completed verification and required approvals. Qualification does not, by itself, confer panel membership or a right to future work.

Before issue, the Department shall disclose whether all qualifying bidders will be appointed or whether a maximum panel size will apply. If a cap is adopted, the Bid Data shall disclose the ranking and tie-break rules and any lawful objective selection criteria. No undisclosed criterion may be applied after bid closing.

Final appointments shall be confirmed through authorized appointment letters and execution of the Framework Agreement. Any permission to use proposed manufacturing premises shall remain subject to the published operational-readiness and verification requirements.

3.6.3. Subsequent Competitive Requests for Quotations and Work Orders

Following panel establishment, SCM shall administer assignment-specific RFQs under the approved call-off rules, including any rotation or invitation arrangements. Invited eligible panel contractors shall receive a common scope, Bills of Quantities, relevant standard mobile drawings, specifications, completion period and site information for the same assignment.

The applicable quotation evaluation method, including any price and preferential procurement requirements, shall be disclosed at the call-off stage and applied consistently. Invitations, responses, evaluation, approvals and selection shall be recorded. The contractor may commence the specified works only upon the requisite authorized appointment documentation and Purchase Order (Work Order), subject to the applicable commencement requirements.

Panel membership alone shall not create an entitlement to an RFQ invitation or a Work Order, unless an expressly published and approved call-off rule provides otherwise. Continued eligibility shall be checked against the nature and value of each assignment and the contractor's operational readiness.

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FREE STATE PROVINCE

SECTION 4:

POST-APPOINTMENT ADMINISTRATION AND MANEGEMENT OF PANEL

SECTION 4: POST-APPOINTMENT ADMINISTRATION AND MANEGEMENT OF PANEL

4.1. FRAMEWORK AGREEMENT , WORK ORDERS AND PANEL OPERATIONS

4.1.1. Appointment and Term of Panel/Framework Arrangement

Successful bidders shall enter into the Department's approved framework agreement. The appointment date and expiry date shall be expressly recorded. The panel shall operate for three years from the stated appointment date. There is no automatic renewal or addition of contractors to the panel after appointment has been concluded by the Department

4.1.2. Framework Appointment, Work Order Authorisation and Competitive Quotation Procedures

Appointment to the Framework Agreement establishes the contractual terms and conditions governing the allocation and execution of future work. Such appointment shall not, in itself, constitute authorisation to commence manufacture, delivery, relocation, mobilisation or incur expenditure on behalf of the Department.

The execution of any assignment shall be subject to the issuance of a formal appointment letter and an authorised Purchase Order (Work Order), supported by the relevant Bills of Quantities, approved standard architectural drawings of mobile facilities, where applicable, and any other project-specific specifications or instructions issued by the Department. Only upon receipt of the requisite authorisation may the appointed contractor commence the works specified in the relevant Work Order.

Requests for Quotations (RFQs) under Bid E12/2026/2027 shall be administered through a competitive quotation process involving contractors appointed to the Framework Agreement. Contractors invited to quote for a particular assignment shall be issued with the same scope of work, Bills of Quantities, specifications and relevant supporting documentation to ensure a consistent and comparable basis for pricing.

The Department's Supply Chain Management (SCM) Section shall be responsible for administering the RFQ process, including the identification and invitation of eligible framework contractors, the application of any approved rotation arrangements and the management of the quotation and evaluation process, in accordance with the applicable procurement prescripts and approved departmental procedures.

Quotations shall be evaluated on the basis of the prices submitted against the issued Bills of Quantities, together with the applicable evaluation criteria and procurement requirements. Any permissible discounts shall be applied and evaluated consistently in accordance with the conditions stipulated in the RFQ documentation.

The Department shall maintain appropriate records of the invitations issued, quotations received, evaluation outcomes, contractor selection and requisite approvals prior to the issuance of the formal appointment letter and Purchase Order (Work Order). No contractor shall commence the execution of an assignment without the necessary written authorisation.

As far as practically possible, Department's Supply Chain Management (SCM) Section shall ensure that RFQs are based on a rotation or equal division of work basis. Any alternative to deviate from this arrangement shall requires a lawful, approved and documented basis and must comply with the framework's disclosed allocation rules. Urgency by end-user sections in the department shall not be used to create an unrestricted right of direct allocation.

4.1.3. Variations and expiry of Bid E12/2026/2027

Changes to scope, price or time shall follow the written variation procedure and authorised delegations in the contract. A verbal instruction, an instruction from an unauthorised person or the existence of unused budget does not constitute approval for additional work.

No new work order shall be issued after framework expiry. The framework shall state how valid orders placed before expiry are completed and administered thereafter. Payment, defects correction, warranties and other surviving obligations under such orders shall continue in accordance with their contract terms.

