TENDER NOTICE

The ZULULAND DISTRICT MUNICIPALITY
hereby invites tenders for:

Tender Ref. No	Tender Name & Details	Requirement
ZDM 005/2026-2027	**PROVISION OF SECURITY SERVICES TO THE ZDM PROPERTIES AND INFRASTRUCTURE ALLOCATED NONGOMA FOR A PERIOD OF 36 MONTHS** The scope requires the services of a credible well capacitated and experienced security company to secure sites belonging to the municipality in the area of NONGOMA **Sites.**	**PSIRA Registration**

No Compulsory Clarification Meeting: Tender documents will be available for collection from **07 to 18 September 2026** during office hours (**08h00 to 15h00, on working days)** at the SCM Offices, at **Lot B-400 uGagane Street, Ulundi, 3838, upon presentation of proof of payment (no cash sales).**

Tenderers wishing to obtain the tender document are to strictly adhere to the following procedures:

- Tenderers are required to make a reservation and payment **at least two (2) days before** collecting the tender document. The payment reference must include the **Tender Number** and **Company Name**, for example: **ZDM 005/2026–2027 / Company Name X**.
- Proof of payment must be emailed to **tzulu@zululand.org. za and snmhlongo@zululand.org.za**.
- **Tender document will not be issued to bidders who have not made a reservation. Payment for the tender document without a valid reservation will not qualify the bidder for the issuance of the tender document**.
- The Zululand District Municipality will not accept late reservations, and **no refunds** will be made for deposits under any circumstances.

A R1 100.00 non-refundable EFT purchase is required for tender document drawn.

Bank Name: ABSA Bank, **Bank Account:**404 716 2045, **Branch Code:** 632 055, **Reference:** Tender Number and Company Name.

Technical Enquiries can be directed to: Director-Corporate Services : MS Buthelezi on Tel: 035 874 5510 during office hours or Email **mmthembu@zululand.org.za. Further Supply Chain and related enquiries may be directed to: The SCM: Mr. T.S Zulu on Tel: 035 874 5614** during office hours or email tzulu@zululand.org.za.

STAGE 1: TEST FOR RESPONSIVENESS

Tender submissions will first be assessed for responsiveness. Only submissions that fully comply with the mandatory requirements and include all returnable documents will proceed to the next stage of evaluation. Non-responsive submissions will be disqualified

In order for a tender to be considered responsive, it must comply with ALL of the following criteria:

1. Owner / Director of the entity must have Grade A or B PSIRA grading which must be active. Supporting documents: Certified copies of the owner's certificate plus other members 'certificates (in the case of the company having more than one director).
2. The entity must be registered with PSIRA. Supporting documents which must be active: Certified copies of the company's PSIRA certificate.
3. Registration with the Pension Fund for Security Officers (PSSPF), NBC and Affinity.
4. Proof of compliance with the Private Security Services Provident Fund (PSSPF).
5. Proof of public Liability Insurance or letter of intent (minimum of 10 million rands and above).
6. Quality Management ISO 9001: 2015

All the returnable documents indicated on the tender document must be filled and signed.

