Laingsburg

Munisipaliteit

Munisipale-geboue
Privaatsak X4
LAINGSBURG, 6900
Tel. (023) 551 1019
Faks No. (023) 5511 019

Municipality

Municipal Buildings
Private Bag X4
LAINGSBURG, 6900
Tel. (023) 551 1019
Fax No. (023) 5511 019

E-pos / E-mail: scm@laingsburg.gov.za

NOTICE: 69 / 2026
TENDER: SCM-T-2026-27-004

APPOINTMENT OF A SERVICE PROVIDER FOR VAT RECOVERY SERVICES FOR A PERIOD OF THREE (3) YEARS

Laingsburg Municipality hereby invites tenders for the appointment of a qualified service provider to render comprehensive VAT Recovery Services for a period of three (3) years.

The appointed service provider will be responsible for identifying, quantifying, and recovering VAT overpayments or unclaimed input tax, as well as managing objections, appeals, and requests for remission of penalties and interest where applicable.

Bidders are alerted to the SARS requirement effective 14 September 2023, prohibiting contingency fees for the completion or correction of tax returns. Contingency fees are only permitted for disputes under Chapter 9 of the Tax Administration Act. The pricing schedule in this document adheres to these regulations.

The successful tenderer must also be registered and tax-compliant on the Centralised Supplier Database (CSD). Tenderers can register on www.csd.gov.za

Only tenders scoring a minimum of **80 out of 100** points for functionality will be considered further for evaluation.

Tenders may only be submitted on the prescribed tender documents that are obtainable from **Tuesday, 11 August 2026** at the **Supply Chain Management Unit, 02 Van Riebeeck Street, Laingsburg, 6900** during office hours **(08h00 - 16h00).**

A non-refundable participation fee of **R 700.00 (Seven Hundred Rand)** will be applicable. The participation fee must be deposited into the account of the Laingsburg Municipality at **Standard Bank**, Branch Code **51108**, Account Number **203 247 663**. The reference number for confirmation of payment is **SCM-T-2026-27-004** - **Company Name**.

Proof of payment for the participation fee should accompany your tender document at submission. For enquiries specific to this matter, kindly contact Mr. Anthonico Quinn at **scm@laingsburg.gov.za.**

Completed tenders in a sealed envelope, endorsed with **"SCM-T-2026-27-004 - Appointment of a service provider for VAT Recovery Services for a period of three (3) years,"** must be placed in the tender box in the foyer between 08:00 – 15:00 at the Municipal Buildings, 02 Van Riebeeck Street, Laingsburg to reach the Municipal Manager no later than **12:00 p.m.** on **11 September 2026**, after which tenders will be opened in public.

Telegraphic, telephonic, facsimile, emailed, and late bids will not be accepted.

The **bid must be valid for a period of 120 days** after the closing date. The bid will be subject to the Council's Supply Chain Management Policy, the Municipal Preferential Procurement Policy, and the Preferential Procurement Regulations, 2022.

The preferential points system applied (80/20) in terms of the Preferential Procurement Policy is as follows:

PRICE	**80**
B-BBEE STATUS LEVEL OF CONTRIBUTION	**10**
LOCALITY	**10**
TOTAL POINTS	**100**

The municipality reserves the right to withdraw any invitation to tender, re-advertise, reject any formal tender, or to accept a part of it. The municipality is not bound to accept the lowest bid or award a contract to the bidder scoring the highest point score.

NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE AS DEFINED IN THE MUNICIPAL SUPPLY CHAIN MANAGEMENT REGULATIONS (GOVERNMENT GAZETTE NO. 40553 DATED 20 JANUARY 2017).

Supply Chain Management Queries	Technical Queries
Mr. Keith Gertse Tel: (023) 55 11 019 scm@laingsburg.gov.za	Ms. Lesego Mokgoje Tel: (023) 55 11 019 cfo@laingsburg.gov.za

J BOOYSEN
MUNICIPAL MANAGER

4 AUGUST 2026