4.1.4. Verification of Agrément Certification and Exclusive Manufacturing Arrangements at RFQ Stage

For Requests for Quotations (RFQs) issued under Bid E12/2026/2027 involving the manufacture, supply and installation of factory-built relocatable mobile facilities, appointed contractors shall submit the following compulsory returnable documents, according to their respective manufacturing arrangements:

CATEGORY OF APPOINTED CONTRACTOR	COMPULSORY RETURNABLE DOCUMENTS
Direct Manufacturers of Mobile or Modular Facilities	A certified copy of a valid Agrément South Africa Certificate applicable to the mobile or modular building system proposed for the assignment.
Contractors Holding Exclusive Manufacturing or System Utilisation Agreements	A certified copy of a valid and duly signed exclusive agreement with the relevant manufacturer, together with a certified copy of the manufacturer's applicable Agrément South Africa Certificate for the proposed mobile or modular building system.

The submitted Agrément South Africa Certificate shall be valid and active at the time of quotation and shall cover the building system proposed for the assignment, including its intended application, subject to the conditions of certification.

For contractors operating under exclusive agreements, the agreement shall clearly establish the contractor's authority to manufacture, supply, install or otherwise utilise the certified building system, as applicable to the relevant assignment. The agreement shall remain valid for the anticipated execution period of the Work Order.

The Department, through its Supply Chain Management Directorate and designated technical representatives, reserves the right to verify the authenticity, validity and applicability of the submitted certificates and agreements, including confirmation with Agrément South Africa and the relevant manufacturer.

Failure to submit the prescribed documents, or submission of expired, invalid or inapplicable documentation, shall be dealt with in accordance with the mandatory returnable requirements expressly stipulated in the RFQ and the applicable procurement provisions.

Direct manufacturers and contractors holding valid exclusive agreements shall be assessed on an equal basis, subject to compliance with the same technical specifications and published RFQ evaluation requirements.

The appointed contractor shall remain responsible for maintaining the validity of the relevant certification and manufacturing arrangements throughout the execution of the Work Order and shall immediately notify the Department of any suspension, withdrawal, termination or material amendment affecting such arrangements.

4.1.5. Performance Management

The Department shall monitor timeliness, quality, safety, documentation, service-provider coordination and defects resolution against each work order. Performance concerns shall be recorded and notified to the contractor with the required opportunity to respond or remedy. Suspension, termination and restrictions on future work shall follow the approved contract and applicable procedures.

4.1.6. Timeframes and site information

The three-year period relates to the framework appointment. Each assignment shall have its own approved completion period based on its scope and site conditions. Bidders shall state indicative manufacturing lead times, mobilisation periods, delivery capacity and relocation durations in their technical proposals in terms of paragraph 1.4.5.

4.1.7. Payments

Payment shall be based on the authorized work order, verified quantities or approved milestones, compliant invoices and certification by the Department's authorised representative. Panel appointment alone creates no entitlement to payment. The contract data shall specify payment periods, advance-payment conditions if any, security, retention and ownership or risk provisions

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SECTION 5:

GENERAL CONDITIONS AND GOVERNANCE PROVISIONS

SECTION 5: GENERAL CONDITIONS AND GOVERNANCE PROVISIONS

5.1. RESERVATION OF RIGHTS

The Department may verify references, financial statements, registrations, premises and product compliance information, and may conduct properly recorded site inspections. Verification shall apply the published requirements consistently. Presentations or inspections shall not introduce new scoring criteria or allow a material improvement to a bid after closing.

5.2. VERIFICATION AND INSPECTION OF BUSINESS PREMISES AND MANUFACTURING FACILITIES

The Department, through its duly authorised officials or representatives, reserves the right to conduct physical inspections of bidders' registered business premises, operational offices, manufacturing facilities, workshops, equipment and other relevant operational infrastructure as part of the bid verification process prior to appointment.

Such inspections shall be undertaken to verify the existence, authenticity, operational capacity and suitability of the facilities and resources declared by bidders in their submissions.

The Department further reserves the right to conduct follow-up inspections at any reasonable time during the currency of the Framework Agreement to verify that appointed contractors continue to maintain the operational premises, manufacturing arrangements, equipment and resources necessary to fulfil their contractual obligations.

Contractors shall provide reasonable access to the relevant premises, facilities, records and personnel for purposes of such verification, subject to appropriate notice and applicable safety and access requirements.

Any material discrepancies, misrepresentations, changes in operational capacity or failure to maintain the declared facilities and resources shall be documented and may result in further assessment or appropriate contractual or administrative action, in accordance with the Framework Agreement and applicable procurement requirements.