STAGE 2: FUNCTIONALITY/ELIGIBILITY CRITERIA

KEY ASPECT OF CRITERION	BASIS FOR POINT ALLOCATION	POINTS AWARDED	MAX SCORE	VERIFICATION METHOD
Company Experience and environment (Name of traceable reference, contract details to be included for verification).	The Tenderer have completed at least 5 or more Guarding security services.	20	20	Attach appointment letters and Reference letters,
	The Tenderer have completed 4 Guarding security services.	10		
	The Tenderer have completed 3 Guarding security services.	5		
	The Tenderer have completed 0 Guarding security services.	0	0	No Submission
Key Personnel: Qualifications and experience of Sites **Supervisor**	Any Relevant Security Management qualification, Grade B PSIRA registration with 10 years or more relevant experience.	20	20	Attach recent CV, certified copies of qualifications and valid certificates.
	Any Relevant Security Management qualification, Grade B PSIRA registration with 7 to 9 years of relevant experience	15		
	Any Relevant Security Management qualification, Grade B PSIRA registration with 5 to 6 years of relevant experience	10		
	Any Relevant Security Management qualification, Grade B PSIRA registration with 3 to 4 years of relevant experience	5		
	Any Relevant Security Management qualification, Grade B PSIRA registration with less than 3 year of relevant experience	0	0	No copies of recent CV, certified copies of Qualifications and certificates.
Business Fleet / Transport Resources	The tenderer owns 3 or more operational vehicles available for the contract.	20	20	Vehicle registration papers in the company name or lease agreements with photos of available vehicles.
	The tenderer hire 3 operational vehicles available for the contract.	10		
	The tenderer owns/hire less than 3 operational vehicles available for the contract / no submission.	0		
Firepower equipment and resources available for this contract	The tenderer have at least 10 x 9MM handguns with 15 shot capacity alongside with security officers with firearm competency	20	20	Attach certified copies of valid firearm licences for firearms registered in the bidder's/company's name. In addition, bidders must attach valid firearm competency certificates issued by the South African Police Service and ID copies for personnel

	The tenderer have between 9-5 x 9MM handguns with 15 shot capacity alongside with security officers with firearm competency	15		authorised to carry and use firearms under this contract for security officers proposed for armed deployment.
	The tenderer have between 4-2 x 9MM handguns with 15 shot capacity alongside with security officers with firearm competency	10		
	The tenderer have less than 2 x 9MM handguns with 15 shot capacity alongside with security officers with firearm competency	0	0	
Methodology: Demonstrates clear understanding and addressing all operational requirements with clear deployment, risk management, communication and contingency plans	Excellent, detailed, and well-structured methodology with clear implementation plan	20	20	Bidders shall submit a detailed methodology demonstrating their understanding of the scope of work and all operational requirements. Provides a **detailed guarding strategy, deployment plan, supervision, communication systems, incident reporting, access control, patrol procedures, emergency response, risk management, and contingency measures for Nongoma Site.**
	Good methodology with clear execution plan	15		
	Acceptable methodology but lacks detail	10		
	Poor methodology with limited understanding of scope	5		
	No submission	0	0	No attachment.
MAXIMUM SCORE:		**100**		

Bidders must score at least 70 points to move forward in the evaluation process. Those who score below 70 will be disqualified and excluded from further consideration.

STAGE 3: FINANCIAL OFFER AND SPECIFIC GOALS

No.	The specific goals allocated points in terms of this Tender	Number of points claimed (80/20) system)	Means of Verification
1.	Locality (within Zululand District Municipality)	16	Proof of municipal accounts/ proof of residence signed by ward Councilor (for those residing in rural areas) / lease agreement
2.	Director/ Owner with disability	1	Medical certificate
3.	Director/ Owner black women	1	CSD report / CK document
4.	Director/ Owner black youth	2	CSD report / CK document
5.	Non-compliant contributor	0	

The 80/20 preference point system for the acquisition of services, works or goods will be allocated for as per Zululand District Municipality Supply Chain Management Policy.

Tender Closing Date: 07 October 2026 at 12h:00.

Duly completed tender documents **sealed in an envelope marked with the tender number and the closing date** are to be deposited into the **tender box at Zululand District Municipality, Lot B-400 Gagane Street, Ulundi, 3838 by no later than 12h00 on the closing date where they will be opened in public**. Telegraphic, telefaxed or posted tenders **WILL NOT** be accepted.

Tenders may only be submitted on the tender documentation that is issued. Requirements for sealing, addressing, delivering, opening and assessment of tenders are stated in the Tender Data.

The Bid Committee of Zululand District Municipality does not bind itself to accept the lowest or any tender.

Mr S.P MOSIA
MUNICIPAL MANAGER
ZULULAND DISTRICT MUNICIPALITY