Xhariep
An area of unfound diversity
District Municipality

Private Bag X 136, TROMPSBURG, 9913, Tel: (051) 011 2238, Fax: (051) 713 0461
Email: municipalmanager@xhariep.gov.za Website: www.xhariep.fs.gov.za

Date: 09 September 2026

Xhariep District Municipality
20 Louw Street
Trompsburg
9913

Enquiries: Mrs TF Tshabalala
Manager: Supply Chain Management
Email: tshabalalat@xhariep.gov.za

Tel no: 066 416 3298

REQUEST FOR QUOTATIONS: SUPPLY AND DELIVERY OF A PRINTER

An advertisement is hereby placed in terms of **Chapter 2, paragraph (17) (a)** of the Supply Chain Management policy of Xhariep District Municipality. The Municipality invites prospective service providers/suppliers to provide the municipality with the above-mentioned service.

The closing date of the advertisement will be on the **16th of September 2026, 12H00** after which the determination of the successful service provider/supplier will be decided using the **80/20** preference points system as **shown below.**

EVALUATION CRITERION

1. **POINTS ALLOCATION FOR BOTH PRICE AND SPECIFIC GOALS WILL BE AS FOLLOWS (Attached specifications and MBD forms)**

No	Element	Points
1	Price	80
2	Specific Goals	20
	Total Points	100

NB: For the purpose of this tender/project: specific goals will be Locality and Black Ownership

REQUIREMENTS AND CONDITIONS

- The 80/20 preference points system will be used for all this Request for Quotation.
- All prices quoted should be valid for a period of ninety (90) days and where applicable, be inclusive of VAT;
- Proof of (CSD) Central Supplier Database Registration and tax status pin must accompany the quotation.
- The attached ***MBD4, and 6.1*** must be completed, signed and sent back together with the quotation, not fully completed and signed by the service provider will be rejected.
- No correction fluid will be used on the documents.
- The quotation with the lower/lowest price or higher/highest points may not necessarily be accepted.
- Xhariep District Municipality reserves the right not to make any award.
- No RFQ documents will be considered from a person in service of the state.
- RFQ must be placed in the Xhariep District Municipality's tender box. No emailed or faxed Quotation will be accepted.

Ms LY MOLETSANE
MUNICIPAL MANAGER