All inspections shall be conducted and documented in a fair, consistent and transparent manner and shall not introduce undisclosed evaluation criteria or confer an unfair advantage on any bidder.

5.3. FINAL PANEL APPOINTMENT

The Department may decide not to make an award where a lawful basis exists. Panel appointment remains subject to the completed evaluation, required approvals, verification and execution of the framework agreement. No representation by an unauthorised official binds the Department. All appointment and work-order commitments must be made by duly authorised representatives.

5.4. FAIRNESS AND TRANSPARENCY

Officials involved in evaluation and award shall declare conflicts of interest and comply with confidentiality requirements. The Department shall maintain an audit trail of compliance assessments, functionality scores, price evaluation, specific-goal verification, panel appointments and subsequent work-order decisions.

5.5. MISREPRESENTATION AND NON-COMPLIANCE

Materially false statements, altered records, unverifiable claims or failure to meet published mandatory requirements may result in rejection or other remedies under the applicable procedures. Any restriction or sanction shall follow the relevant statutory and administrative process. The Department shall not rely on undisclosed criteria when determining responsiveness.

5.6. CORRUPTION GIFTS AND PAYMENTS

Bidders and persons acting on their behalf shall not offer any gift, payment, benefit or inducement to influence the procurement process or administration of the framework. Suspected misconduct may be referred for investigation and dealt with under the applicable law and procurement procedures.

5.7. COSTS OF RESPONDING

Bidders shall bear their own costs of preparing, submitting, clarifying and negotiating their bids. The Department shall not reimburse those costs. Any request for samples or demonstrations shall state the applicable arrangements in advance.

SECTION 3

Bid administration and framework arrangements (Stage 1: Special Requirements and Stage 2: Functionality criteria)

education
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STAGE 1

SPECIAL REQUIREMENTS

ROUTE M –
DIRECT MANUFACTURERS

education
Department of Education
FREE STATE PROVINCE

PECIAL CONDITIONS EVALUATION: ROUTE M - DIRECT MANUFACTURERS

dders who are direct manufacturers shall comply with all three (3) Special Conditions and submit the prescribed supporting documentation. Each item below is mandatory. Only a bidder that ıtisfies all three Special Requirements passes Gate 1.

SPECIAL REQUIREMENT	FUNCTIONAL REQUIREMENT EVALUATION CRITERIA	REQUIREMENT DESCRIPTION	EVIDENCE: ANNEXURE CODE	EVALUATION CRITERIA		
SPECIAL REQUIREMENT 1	**THE BIDDER MUST HOLD A VALID AGRÉMENT SOUTH AFRICA CERTIFICATE APPLICABLE TO THE MODULAR BUILDING SYSTEM PROPOSED UNDER THIS BID.**	The bidder shall submit a **certified copy of a valid Agrément South Africa Certificate** applicable to the modular building system proposed under this bid.	**Annexure A**	Bidder has submitted a **certified copy** of an Agrément South Africa Certificate	YES ☐	NO ☐
				The Agrément South Africa Certificate is valid as at the bid closing date. **Specify Date: ____/____/_____**	YES ☐	NO ☐
				The Agrément South Africa Certificate is held in the **bidder's own name** as the direct manufacturer and holder of the certified building system, as evidenced by the bidder's name appearing on the submitted certified copy of the valid Agrément South Africa Certificate	YES ☐	NO ☐
				The Agrément South Africa Certificate is applicable to the modular building system "Mobiles" as proposed under this bid and is approved for use for Occupancy Class A3 (Places of Instruction) and G1 (Offices) as defined in SANS 10400: Table 1 of Regulation A20(1).	YES ☐	NO ☐
				SPECIAL CONDITION #1 OUTCOME:	YES ☐	NO ☐
				If YES: *Proceed to evaluate Special Requirement 2.* **If NO:** *The bidder is non-responsive at Gate 1. No further Special Requirements need to be evaluated*		
SPECIAL REQUIREMENT 2	**THE BIDDER MUST DEMONSTRATE OWNERSHIP OR LAWFUL OCCUPATION OF PREMISES UTILIZED FOR THE MANUFACTURING AND ASSEMBLY OF MODULAR STRUCTURES.**	The bidder shall submit documentary evidence confirming ownership or lawful occupation of premises utilised for the manufacturing and assembly of modular structures by providing either a certified copy of the Title Deed or a certified copy of a Lease Agreement valid as at the bid closing date.	**Annexure A**	**PROOF OF OWNERSHIP:** Bidder submitted a certified copy of the Title Deed and confirms the bidder's ownership of the property on which the manufacturing facility is situated. **OR** **PROOF OF LEASE AGREEMENT:** A certified copy of the Lease Agreement has been submitted, is valid as at the bid closing date, and confirms the bidder's lawful occupation of premises utilized for manufacturing and/or assembly operations	YES ☐	NO ☐
				In the case of Lease Agreement, the certified Lease Agreement is valid as at the bid closing date. **Specify Lease Period: ____/____/_____ TO ____/____/_____**		
				The premises reflected in the submitted ownership or lease evidence are utilized for the manufacturing and assembly of modular structures	YES ☐	NO ☐

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SPECIAL REQUIREMENT	FUNCTIONAL REQUIREMENT EVALUATION CRITERIA	REQUIREMENT DESCRIPTION	EVIDENCE: ANNEXURE CODE	EVALUATION CRITERIA		
				SPECIAL CONDITION #2 OUTCOME:	YES ☐	NO ☐
				If YES: *Proceed to evaluate Special Requirement 3.* **If NO:** *The bidder is non-responsive at Gate 1. No further Special Requirements need to be evaluated*		
SPECIAL REQUIREMENT 3	**THE BIDDER MUST SATISFY THE APPLICABLE FREE STATE MANUFACTURING FACILITY LOCATION AND OPERATIONAL REQUIREMENT.**	The bidder shall submit the prescribed declaration or undertaking applicable to the location of its manufacturing facility. A Free State facility requires a signed declaration confirming its physical address and active manufacturing use. A facility located outside the Free State requires a signed undertaking to establish an operational manufacturing and/or assembly facility within the Free State Province within six (6) months from written notification of appointment to the Panel.	**Annexure A**	**IF THE FACILITY IS BASED IN THE FREE STATE**		
				A declaration on the bidder's official company letterhead has been submitted	YES ☐	NO ☐
				The declaration is duly signed by one/all the Bidding company's Director(s)	YES ☐	NO ☐
				The declaration states the physical address of the manufacturing facility	YES ☐	NO ☐
				The declaration confirms that the premises are actively utilized for the manufacturing and/or assembly of modular structures.	YES ☐	NO ☐
				OR		
				IF THE FACILITY IS NOT BASED THE FREE STATE		
				The bidder has submitted a written undertaking, bearing its official company letterhead, committing to establish an operational manufacturing and/or assembly facility within the Free State Province.	YES ☐	NO ☐
				The Undertaking is duly signed by one/all of the Bidding company's Director(s)	YES ☐	NO ☐
				The undertaking commits to establish an operational manufacturing and/or assembly facility within the Free State Province within six (6) months from written notification of appointment to the Panel.	YES ☐	NO ☐
				SPECIAL CONDITION #3 OUTCOME:	YES ☐	NO ☐
				If YES: *The bidder is fully compliant with Route M Gate 1, subject to the final determination below.* **If NO:** *The bidder is non-responsive at Gate 1 and shall not proceed to Functionality Evaluation.*		

SPECIAL REQUIREMENT	FUNCTIONAL REQUIREMENT EVALUATION CRITERIA	REQUIREMENT DESCRIPTION	EVIDENCE: ANNEXURE CODE	EVALUATION CRITERIA		
ROUTE M - GATE 1 FINAL DETERMINATION				**PASS** All three (3) Special Requirements are fully compliant. Bidder may proceed to Stage 2: Functionality Evaluation. **FAIL** One or more Special Requirements are non-compliant. The bid is non-responsive at Gate 1 and shall not proceed to Functionality Evaluation.	PASS ☐	FAIL ☐

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SPECIAL REQUIREMENTS

ROUTE U –
NON-DIRECT MANUFACTURERS

(Bidders who are not direct manufacturers or holders of Agrément South Africa Certificates AND rely on Exclusive Manufacturing or Utilisation Agreement with Direct Manufacturers)

SPECIAL REQUIREMENT	FUNCTIONAL REQUIREMENT EVALUATION CRITERIA	REQUIREMENT DESCRIPTION	EVIDENCE: ANNEXURE CODE	EVALUATION CRITERIA		
SPECIAL REQUIREMENT 1	**THE BIDDER MUST SUBMIT A VALID EXCLUSIVE MANUFACTURING OR UTILISATION AGREEMENT TOGETHER WITH THE APPLICABLE VALID AGRÉMENT SOUTH AFRICA CERTIFICATE HELD BY THE SAME MANUFACTURER OR TECHNOLOGY HOLDER.**	The bidder shall submit both a certified copy of a valid and duly signed Exclusive Manufacturing or Utilization Agreement concluded with the relevant manufacturer or technology holder and a certified copy of the applicable valid Agreement South Africa Certificate held by that manufacturer or technology holder.	**Annexure A**	Bidder has submitted a **certified copy** of the Exclusive Manufacturing or Utilization Agreement	YES ☐	NO ☐
				The Agreement expressly establishes and adequately give the bidder's authority to manufacture, supply, install or utilize the certified modular building system for the services contemplated under this bid	YES ☐	NO ☐
				The Agreement specifies its validity period and is valid and in force as at the bid closing date	YES ☐	NO ☐
				Bidder has submitted a **certified copy** of an Agrément South Africa Certificate of the Manufacturer	YES ☐	NO ☐
				The Agrément South Africa Certificate of the manufacturer is valid as at the bid closing date. **Specify Date: ____/____/_____**	YES ☐	NO ☐
				The Agrément South Africa Certificate is applicable to the modular building system "Mobiles" as proposed under this bid and is approved for use for Occupancy Class A3 (Places of Instruction) and G1 (Offices) as defined in SANS 10400: Table 1 of Regulation A20(1).	YES ☐	NO ☐
				SPECIAL CONDITION #1 OUTCOME:	YES ☐	NO ☐
				If YES: *Proceed to evaluate Special Requirement 2.* **If NO:** *The bidder is non-responsive at Gate 1. No further Special Requirements need to be evaluated*		
SPECIAL REQUIREMENT 2	**THE MANUFACTURER OR TECHNOLOGY HOLDER IDENTIFIED UNDER SPECIAL REQUIREMENT 1 MUST DEMONSTRATE OWNERSHIP OR LAWFUL OCCUPATION OF PREMISES UTILISED FOR MANUFACTURING AND ASSEMBLY.**	The bidder shall submit documentary evidence confirming that the manufacturer or technology holder identified under Special Requirement 1 owns or lawfully occupies premises utilized for the manufacturing and assembly of modular structures, by providing either a certified copy of the Title Deed or a certified copy of a Lease Agreement valid as at the bid closing date.	**Annexure A**	**PROOF OF OWNERSHIP:** A certified copy of the Title Deed has been submitted and confirms ownership by the manufacturer or technology holder of the property on which the manufacturing facility is situated. **OR** **PROOF OF LEASE AGREEMENT:** A certified copy of the Lease Agreement has been submitted, is valid as at the bid closing date, and confirms the manufacturer or technology holder's lawful occupation of premises utilized for manufacturing and assembly operations.	YES ☐	NO ☐
				In the case of Lease Agreement, the certified Lease Agreement of the manufacturer or technology holder is valid as at the bid closing date. **Specify Lease Period: ____/____/_____ TO ____/____/_____**		

SPECIAL REQUIREMENT	FUNCTIONAL REQUIREMENT EVALUATION CRITERIA	REQUIREMENT DESCRIPTION	EVIDENCE: ANNEXURE CODE	EVALUATION CRITERIA		
				The premises reflected in the submitted ownership or lease evidence are utilized for the manufacturing and/or assembly of modular structures	YES ☐	NO ☐
				The manufacturer or technology holder reflected in the ownership or lease evidence is the same entity identified under Special Requirement 1	YES ☐	NO ☐
				SPECIAL CONDITION #2 OUTCOME:	YES ☐	NO ☐
				If YES: *Proceed to evaluate Special Requirement 3.* **If NO:** *The bidder is non-responsive at Gate 1. No further Special Requirements need to be evaluated*		
SPECIAL REQUIREMENT 3	**THE MANUFACTURER OR TECHNOLOGY HOLDER IDENTIFIED UNDER SPECIAL REQUIREMENT 1 MUST SATISFY THE APPLICABLE FREE STATE MANUFACTURING FACILITY LOCATION AND OPERATIONAL REQUIREMENT.**	The bidder shall submit the prescribed declaration or undertaking applicable to the location of the manufacturing facility of the manufacturer or technology holder. A Free State facility requires a signed declaration confirming its physical address and active manufacturing use. A facility located outside the Free State requires a signed undertaking to establish an operational manufacturing and/or assembly facility within the Free State Province within six (6) months from written notification of the bidder's appointment to the Panel.	**Annexure A**	**IF THE FACILITY IS BASED IN THE FREE STATE**		
				A declaration on the manufacturer or technology holder's official company letterhead has been submitted	YES ☐	NO ☐
				The declaration is duly signed by one/all of the manufacturer or technology holder company's Director(s)	YES ☐	NO ☐
				The declaration states the physical address of the manufacturing and/or assembly facility	YES ☐	NO ☐
				The declaration confirms that the premises are actively utilized for the manufacturing and/or assembly of modular structures.	YES ☐	NO ☐
				OR		
				IF THE FACILITY IS NOT BASED THE FREE STATE		
				The bidder has submitted a written undertaking of the manufacturer or technology holder, bearing its official company letterhead, committing to establish an operational manufacturing and/or assembly facility within the Free State Province.	YES ☐	NO ☐
				The Undertaking is duly signed by one/all of the manufacturer or technology holding company's Director(s)	YES ☐	NO ☐
				The undertaking commits to establish an operational manufacturing and/or assembly facility within the Free State Province within six (6) months from written notification of appointment to the Panel.	YES ☐	NO ☐

SPECIAL REQUIREMENT	FUNCTIONAL REQUIREMENT EVALUATION CRITERIA	REQUIREMENT DESCRIPTION	EVIDENCE: ANNEXURE CODE	EVALUATION CRITERIA		
				SPECIAL CONDITION #3 OUTCOME:	YES ☐	NO ☐
				If YES: *The bidder is fully compliant with Route M Gate 1, subject to the final determination below.* **If NO:** *The bidder is non-responsive at Gate 1 and shall not proceed to Functionality Evaluation.*		
ROUTE U - GATE 1 FINAL DETERMINATION				**PASS** All three (3) Special Requirements are fully compliant. Bidder may proceed to Stage 2: Functionality Evaluation. **FAIL** One or more Special Requirements are non-compliant. The bid is non-responsive at Gate 1 and shall not proceed to Functionality Evaluation.	PASS ☐	FAIL ☐

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STAGE 2: FUNCTIONALITY

Only bidders that achieve a minimum functionality score of 70% equivalent to 70 out of 100 points, shall qualify for further consideration for appointment to the Framework Panel

FUNCTIONALITY 1: EXPERIENCE

ANNEXURE B

2× (MAX.) APPOINTMENT LETTERS OR PURCHASE ORDERS/ INSTRUCTIONS OF WORK / CONTRACTUAL AGREEMENTS

FUNCTIONALITY CATEGORY	CATEGORY REQUIREMENTS	EVALUATION CRITERIA	MAX PTS.	DETAILED EVALUATION CRITERIA AND SCORE ALLOCATION		SCORING	
EXPERIENCE	**ANNEXURE B:** **RELEVANT EXPERIENCE** Matched evidence comprising Appointment Letter(s) OR Purchase Order(s) / Instruction(s) of Work / Contractual Agreements for mobile-facilities projects undertaken within the past five (5) years. **MAXIMUM: TWO (2) APPOINTMENT LETTER(S) / PURCHASE ORDER(S) / INSTRUCTION(S) OF WORK / CONTRACTUAL AGREEMENT(S)** Where a bidder submits more than two (2) qualifying Appointment Letters / Purchase Orders / Instructions of Work / Contractual Agreements, the values shall not be calculated cumulatively. Only the two (2) qualifying submissions with the highest individual values shall be considered for	The bidder shall submit documentary evidence of relevant experience in the supply, delivery and installation of mobile facilities undertaken within the **five (5) years** preceding the bid closing date. **Bidders must submit** Appointment Letter(s) issued by the client for relevant and applicable work (supply, delivery and installation of mobile facilities) **OR** Purchase Order(s) / Instruction(s) of Work / Contractual Agreements for relevant and applicable work (supply, delivery and installation of mobile facilities) **Appointment Letter(s) must clearly reflect:** 1. The Appointment Letter is issued on the client's letterhead or contains contactable reference and other identifiable official client details. 2. The date of appointment/award; 3. The value of the appointment 4. The description or scope of work is clearly indicated. 5. The Appointment Letter is duly signed. **Purchase Order(s) / Instruction(s) of Work / Contractual Agreement(s) must clearly reflect:** 1. The Purchase Order(s) / Instruction(s) of Work / Contractual Agreement(s) is issued on the client's letterhead *or* contains other identifiable official client details. 2. The date of appointment/award/order; 3. The value of the Purchase Order(s) / Instruction(s) of Work / Contractual Agreement(s) 4. The description or scope of work is clearly indicated. 5. The Appointment Letter is duly signed.	**25**	One (1) qualifying Appointment Letter/ Purchase Order / Instruction of Work / Contractual Agreement valued from **R6 500 000.00** to **R9 999 999.99**.	**3**	___/25 pts	EVALUATOR'S NOTES: ....

	evaluation and scoring.			3. Scope of work is indicated	(Tick if included)
				4. Contract/Award value is indicated	(Tick if included)
				5. Date of award/purchase is indicated	(Tick if included)
				SUBMITTED APPOINTMENT LETTER/PURCHASE ORDERS/CONTRACTUAL AGREEMENTS #2	
				1. Client Letterhead/Indication of Client, contactable reference and other identifiable official client details	(Tick if included)
				2. Appointment Letter/Purchase Order/Instruction of work/Contractual Agreement(s) is duly signed	(Tick if included)
				3. Scope of work is indicated	(Tick if included)
				4. Contract/Awarded/order value is indicated	(Tick if included)
				5. Date of award/purchase is indicated	(Tick if included)

Indicate Value: R_____

Indicate Date: ____/____/_____

Indicate Value: R_____

Indicate Date: ____/____/_____

FUNCTIONALITY 2: QUALITY

ANNEXURE C

2× (MAX.) REFERENCE LETTERS CORRESPONDING WITH THE APPOINTMENT LETTERS OR PURCHASE ORDERS/ INSTRUCTIONS OF WORK / CONTRACTUAL AGREEMENTS

FUNCTIONALITY CATEGORY	CATEGORY REQUIREMENTS	EVALUATION CRITERIA	MAX PTS.	DETAILED EVELUATION CRITERIA AND SCORE ALLOCATION		SCORING	
QUALITY OF COMPLETED WORK	**ANNEXURE C:** **QUALITY OF COMPLETED WORK** Signed and Stamped Client Reference Letter(s) or duly completed Departmental Reference Form(s) corresponding to the Appointment Letter(s), Purchase Order(s), Instruction(s) of Work or Contractual Agreement(s) relied upon under Functionality 1: Experience.. **MAXIMUM: TWO (2) SIGNED AND STAMPED CLIENT REFERENCE LETTER(S) OR DULY COMPLETED DEPARTMENTAL REFERENCE FORM(S)** Where a bidder submits more than two (2) qualifying Client Reference Letters or Departmental Reference Forms, only the two (2) reference submissions corresponding to the two (2) highest-value qualifying appointments relied upon under Functionality 1: Experience shall be considered for evaluation and scoring.	The bidder shall submit client reference evidence confirming the quality of completed work for the corresponding projects submitted under Functionality 1: Experience undertaken within the five (5) years preceding the bid closing date. **Only references that can be matched to the corresponding qualifying Appointment Letter(s), Purchase Order(s), Instruction(s) of Work or Contractual Agreement(s) under Functionality 1: Experience will be considered. Each reference shall be counted once only.** **Each Client Reference Letter or Departmental Reference Form must clearly reflect:** 1. The name of the client or institution is clearly indicated. 2. The project or scope of work is clearly identified. 3. The value of the completed work relevant to the reference is clearly indicated. 4. The name and telephone number of contactable client reference are provided. 5. The reference confirms that the work was completed within the required time. 6. The reference confirms that the work was completed in accordance with the required specification. 7. A Client Reference Letter is signed and issued on the client's official letterhead, or the Departmental Reference Form is duly completed and authenticated.	25	One (1) qualifying corresponding Reference Letter/ Departmental Reference Form for completed work valued from **R6 500 000.00** to **R9 999 999.99**.	3	___/25 pts	EVALUATOR'S NOTES: ....

			Letterhead, contactable reference and other identifiable official client details		
			The qualifying corresponding Reference Letter(s)/ Departmental Reference Form(s) is **duly signed**	*(Tick if included)*	
			The qualifying corresponding Reference Letter(s)/ Departmental Reference Form(s) indicates the **Scope of work**	*(Tick if included)*	
			The qualifying corresponding Reference Letter(s)/ Departmental Reference Form(s) indicates that **the work was completed within the required time**	*(Tick if included)*	
			The qualifying corresponding Reference Letter(s)/ Departmental Reference Form(s) indicates that **the work was completed in accordance with the required specification.**	*(Tick if included)*	
			The qualifying corresponding Reference Letter(s)/ Departmental Reference Form(s) **indicates the Contract/Award value**	*(Tick if included)*	Indicate Value: R_____
			The qualifying corresponding Reference Letter(s)/ Departmental Reference Form(s) **indicates Date of award**	*(Tick if included)*	Indicate Date: ____/____/_____
			SUBMITTED QUALIFYING CORRESPONDING REFERENCE LETTER(S)/ DEPARTMENTAL REFERENCE FORM(S) #2		
			The qualifying corresponding Reference Letter(s)/ Departmental Reference Form(s) **contains the Client Letterhead, contactable reference and other identifiable official client details**	*(Tick if included)*	
			The qualifying corresponding Reference Letter(s)/ Departmental Reference Form(s) is **duly signe**	*(Tick if included)*	
			The qualifying corresponding Reference Letter(s)/ Departmental Reference Form(s) indicates the **Scope of work**	*(Tick if included)*	
			The qualifying corresponding Reference Letter(s)/ Departmental Reference Form(s) indicates that **the work was completed within the required time**	*(Tick if included)*	
			The qualifying corresponding Reference Letter(s)/ Departmental Reference Form(s) indicates that **the work was completed in accordance with the required specification.**	*(Tick if included)*	
			The qualifying corresponding Reference Letter(s)/ Departmental Reference Form(s) **indicates the Contract/Award value**	*(Tick if included)*	Indicate Value: R_____
			The qualifying corresponding Reference Letter(s)/ Departmental Reference Form(s) **indicates Date of award**	*(Tick if included)*	Indicate Date: ____/____/_____

FUNCTIONALITY 3: CAPACITY

ANNEXURES D1 – D4

D1 Project Manager / Contracts Manager	CV, ID document and qualification evidence
D2 Electrical Supervisor	CV, ID document, electrical qualification and Wireman's Licence
D3 Resident Civil Engineer	CV, ID document, civil engineering qualification and professional registration
D4 Occupational Health and Safety Practitioner	CV, ID document and OHS qualification or competency evidence

FUNCTIONAL CATEGORY	CATEGORY REQUIREMENTS	EVALUATION CRITERIA	MAX PTS.	DETAILED EVELUATION CRITERIA AND SCORE ALLOCATION		SCORING	
CAPACITY	**ANNEXURE D** **CVS AND PROFESSIONAL REGISTRATION OF HUMAN RESOURCES (TECHNICAL PERSONNEL)**	CVs (max 4 pages) and proof of Qualification and ID for Technical Personnel: Project Manager/Contracts Manager, Electrical Supervisor, Resident Civil Engineer and Occupational Health & Safety Practitioner	7	**Project Manager/Contracts Manager:** CV (≤ 3 pages, relevant qualifications & summary of experience)	**2 pts**	___/2 pts	EVALUATOR'S NOTES: ....

FUNCTIONALITY 4: FINANCIAL STATEMENTS

ANNEXURE E

FUNCTIONAL CATEGORY	CATEGORY REQUIREMENTS	EVALUATION CRITERIA	MAX PTS.	DETAILED EVELUATION CRITERIA AND SCORE ALLOCATION		SCORING	
ANNEXURE E **PROOF OF FINANCIAL ABILITY TO DELIVER THE SERVICE**	**MOST RECENT STATEMENT / FINANCIAL STATEMENT SIGNED OFF BY A CHARTERED ACCOUNTANT / REGISTERED ACCOUNTANT**	**The bidder shall submit Financial Statements for the most recent financial year. (2024/25 FY or 2025/26)** The Financial Statements must be signed off by a registered Chartered Accountant OR a registered Accountant. **The registration number of the registered Accountant / registered Chartered Accountant must be reflected or indicated on the Financial Statements.** The signed Financial Statements must be prepared by a Qualified and Accredited Accountant or a registered Chartered Accountant and must indicate an annual turnover of R6 500 000 or more, as per CIDB requirements in respect of the bidder's grading (6GB).	**25**	Financial Statements for the most recent financial year are attached, are signed by a registered Chartered Accountant or registered Accountant. The professional registration number is reflected / indicated, and the statements indicate an annual turnover of R6 500 000 or more.	**25**	**___/25 pts**	Financial Year of Evaluated Financial Statements Name of Chartered Accountant or registered Accountant who signed off the Evaluated Financial Statements Registration Number of Chartered Accountant or registered Accountant who signed off the Evaluated Financial Statements Annual Turnover as recorded in Evaluated Financial Statements **R** EVALUATOR'S NOTES: ....
				Financial Statements for the most recent financial year are not attached.	**0**		
				Financial Statements are attached, but they are not for the most recent financial year.	**0**		
				Financial Statements for the most recent financial year are attached, but they are not signed off by a registered Chartered Accountant or registered Accountant.	**0**		
				Financial Statements are signed, but the signatory is not demonstrated to be a registered Chartered Accountant / registered Accountant or otherwise a Qualified and Accredited Accountant as required.	**0**		
				Financial Statements are signed off by a registered Chartered Accountant or registered Accountant, but the professional registration number is not reflected / indicated on the statements.	**0**		

				A professional registration number is reflected / indicated, but the Financial Statements are not signed off by the registered Chartered Accountant or registered Accountant.	0		
				The Financial Statements satisfy the signature and professional registration requirements, but the annual turnover reflected is less than R6 500 000.	0		
				The Financial Statements satisfy the signature and professional registration requirements, but the annual turnover is not reflected or cannot be determined from the statements.	0		
				TOTAL		**____/25 pts**	

FUNCTIONALITY EVALUATION

SCORE SHEET SUMMARY

No	Evaluation Category	Page No.	Score
1	EXPERIENCE	5	____/25
2	QUALITY	8	____/25
3	CAPACITY	9	____/25
4	PROOF OF FINANCIAL ABILITY TO DELIVER THE SERVICE	10	____/25
TOTAL BID SCORE			____/100